

ENGAGEMENT PLAN

Accommodation Diversity Code Amendment

By the State Planning Commission (the Designated Entity)

Contact details

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Executive Summary

Purpose

The purpose of engagement is to ensure key stakeholders and interested community are aware of the draft Accommodation Diversity Code Amendment and the opportunity to provide feedback, gather informed feedback that contributes to the final code amendment, inform stakeholders and engagement participants of the outcomes and meet mandatory engagement requirements under the Community Engagement Charter.

Key messages

- The State Planning Commission has reviewed the planning rules for apartments, including student accommodation, build-to-rent developments, supported accommodation and retirement living.
- Improvements are proposed to enhance housing diversity and provide more flexibility for building apartment-style homes and retirement living across the state.
- These changes aim to make it easier to build much needed housing for South Australians.
- Key features proposed in the draft Accommodation Diversity Code Amendment include:
 - introducing a new form of 'co-living' accommodation for residences that incorporate shared facilities, such as kitchens or bathrooms
 - allowing increased building height up to 4-6 storeys for large retirement villages and supported living developments to provide more accommodation for our ageing population to continue living in their own communities
 - more flexibility in apartment design, by focussing on rules that contribute to a comfortable home, such as minimum bedroom and living area dimensions, rather than minimum total floor area.
 - more guidance on how shared rooms and open spaces are designed, including being conveniently located near residences and having good access to sunlight, appropriate seating, lighting and other features.
 - no separate definition for 'build-to-rent' developments, as other proposed changes provide greater flexibility for these forms of apartments, avoiding restrictions on whether they can be rented or owned.
- Feedback is also invited on a draft guideline, outlining the communal spaces and shared facilities that should be provided in co-living and student accommodation developments to meet residents' needs, such recreational spaces and kitchen, dining, bathroom and laundry facilities.
- Providing greater flexibility and increasing the number of apartment-style homes that can be built is part of the South Australian Government's Housing Roadmap to address the housing crisis.
- Consultation is open from 5 December 2024 to 27 February 2025 (12 weeks).
- Visit the YourSAy website for more information and to share your feedback.

Key target audiences

- Minister for Planning
- State and Federal MPs
- State agencies
- LGA and all SA councils
- Planning and development peak bodies
- Retirement living providers/organisations
- Student accommodation providers/peak bodies
- Social housing providers/peak bodies

- Aboriginal accommodation providers
- Broader SA community
- Community interest groups
- State-wide and local media

Communication and engagement methods

| Tactic | Audience |
|--|--|
| Direct letters to key stakeholders: - consultation launch - informing of outcome | Minister for Planning, state and Federal MPs, state agencies, LGA, councils, peak retirement living, student accommodation, planning and development industry, community interest bodies |
| Emails to stakeholders: - consultation launch - informing of outcome | Retirement living, student accommodation, Aboriginal and social housing providers, SA Young Planners Committee |
| Briefings (as required) | Key stakeholders |
| PlanSA and SPC websites | Planning practitioners, key industry stakeholders |
| YourSAy website and newsletter | Broader SA community, community interest groups, housing providers/organisations, planning practitioners |
| Planning Ahead newsletter | Planning practitioners, building and housing industry stakeholders, state agencies |
| Planning/Policy Forum | Planning practitioners and building industry |
| Key stakeholder online information session/s | Councils, LGA, state agencies, retirement living, student accommodation, planning and development industry and community interest peak bodies |
| Public online information sessions Eventbrite website | Broader SA community and all stakeholders |
| Media release, interviews, potential launch event | Broader SA community and all stakeholders |
| Social media | Broader SA community and all stakeholders |
| PlanSA Service Desk email, phone | Broader SA community and all stakeholders |
| Hard copies of code amendment available to view | Broader SA community |
| Digital communications tool kit, including newsletter content, social media links, consultation website links, image | Stakeholder networks |

Evaluation

An engagement report will be prepared outlining what was heard during consultation and how feedback was considered in finalising the code amendment. It will include evaluating the engagement process against the Community Engagement Charter principles, informed by an engagement evaluation survey sent to all engagement participants and a project/engagement lead survey.

