# **ENGAGEMENT PLAN**

# Future Living Code Amendment

Initiated by the State Planning Commission (the Designated Entity)



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# **Background information**

#### Overview

The South Australian Government, together with local government, has a role in ensuring a diverse range of housing types is provided within residential areas to provide choice for different household types, life stages and lifestyle choices. This objective is embedded in State Planning Policies and Regional Plans, including *The 30-Year Plan for Greater Adelaide* (2017 Update).

As a way to enhance housing diversity for South Australia's ageing population and other demographic groups, the State Planning Commission has initiated the Future Living Code Amendment in accordance with Section 73(2)(a) of the *Planning, Development and Infrastructure Act 2016* (the Act).

The proposed Future Living Code Amendment seeks to enable new forms of co-located housing development that foster community without impacting on the existing character and streetscape of established suburbs.

Initially conceived for older people wishing to downsize in their own community, co-located housing is expected to have appeal across a broad range of demographics.

## The 'Cohousing for Ageing Well Project' 2019-2020

Momentum for this Code Amendment stems from the outcomes of the 'Planning for a New Retirement Future' Symposium held in 2018 and the 'Cohousing for Ageing Well Project' which concluded in August 2020.

The 'Cohousing for Ageing Well Project' was a collaboration between the University of South Australia, the Office for Ageing Well, the State Planning Commission and the Eastern Region Alliance which includes the City of Burnside, City of Prospect, City of Unley, Campbelltown City Council and Town of Walkerville.

A key recommendation of the project was amending the Planning and Design Code to recognise cohousing as a distinct development type. The Future Living Code Amendment does this by proposing to introduce a new 'Co-located Housing Overlay' into the Planning and Design Code.

The Future Living Code Amendment is being led by the State Planning Commission, with assistance provided by the Project Working Group for the 'Cohousing for Ageing Well Project'.

#### **Demographic trends**

Recent demographic data indicates that by 2036 one in three South Australian houses will have just one occupant, many of whom will be over the age of 65 and less able to maintain a large property by themselves.

The Future Living Code Amendment seeks to address this by enabling development in which existing older houses might be altered or extended to create socially cohesive cohousing arrangements for older residents wishing to stay living in their own home and community – often referred to as 'ageing in place'.

Co-located housing is also expected to appeal to other ages and demographics. Co-located housing could, for example, facilitate multi-generational living, whereby an existing home is modified so that members of an extended family have separate, private sleeping and living spaces but share a garden and laundry and are housed on the same community scheme arrangement. Co-located housing could also appeal to younger people interested in affordable, community-minded, and low carbon housing options.

#### **Policy Framework**

The Future Living Code Amendment seeks to facilitate delivering co-located housing that utilises intelligent design and the principal of 'adaptive re-use' to modify existing houses, thereby retaining the character and heritage of a place. The preservation of existing buildings and established landscapes is a key feature of this amendment.

The principles underpinning the types of co-located housing developments sought by the Future Living Code Amendment include:

- no wholesale demolition of existing houses but rather their retention, alteration and extension to create co-located housing
- high quality design specifications requiring cohousing developments to 'fit in' with the
  existing streetscape and limit the impact on surrouding established housing and gardens
- reconsideration of private gardens and open space in favour of larger areas of communcal garden and open space within the cohousing development
- reconsideration of some private amenities such as private laundries, rubbish bins, carparking and activity rooms in favour of communal amenities, where appropriate, within the co-located housing development
- permitted overlooking within the co-located housing development, with the maintenance of existing privacy for neighbouring properties
- all houses within the co-located housing development to be of similar stature and without the hierarchy of, for example, a house and a granny flat.

#### **Affected Areas**

The Future Living Code Amendment proposes that a new 'Co-located housing Overlay' is incorporated into the Planning and Design Code and be applied to established residential areas within six local council areas: Alexandrina Council, the City of Unley, Town of Walkerville, City of Campbelltown, City of Burnside and City of Prospect. Of these councils, five participated in the 'Cohousing for Ageing Well Project' from which much of the momentum for this Code Amendment arose.

While the Future Living Code Amendment currently only proposes to apply the new overlay to six council areas, there is potential to apply it to other parts of South Australia in the future, subject to the necessary investigations and engagement.

