

Government of South Australia Department for Housing and Urban Development

Version 1.5

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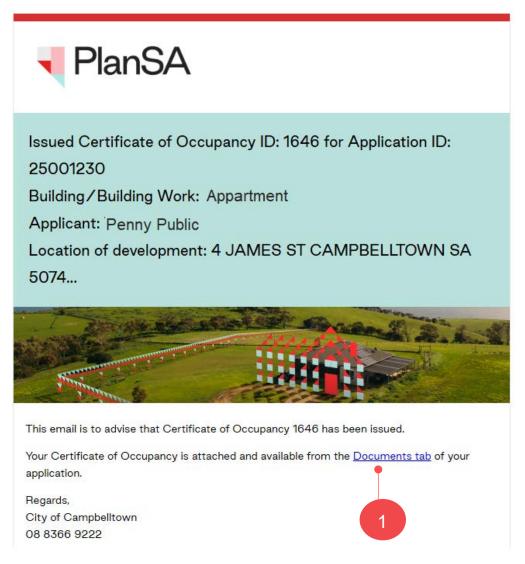
## PlanSA support library Certificate of Occupancy | PlanSA

- Apply for a Certificate of Occupancy
- Upload missing documentation and fire report
- Pay the Certificate of Occupancy Fee Online

## Print a Certificate of Occupancy

Once a decision is made on the Certificate of Occupancy (CoO) application, an email is sent advising that the CoO for development application has been issued and available from the Documents tab within the CoO application.

1. Click on the **Documents** tab link within the email notification and follow instructions Login to your development application | PlanSA.





The **Documents** screen shows with documentation uploaded or generated throughout the assessment of your development application.

2. Click on Certificate of Occupancy document link to download.

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