Background information

The Accommodation Diversity Code Amendment is a state-wide code amendment, led by the State Planning Commission.

The code amendment was initiated by the State Planning Commission on 1 May 2024. It proposed to:

- review apartment-type housing, including student accommodation, residential flat buildings and build-to-rent housing, to identify where distinct land use definitions and policy are needed
- consider policy applying to apartment-type housing to provide greater flexibility in design requirements, while ensuring appropriate amenity standards and design quality for smaller apartments
- ensure student accommodation policy is up to date and contemporary, and appropriately guides the provision of common areas and facilities
- ensure policies guiding retirement facilities and supported accommodation are up to date and contemporary, and are not unreasonably constrained by building height criteria in strategic locations.

Delivering improved planning rules that provide greater flexibility and increase the number of apartment-style accommodation that can be built is part of the South Australian Government's Housing Roadmap, contributing towards solving the housing crisis.

A diversity of housing stock is required to meet diverse and evolving needs of South Australian families to accommodate more elderly people living independently for longer and the increasing number of single person households.

Currently retirement villages and supported accommodation are often in residential areas, surrounded by properties, with restricted opportunities to expand or develop new retirement living sites that cater for people to age within their own communities. This code amendment looks holistically at opportunities to increase building height allowances to enable more homes to be created in existing retirement living sites.

Furthermore, with the formation of the new university and the continued growth in international students studying in Adelaide, there is an increasing need to encourage and support development of purpose-built student accommodation to ensure this does not place further pressure on our rental housing market.

A recent study by the Property Council of Australia has found that contrary to popular belief, international students are not to blame for the housing crisis and that nationally they make up only four per cent of Australia's rental market. However, the study did find the need for further investment in new purpose-built student accommodation, as the current pipeline is not expected to meet future needs.

The Property Council estimated a need for the pipeline of purpose-built student accommodation to add 66,000 new beds nationally to the market by 2026 to maintain the proportion of international students living in those buildings rather than in the private market. They called on the government to work with the council to grow the supply of professionally managed, custom-built and safe student accommodation to alleviate pressure on the private market.

While a potential definition for 'build-to-rent' accommodation was investigated as part of the code amendment, it has not been included because other proposed changes to the planning rules such as 'co-living' provide greater flexibility for these forms of housing and planning rules should guide design and form of buildings, rather than when they are rented or owned. Incentives outside of the planning system, such as 50 per cent land tax discount and exemptions from new augmentation charges are also designed to encourage build-to-rent development.

To help interpret the new co-living policy, a new draft practice guideline, Communal Recreation Spaces and Shared Facilities, has been prepared. It provides guidance on communal recreation spaces and shared kitchen/dining, bathroom and laundry facilities that should be provided to meet the needs of co-living and student accommodation residents. While not suitable to include in the Code, this guidance will help interpret Code policy. The draft guideline will be consulted on at the same time as the draft Code Amendment.

Engagement already undertaken

The draft code amendment's proposed policy changes were provided to ODASA, City of Adelaide and Property Council for their feedback in September 2024 prior to releasing the draft for public consultation.

Engagement purpose

The purpose of engagement is to:

- raise stakeholder and interested community awareness of the draft code amendment and opportunity to provide feedback
- gather informed feedback on the draft code amendment from stakeholders and interested community for consideration in finalising the code amendment
- inform stakeholders and interested community of the engagement outcomes and final decision
- meet statutory engagement requirements under the [Community Engagement Charter](#).

Engagement objectives

The engagement objectives are to:

- inform stakeholders and interested community of why the draft code amendment has been developed and the proposed amendments to the planning rules for apartment-style housing and retirement living.
- inform stakeholders and interested community of the opportunity to provide feedback on the draft code amendment.
- ensure all affected stakeholders and interested community have:
 - appropriate opportunities to provide feedback on the draft code amendment
 - equitable access to the information they need to provide relevant and meaningful feedback for consideration in finalising the code amendment

- sufficient time to hear of the consultation, understand what is proposed and provide their feedback on the draft code amendment.
- gather relevant and meaningful feedback from stakeholders and interested community for consideration in finalising the code amendment for the Minister's decision.
- inform stakeholders and interested community of the consultation and code amendment process' outcomes.

