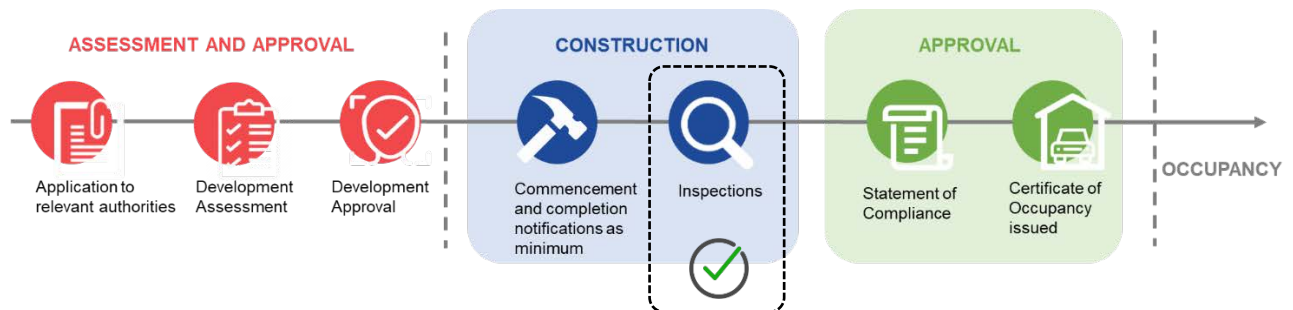


Background

1

After development approval is granted, during the construction of the building or building works mandatory building notifications are submitted at the commencement and/or completion of a milestone, such as.

- Commencement of building works
- Completion of steel reinforcement
- Completion of wall and roof timber or steel framing
- Completion of building work



Included instructions

- [Receive an inspection rectification notification](#)
- [Record inspection rectification notification to be inspected](#)

Related Instructions

Available from the PlanSA Support Library – [Building Inspections](#) page.

- How to – Record an inspection outcome
- How to – Create an adhoc inspection
- How to – Record an adhoc inspection outcome

Receive an inspection rectification notification

When an inspection rectification notification has been submitted the organisations group mailbox or the building notification group mailbox (if set-up) will receive an email advising a inspection rectification notification submitted.

1. Click on the **Rectification Notifications** tab.

FOR YOUR ACTION (121) ASSESSMENT IN PROGRESS (103) WAITING (44) UPCOMING (12) COMPLETED (180) BUILDING NOTIFICATIONS (10) **RECTIFICATION NOTIFICATIONS (1)** [Help for this section](#)

Rectification Notifications

Application ID	Inspection ID	Location	Building Work	Associated Notification	Rectification Details	Notification Date	To Be Inspected?
23001450	1746	3 CAMPBELL RD PARADISE SA 5075	Building Works for house	Commencement of Building work	Inspecting retaining walls	16 Sept 2024	Record Decision

Recent Decisions

Application ID	Inspection ID	Location	Building Work	Associated Notification	Rectification Details	Inspecting	Decision Comment	Decision Date
24001229	1740	4 JAMES ST CAMPBELLTOWN SA 5074	Building Works	Commencement of Framing test	test	Yes		12 Sept 2024

Record inspection rectification notification to be inspected

There are two (2) options to indicate if an inspection is required or not. When 'Yes' chosen an 'inspection' record is automatically created and available from the **Inspections** feature.

Option 1: Action from the Rectification Notification Record

1. Click **Record Decision**.

COMPLETED (180) BUILDING NOTIFICATIONS (10) **RECTIFICATION NOTIFICATIONS (1)**

[Help for this section](#)

Associated Notification	Rectification Details	Notification Date	To Be Inspected?
Commencement of Building work	Inspecting retaining walls	16 Sept 2024	Record Decision

The Record 'to be inspected' decision and comments' window shows.

2. Click **Yes** or **No** to be inspected.
3. Make a **Decision Comment** detailing reason why the notification was not inspected or inspected (as required).