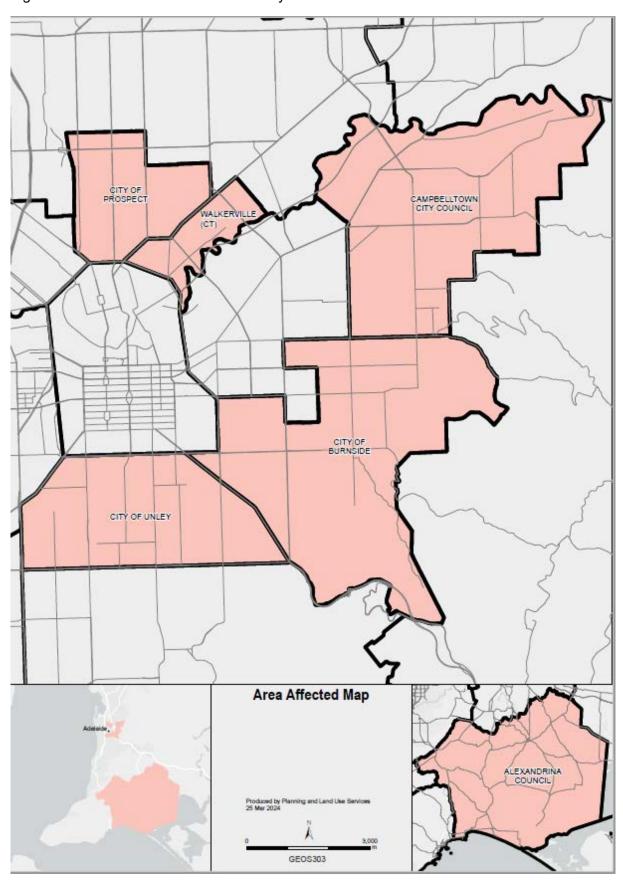
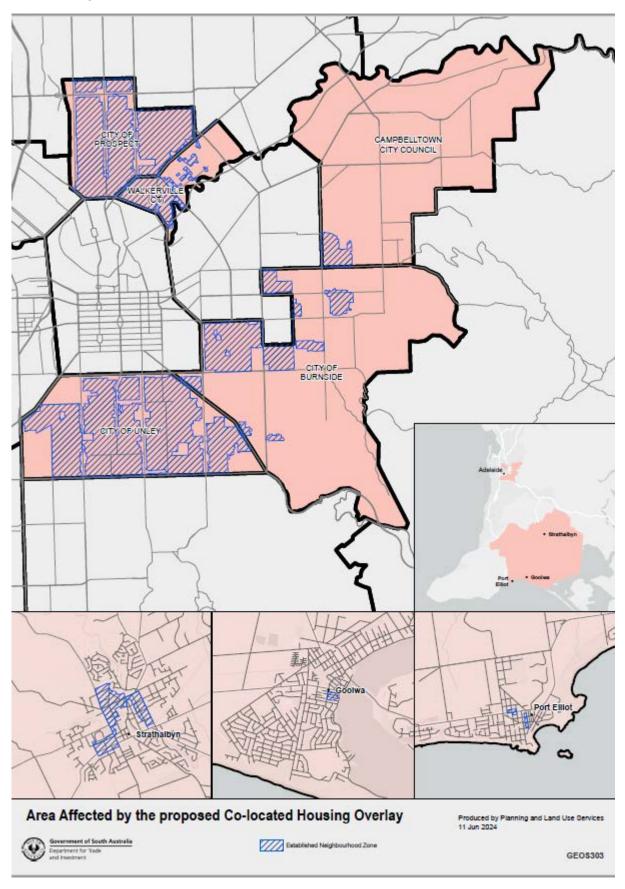


Figure 1 shows the land that is affected by the Code Amendment.

Figure 2 shows the spatial application of the new Co-located Housing Overlay to areas within these local government areas.



#### **Prior Engagement**

To date, no public engagement has been undertaken in relation to this Code Amendment.

As part of the 'Cohousing for Ageing Well Project' however, a cohousing design workshop was held in December 2019 with a group of 50 older residents from four of the participating council areas (Unley, Burnside, Prospect and Walkerville). The purpose of the workshop was to gain community input into the development of four potential cohousing designs for older people. The workshop was facilitated by the City of Unley and run by Dr Aaron Davis from UniSA's Match Studio.

During the workshop, residents were tasked with individually identifying the degrees of sharing they could imagine living with, and those that would be barriers or outright 'deal-breakers'.