Scope of Influence

Feedback can influence the Code Amendment in the following ways:

- issues and/or opportunities that should be considered in preparing the Code Amendment
- the Code's policies, rules, land use definitions and administrative definitions regarding apartment-type accommodation, including student accommodation, co-living and residential flat buildings
- the Code's policy and spatial layers relating to retirement facilities and supported accommodation.

Feedback cannot influence instruments which are separate to the Code, such as the Act and its associated regulations.

Key messages

The following key messages will underpin engagement regarding the draft Accommodation Diversity Code Amendment. Additional key messages will be created for specific stakeholder communication collateral as required.

General

- The State Planning Commission has reviewed the planning rules for apartments, including student accommodation, build-to-rent developments, supported accommodation and retirement living.
- Improvements are proposed to enhance housing diversity and provide more flexibility for building apartment-style homes and retirement living across the state.
- These changes aim to make it easier to build much needed housing for South Australians.
- Key features proposed in the draft Accommodation Diversity Code Amendment include:
 - introducing a new form of 'co-living' accommodation for residences that rely on shared facilities, such as common kitchens or bathrooms
 - allowing increased building height up to 4-6 storeys for large retirement villages and supported living developments to provide more accommodation for our ageing population to continue living in their own communities
 - more flexibility in apartment design, by focussing on rules that contribute to a comfortable home, such as minimum bedroom and living area dimensions, rather than minimum total floor area

- more guidance on how shared rooms and open spaces are designed, including being conveniently located near residences and having good access to sunlight, appropriate seating, lighting and other features
- providing better guidance on the provision of communal recreation spaces and shared facilities for student accommodation.
- Feedback is also invited on a draft guideline for co-living and student accommodation, outlining the communal spaces and shared facilities that should be provided to meet residents' needs, such recreational spaces and kitchen, dining, bathroom and laundry facilities.
- Providing greater flexibility and increasing the number of apartment-style homes that can be built is part of the South Australian Government's Housing Roadmap to address the housing crisis.
- Visit the YourSAy website for more information and to share your feedback.

Secondary key messages

- Currently student accommodation is the only type of apartment that does not need to be self contained and includes shared facilities, such as kitchens or living spaces.
- The proposed 'co-living' accommodation introduces a broader definition for private accommodation with communal facilities, not just for student accommodation.
- Changes to the planning rules will also provide greater flexibility for retirement villages and supported accommodation to include commercial businesses such as cafes and chemists.
- While a definition for 'build-to-rent' accommodation was investigated, other proposed changes to the planning rules, as well as incentives outside of the planning system, provide greater flexibility for this type of development, so a separate definition is not required.

Stakeholder and community mapping

The following section identifies the stakeholders and communities that will be interested in and actively engaged in this consultation process. It also identifies engagement needs and techniques to best inform and consult with the target audiences.

It attributes levels of engagement, which reference the [International Association for Public Participation \(IAP2\) public participation spectrum](#), and is outlined below.

- An INFORM level of engagement commits to providing information that helps stakeholders to understand the problem/issue, alternatives, opportunities or solutions. It commits to keeping stakeholders informed.
- A CONSULT level of engagement builds on the inform level to also seek feedback on the problem/issue and may include looking at options, alternatives, etc. It commits to keeping stakeholders informed and letting them know how their feedback was used.
- An INVOLVE level of engagement builds further to work directly with stakeholders to ensure that their views are consistently understood and considered. It commits to ensure stakeholder views are reflected in project outcomes and letting them know how this impacted on decision making.
- A COLLABORATE level of engagement commits to partnering with stakeholders at each step in the decision-making process including the development of alternatives and the identification of the preferred solution. It involves working together with stakeholders to formulate solutions and incorporate their advice and recommendations into decisions to the maximum extent possible.