The decision comment can be viewed from the **Building Notification** or the **Inspections** dashboard for 'pending' inspections.

4. Click **SUBMIT** to complete the inspection decision.

Option 2: Action from the Development Application

This option will provide you with more details including the builder's information, location details, associated building notification and any notification comments. In addition, follow these instructions to view the **inspection decision comments**.

1. Click on application **ID** to access the rectification notification.

FOR YOUR ACTION (121) ASSESSMENT IN PROGRESS (103) WAITING (44) UPCOMING

Rectification Notifications

Application ID	Inspection ID	Location	Building Work
23001450	1746	3 CAMPBELL RD PARADISE SA 5075	Building Works for house

2. Click **Building Notifications** tab to view the building work inspection rectifications.

3. Click on the **name** of the rectification notification to view the details.

Building Consent

Building or building work: Building Works for house

Notification	Submitter and Date Notified	Date of Activity	To Be Inspected?	Actions
Commencement of Building work	EPN Nineteen - 9 Nov 2023 1:18 PM	13 Nov 2023	Yes	
Completion of Building work	EPN Nineteen - 9 Nov 2023 1:19 PM	9 Nov 2023	Yes	

Building Rectifications

Original Inspection Id	Notification	Submitter and Date Notified	To Be Inspected?	Actions
1746	Commencement of Building work	EPN Nineteen - 16 Sept 2024 2:11 PM	-	

Rectification Details

Rectification Required
Inspecting retaining walls

Who provided this notification?
Builder: [Mr Brihe Bihari](#)

To be inspected?
 Yes No

Supporting Documents

Document	Document Type	Type Description	Date Created
* Inspection photo (1).png	Rectification document	Site photo	16 Sep 2024 14:11
* Rectification Letter - Application 23001450.docx	Inspection Letter		16 Sep 2024 14:09

4. Provide a response to the question **To Be Inspected?** selecting **Yes** or **No** to complete the action.

5. Provide an inspection **Decision Comment** detailing reason the inspection rectification was not inspected or inspected (as required).

6. Click **SAVE**.

Building Rectifications

Original Inspection Id	Notification	Submitter and Date Notified	To Be Inspected?	Actions
1746	Commencement of Building work	EPN Nineteen - 16 Sept 2024 2:11 PM	No	

Rectification Details

Rectification Required
Inspecting retaining walls

Who provided this notification?
Builder: [Mr Brihe Bihari](#)

To be inspected?
 Yes No

Marked as inspection not required by epn.test19@sa.gov.au at 16 Sept 2024 2:11 PM

Supporting Documents


Document	Document Type	Type Description	Date Created
* Inspection photo (1).png	Rectification document	Site photo	16 Sep 2024 14:11
* Rectification Letter - Application 23001450.docx	Inspection Letter		16 Sep 2024 14:09



How to...

Record a 'to be inspected' decision for a rectification notification

The recording of the 'to be inspected' will show the application in **Recent Decisions** (showing the 5 most recent inspection decisions) allowing you to make any changes as required.

When the **Comment** icon is shaded  this indicates the assessor provided a comment. Hover the mouse over the icon to view the details on-screen.


FOR YOUR ACTION (121)	ASSESSMENT IN PROGRESS (103)	WAITING (44)	UPCOMING (12)	COMPLETED (180)	BUILDING NOTIFICATIONS (10)	RECTIFICATION NOTIFICATIONS (0)
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[Help for this section](#)

Rectification Notifications

Application ID	Inspection ID	Location	Building Work	Associated Notification	Rectification Details	Notification Date	To Be Inspected?
No items available							

Recent Decisions

Application ID	Inspection ID	Location	Building Work	Associated Notification	Rectification Details	Inspecting	Decision Comment	Decision Date
23001450	1746	3 CAMPBELL RD PARADISE SA 5075	Building Works for house	Commencement of Building work	Inspecting retaining walls	No	 Photo evidence is sufficient.	16 Sept 2017