Applying the Charter principles

| Stakeholder | Engagement need or technique |
|---|--|
| Minister for Planning and MPs | |
| Minister for Planning Nick Champion MP Premier Peter Malinauskas MP All South Australian MPs All Parliament of Australia MPs | <p>Communication activities</p> <ul style="list-style-type: none"> • Briefings as required • Direct letter/email to CE from SPC Chair providing details of the draft code amendment and consultation • PlanSA website content, including news stories • YourSAy website content • Letter/email regarding outcomes and final decision <p>Engagement activities</p> <ul style="list-style-type: none"> • YourSAy survey (MPs) |
| State government agencies – IAP2 level: consult | |
| State agencies | <p>Communication activities</p> <ul style="list-style-type: none"> • Direct letter/email to CE from SPC Chair providing details of the draft code amendment, consultation and key stakeholder online information session • Email to key staff from SPC Chair providing details of the draft code amendment, consultation and key stakeholder online information session • PlanSA website content, including news stories • SPC website content, including news stories • PlanSA and SPC social media posts • Planning Ahead articles • Planning/Policy Forums • Letter/email to CEs and key staff regarding outcomes and final decision • Digital communications tool kit – encourage to share across networks <p>Engagement activities</p> <ul style="list-style-type: none"> • Key stakeholder online information session shortly after consultation opens • Public online information sessions for those unable to attend stakeholder session • PlanSA online submission form and email • Discussions with code amendment team |
| Local Government – IAP2 level: consult | |
| Local Government Association of SA All South Australian councils | <p>Communication activities</p> <ul style="list-style-type: none"> • Direct letter/email to CEs from SPC Chair providing details of the draft code amendment, consultation and key stakeholder online information session • Direct letter/email to Mayors from SPC Chair providing details of the draft code amendment and consultation • Email to key staff from SPC Chair providing details of the draft code amendment, consultation and key stakeholder online information session • PlanSA website content and news stories • SPC website content, including news stories • PlanSA and SPC social media posts • Planning Ahead articles • Planning/Policy Forums • Letter/email to CE regarding outcomes and final decision • Digital communications tool kit – encourage to share across networks <p>Engagement activities</p> <ul style="list-style-type: none"> • Key stakeholder online information session shortly after consultation opens • Public online information sessions for those unable to attend stakeholder session • PlanSA online submission form and email • Discussions with code amendment team |

| Stakeholder | Engagement need or technique |
|--|---|
| Planning and development industry – IAP2 level: consult | |
| Peak bodies (SA divisions) | <p>Communication activities</p> <ul style="list-style-type: none"> • Direct letter/email to CEs from SPC Chair providing details of the draft code amendment, consultation and key stakeholder online information session • PlanSA website content, including consultation page and news story • SPC website content, including news story • Planning Ahead articles • Planning/Policy Forums • PlanSA and SPC social media posts • Letter/email to CEs regarding outcomes and final decision • Digital communications tool kit – encourage to share across networks <p>Engagement activities</p> <ul style="list-style-type: none"> • Key stakeholder online information session shortly after consultation opens • Public online information sessions for those unable to attend stakeholder session • PlanSA online submission form and email • Discussions with code amendment team |
| SA Young Planner Committee (PIA) | <p>Communication activities</p> <ul style="list-style-type: none"> • Letter/email to from SPC Chair providing details of the draft code amendment, consultation and public information sessions • PlanSA website content, including consultation page and news story • SPC website content, including news story • YourSAy consultation website • Planning Ahead article • Planning/Policy forum • Eventbrite website • PlanSA, SPC and YourSAy social media posts • Email regarding outcomes and final decision • Digital communications tool kit – encourage to share across networks • Via planning industry peak bodies <p>Engagement activities</p> <ul style="list-style-type: none"> • Public online information sessions • YourSAy survey • PlanSA online form • PlanSA Service Desk phone and email |
| Planning industry practitioners | <p>Communication activities</p> <ul style="list-style-type: none"> • Planning Ahead article • Planning/Policy Forum • PlanSA website content, including consultation page and news story • SPC website content, including news story • YourSAy consultation website and newsletter • Eventbrite website • PlanSA, SPC and YourSAy social media posts • Media coverage • Via planning industry peak bodies and SA Young Planner Committee <p>Engagement activities</p> <ul style="list-style-type: none"> • Public online information sessions • YourSAy survey • PlanSA online form • PlanSA Service Desk phone and email |

| Stakeholder | Engagement need or technique |
|--|--|
| Community and housing peak bodies – IAP2 level: consult | |
| Community interest peak bodies Retirement living peak bodies Student accommodation peak bodies Social and community housing peak bodies | <p>Communication activities</p> <ul style="list-style-type: none"> • Direct letter/email to CEs from SPC Chair providing details of the draft code amendment, consultation and key stakeholder online information session • PlanSA website content, including news story • SPC website content, including news story • YourSAy consultation website and newsletter • PlanSA, SPC and YourSAy social media posts • Letter/email to CEs regarding outcomes and final decision • Digital communications tool kit – encourage to share across networks <p>Engagement activities</p> <ul style="list-style-type: none"> • Key stakeholder online information session shortly after consultation opens • Public online information sessions for those unable to attend stakeholder session • YourSAy survey • PlanSA online form • PlanSA Service Desk phone and email |
| Accommodation owners, operators and consumer organisations – IAP2 level: consult | |
| Retirement village owners and operators Retirement living consumer organisations Student accommodation owners and operators Universities with onsite living Student residential colleges Social housing providers Housing services for Aboriginal people Aboriginal student accommodation providers | <p>Communication activities</p> <ul style="list-style-type: none"> • Letter/email from SPC Chair providing details of the draft code amendment, consultation and public information sessions • YourSAy consultation website • PlanSA website content, including consultation page and news story • PlanSA, SPC and YourSAy social media posts • PlanSA Service Desk phone and email • Digital communications tool kit – encourage to share across networks • Media coverage • Email regarding outcomes and final decision • Via retirement living, student accommodation, social housing industry and community interest peak bodies and state agencies <p>Engagement activities</p> <ul style="list-style-type: none"> • Public online information sessions • YourSAy survey • PlanSA online form • PlanSA Service Desk phone and email |
| Community – IAP2 level: consult | |
| Broader South Australian community | <p>Communication activities</p> <ul style="list-style-type: none"> • Media coverage • YourSAy consultation website and newsletter • PlanSA, SPC and YourSAy social media posts • Eventbrite webpage • PlanSA website content, including news stories • Hard copy code amendment available to view at PLUS office, Adelaide CBD • Via key stakeholder networks <p>Engagement activities</p> <ul style="list-style-type: none"> • Public online information sessions • YourSAy survey • PlanSA Service Desk phone and email |

| Stakeholder | Engagement need or technique |
|-----------------------------------|---|
| Media – IAP2 level: inform | |
| State-wide and local media | <p>Communication activities</p> <ul style="list-style-type: none"> • Media releases • Consider media event for launch • Interviews and enquiry responses as requested • PlanSA and YourSAy website content |

Staging your engagement

| Stage | Objective | Stakeholders | Level of engagement | By when |
|--------------------------|--|---|---------------------|--|
| 1: Pre-engagement | Inform key decision makers about the draft Code Amendment and consultation process, as required. | Minister and/or state government executives | INFORM | Consultation launch date |
| 2: Public consultation | Inform interested and affected stakeholders and community of the draft Code Amendment and opportunity to provide feedback. Gain public feedback on draft Code Amendment for consideration in finalising the Code Amendment. | All stakeholders | CONSULT | 28 October to 20 December 2024 8-week consultation period |
| 3: Review feedback | Review and summarise consultation submissions to: <ul style="list-style-type: none"> inform the final draft Code Amendment prepare an engagement report and instructions for Ministerial decision close-the-loop for key stakeholders and interested community. | All stakeholders | INFORM | Following consultation closing |
| 4: Engagement evaluation | Gain feedback on the engagement process to: <ul style="list-style-type: none"> evaluate success in meeting Community Engagement Charter principles identify opportunities to improve future engagement processes | Engagement participants | CONSULT | January 2025 |
| 5: Inform of outcome | Inform key stakeholders and community of the outcome of the Code Amendment. | All stakeholders | INFORM | Following Minister's decision |

Applying the Charter principles in practice

| Charter principle | How does your engagement approach/activities reflect this principle in action? |
|--|---|
| Engagement is genuine | <ul style="list-style-type: none"> • Engagement seeks input early to help shape the proposal • Targeted at a wide range of stakeholders using a range of methods that are best targeted to making participation convenient • Timelines are sufficient for people to hear/see the opportunity to have a say and participate in the engagement • Easy-to-understand information to help audiences understand why it is relevant to them, what it means for land use and built form outcomes 'on the ground' and how they can have their say • An engagement report will be prepared in accordance with section 73(7) of the PDI Act, outlining what was heard and how it was responded to and the evaluation of engagement, which will be published on the PlanSA website |
| Engagement is inclusive and respectful | <ul style="list-style-type: none"> • Engagement seeks input early to help shape the code amendment • Targeted at a wide range of stakeholders using a range of methods that are best suited to making participation convenient • Due to broad reach of this code amendment, engagement activities focus on digital engagement tools to enable access for a wider audience • Effort made to ensure those most affected or interested are aware of the code amendment and engaged through the most direct means possible e.g. direct letters • The timing of other concurrent consultation activities, such as the Greater Adelaide Regional Plan consultation events, have been considered to ensure key stakeholders can participate in a meaningful way • Background information will be readily available and easy-to-understand information will be provided to help audiences understand why it is relevant to them, what it means 'on the ground' and how they can have their say • All comments and views are captured and considered • Timelines are sufficient for people to hear/see the opportunity to have a say |
| Engagement is fit for purpose | <ul style="list-style-type: none"> • Communications material will be clear about the proposed change and how it will affect future development • A broad range of activities offered in a mix of ways, to reach a wide range of stakeholders • Stakeholders directly impacted will be targeted directly by the engagement (e.g. letters) • Stakeholders with specific interests will be directly communicated with • The public will be informed through a variety of channels to maximise reach |
| Engagement is informed and transparent | <ul style="list-style-type: none"> • What the community can influence and not influence is clearly outlined • Information clearly articulates key areas of interest, what we are gathering feedback on, how participants can get involved and how feedback will be used • Communication materials will be presented in easy-to-understand language to explain information and will not assume prior knowledge • Submissions will be acknowledged and engagement participants advised of next steps in the process • An engagement report will be provided to participants and made publicly available |
| Engagement is reviewed and improved | <ul style="list-style-type: none"> • Measures of success are identified and will be evaluated at the conclusion of the engagement, and at each stage of engagement if required • Any issues raised about the engagement during the process will be considered and action will be taken if appropriate • As the engagement plan is implemented, debriefs will occur after key engagement activities to determine if any changes are required |

Measuring success

At the completion of the engagement, all participants will be invited to assess the success of the engagement against performance criteria one to four, below. The State Planning Commission will assess the success of the engagement against criteria five to nine. This evaluation will be included in the engagement report required to be prepared by the Designated Entity under section 73(7) of PDI Act. The engagement report provides details and analysis of engagement activities undertaken for the code amendment and is provided to the Minister for Planning. This engagement report will also be referenced in the State Planning Commission's Parliamentary Report under section 74(3)(b) of the Act, which is issued to the Environment Resources and Development Committee of Parliament following adoption of a code amendment.

| # | Charter criteria | Charter performance outcomes | Respondent | Indicator | Evaluation tool Exit survey / follow-up survey | Measuring success of project engagement |
|---|--|--|--------------|---|--|--|
| 1 | Principle 1: Engagement is genuine | <ul style="list-style-type: none"> People had faith and confidence in the engagement process. | Community | I feel the engagement genuinely sought my input to help shape the proposal | Likert scale - strongly disagree to strongly agree | Per cent from each response. |
| 2 | Principle 2: Engagement is inclusive and respectful | <ul style="list-style-type: none"> Affected and interested people had the opportunity to participate and be heard. | Community | I am confident my views were heard during the engagement | Likert scale - strongly disagree to strongly agree | Per cent from each response. |
| | | | Project Lead | The engagement reached those identified as community of interest. | <ul style="list-style-type: none"> Representatives from most community groups participated in the engagement Representatives from some community groups participated in the engagement There was little representation of the community groups in engagement. | Project Lead select response |
| 3 | Principle 3: Engagement is fit for purpose | <ul style="list-style-type: none"> People were effectively engaged and satisfied with the process. People were clear about the proposed change and how it would affect them. | Community | I was given sufficient information so that I could take an informed view. | Likert scale - strongly disagree to strongly agree | Per cent from each response. |
| | | | | I was given an adequate opportunity to be heard | Likert scale - strongly disagree to strongly agree | Per cent from each response. |
| 4 | Principle 4: Engagement is informed and transparent | <ul style="list-style-type: none"> All relevant information was made available and people could access it. People understood how their views were considered, the reasons for the outcomes and the final decision that was made. | Community | I felt informed about why I was being asked for my view, and the way it would be considered. | Likert scale - strongly disagree to strongly agree | Per cent from each response. |
| 5 | Principle 5: Engagement processes are reviewed and improved | <ul style="list-style-type: none"> The engagement was reviewed and improvements recommended. | Project Lead | Engagement was reviewed throughout the process and improvements put in place, or recommended for future engagement | <ul style="list-style-type: none"> Reviewed and recommendations made Reviewed but no system for making recommendations Not reviewed | Project Lead select response |
| 6 | Engagement occurs early | <ul style="list-style-type: none"> Engagement occurred before or during the drafting of the planning policy, strategy or scheme when there was an opportunity for influence. | Project Lead | Engagement occurred early enough for feedback to genuinely influence the planning policy, strategy or scheme | <ul style="list-style-type: none"> Engaged when there was opportunity for input into scoping Engaged when there was opportunity for input into first draft Engaged when there was opportunity for minor edits to final draft Engaged when there was no real opportunity for input to be considered | Project Lead select response |
| 7 | Engagement feedback was considered in the development of planning policy, strategy or scheme | <ul style="list-style-type: none"> Engagement contributed to the substance of a plan or resulted in changes to a draft. | Project Lead | Engagement contributed to the substance of the final plan | <ul style="list-style-type: none"> In a significant way In a moderate way In a minor way Not at all | Project Lead select response |
| 8 | Engagement includes 'closing the loop' | <ul style="list-style-type: none"> Engagement included activities that 'closed the loop' by providing feedback to participants/ community about outcomes of engagement | Project Lead | Engagement provided feedback to community about outcomes of engagement | <ul style="list-style-type: none"> Formally (report or public forum) Informally (closing summaries) No feedback provided | Project Lead select response |
| 9 | Charter is valued and useful | <ul style="list-style-type: none"> Engagement is facilitated and valued by planners | Project Lead | Identify key strength of the Charter and Guide Identify key challenge of the charter and Guide | <ul style="list-style-type: none"> Free text response | Project Lead identify key strength and challenge |

Closing the loop and reporting back

| How will you respond to participants? | Who's responsible? | When will you report back? |
|--|--|---|
| 'What we heard' summary of engagement activities and key points of feedback received during consultation, as well as an outline of the next steps. To be emailed to key stakeholders/people who submitted feedback during consultation with the engagement evaluation survey and posted on YourSAy website. | Communications and Engagement team with input from Code Amendment team | January 2025 |
| Engagement report published on PlanSA website, including detailed analysis of all submissions, how feedback was responded to, amendments to the draft Code Amendment as a result of public engagement and evaluation of the engagement process against the Community Engagement Charter principles. | Communications and Engagement team with input from Code Amendment team | Within 5 business days of Minister's decision |
| Website updates on YourSAy and PlanSA websites notifying community and stakeholders of the outcome, including PlanSA Code Amendments and news pages | Communications and Engagement team | Within 5 business days of Minister's decision |
| Media announcement to notify community and stakeholders of Minister's decision | Minister for Planning's office | Within 5 business days of Minister's decision (TBC) |
| Email to key stakeholders notifying them of the Minister's decision and any key changes as a result of public engagement. | Communications and Engagement team | Day of announcement of Minister's decision |
| Email to those who made a submission notifying them of the Minister's decision and any key changes as a result of public engagement. | Communications and Engagement team | Day of announcement of Minister's decision |
| Social media posts promoting the announcement, including via: <ul style="list-style-type: none"> PlanSA Facebook and Twitter SPC LinkedIn YourSAy Facebook & Twitter | Communications and Engagement team | Following announcement of Minister's decision |
| Newsletter article in Planning Ahead and YourSAy monthly e-newsletters | Communications and Engagement team | Edition following announcement re Minister's decision |
| Policy/Planning Forum presentation sharing details of final code amendment and how consultation influenced the outcome | Code Amendment team | Forum following announcement re Minister's decision |

Attachment 1: Detailed list of stakeholders

State government agencies – IAP2 level: consult

State agencies:

- Office for Design and Architecture SA
- Renewal SA
- Department for Infrastructure and Transport
- Department for Environment and Water
- SA Housing Trust
- Office for Ageing Well (SA Health)
- Department for Education
- Department for Health and Wellbeing
- Attorney General's Department – Aboriginal Affairs and Reconciliation

Local Government:

- Local Government Association of SA
- All South Australian councils

Planning and development industry – IAP2 level: consult

Peak bodies (SA divisions):

- Australian Institute of Architects
- Australian Institute of Landscaped Architects
- Planning Institute of Australia (PIA)
- Property Council of Australia
- Urban Development Institute of Australia
- Housing Industry Association
- Master Builders Association

SA Young Planner Committee (PIA)

Planning industry practitioners

Community and housing peak bodies – IAP2 level: consult

Community interest peak bodies:

- Community Alliance SA
- South Australian Council of Social Services

Retirement living peak bodies:

- Council of the Ageing
- Catalyst Foundation
- Aged and Community Services Australia
- Leading Aged Services Australia – SA
- Retirement Living Council (Property Council)

Student accommodation peak bodies:

- Student Accommodation Association

Social and community housing peak bodies:

- Community Housing Industry Association SA
- Cohousing Australia

Accommodation owners, operators and consumer organisations – IAP2 level: consult

Student accommodation owners and operators:

- Scape
- Unilodge
- Urban Nest
- Dwell
- Capital Student Stays
- The Switch
- Y Suites
- Yugo

Universities with onsite living:

- Flinders University (Flinders Living)
- University of Adelaide (University of Adelaide Village)
- TAFE (Regency International House)

Student residential colleges:

- Aquinas College
- Lincoln College
- St Ann's College
- St Mark's College

Retirement village owners and operators:

- ECH
- ACH Group
- Uniting SA
- Southern Cross Care
- Retire Australia
- Elder Care
- Aveo Retirement Villages
- Resthaven
- Levande
- RSL Care SA
- Estia Health
- BUPA Care
- Anglicare SA
- Helping Hand

Retirement living consumer organisations:

- South Australian Retirement Villages Residents Association
- Aged Rights Advocacy Service

Social housing providers:

- Access 2 place
- Amilie House - Saint Vincent de Paul Society
- Believe Housing Australia
- Common Equity Housing SA
- Community Housing
- Cornerstone Housing
- Housing Choices SA
- Inhousing
- Junction and Women's Housing
- Minda
- Salvation Army Housing
- Uniting Country Housing
- UnitingSA Housing
- Unity Housing
- Westside Housing
- Your Place Housing

Housing services for Aboriginal people:

- Aboriginal Community Housing Limited
- Aboriginal Hostels Ltd

Aboriginal student accommodation provider:

- Tika Tirka

Community – IAP2 level: consult

Broader South Australian community

Media – IAP2 level: inform

State-wide and local media