At the conclusion of the workshop, it was summarised that the participants:

- were generally open to the principles of cohousing and could see the benefits when they were explained to them
- strongly supported a contextualised infill model that retained existing character housing and greenspace
- perceived benefits of cohousing extend beyond housing for older people, to housing for multi-generations of the same family as well as multiple generations of non-related people
- could see the social and financial benefits of creating an additional dwelling for renting to a younger person, couple or small family.

#### **Project working group**

The Commission has agreed that the already established 'Cohousing for Ageing Well Project' Project Working Group, which includes members from the five participating councils and the University of South Australia, should continue to be involved in progressing this Code Amendment by contributing to the following key stages going forward:

- Stage 1 establishing management and governance framework.
- Stage 2 initiating and preparing a draft Code Amendment.
- Stage 3 community engagement and finalising the Code Amendment.

The five councils who participated in the 'Cohousing for Ageing Well Project' Project as well as Alexandrina Council, have also committed to partnering with the Commission to execute the engagement on this Code Amendment.

An engagement working group comprising of engagement representatives from all six councils and Commission/Planning and Land Use Services staff was formed to contribute to engagement planning.

Whilst the Commission will lead the engagement process and deliver a broad range of public communication materials and engagement activities, each individual council will support engaging with their local communities, including delivering any additional activities they identify as effective for engaging with their local communities on the Code Amendment.

# **Engagement purpose**

The purpose of the engagement is to ensure that individuals, businesses, organisations and communities directly affected by and/or interested in the proposed Future Living Code Amendment are involved in the Code Amendment process and have an opportunity to contribute to finalising the Code Amendment for the Minister's consideration.

Engagement on the Future Living Code Amendment will:

- raise awareness that a Code Amendment is being prepared.
- provide information about what is proposed by the Code Amendment, including the location of where the proposed changes will apply.
- provide the opportunity for key stakeholders to identify issues and opportunities early, so that they can be considered in the preparation of the draft Code Amendment.
- enable stakeholders and the community to provide well informed, meaningful feedback on the Code Amendment for consideration prior to it being finalised and submitted to the Minister for Planning.
- meet statutory requirements as they relate to engagement on a Code Amendment.
- build relationships and a community of interest to support future activities (i.e., the development of co-located housing) in the affected areas.
- close the loop with stakeholders and community by informing them of the final version of the Code Amendment and its subsequent implementation (subject to Ministerial approval).

# **Engagement objectives**

Based on the engagement purpose described above, the objectives of this engagement process are to:

- communicate and engage with affected residents, key stakeholders and interested community about the proposed Future Living Code Amendment in a timely and respectful manner.
- provide clear and accessible information about what the proposed Future Living Code
   Amendment seeks to achieve and what potential co-located housing developments would
   involve this includes outlining the affected residential areas and providing example
   images of what co-located housing development could look like.
- demonstrate how co-located housing seeks to preserve the heritage and character of the affected suburbs and articulate how the Future Living Code Amendment supports 'adaptive re-use' to modify existing houses to retain the character of a place.
- build rapport and trust with resident and community groups within the affected areas in order to identify issues early and utilise these groups as distributors of information to the broader community.
- operate on a 'no surprises' approach, that ensures that important information is provided clearly, equitably and early to all stakeholders and interested community.

- Provide targeted opportunities for discussion, information provision and feedback that are
  most convenient to stakeholders and interested community, increasing the likelihood and
  quality of participation, and building trust and rapport.
- allow sufficient time for stakeholders and interested community to receive, consider and respond to information provided.
- maximise the opportunity for the media to be well informed, minimising reporting of inaccurate or biased reporting.

# Scope of influence

Aspects of the project which stakeholders and the community can influence are:

- Issues and/or opportunities that should be considered in the preparation of this Code Amendment
- The policy underpinning this Code Amendment.

Aspects of the project which stakeholders and the community cannot influence are:

- General development policies in the Planning and Design Code (as it relates to statewide policy)
- Standard policies and wording contained in zones and overlays in the Planning and Design Code (as it relates to state-wide policy).

# Key messages

The following key messages will underpin the engagement regarding the Future Living Code Amendment. Additional key messages will be created for specific stakeholder communication collateral as required.

### Key messages

- The State Planning Commission is seeking feedback on draft planning rules to enhance housing diversity for South Australians and provide more affordable options for different household types, life stages and lifestyle choices.
- The draft Future Living Code Amendment would introduce a new form of housing for community that allows more homes to be built without impacting the existing character and streetscape of established suburbs.
- The draft Future Living Code Amendment encourages existing houses to be retained, altered and extended to create co-located housing, rather than demolished and the site subdivided for multiple homes.
- The draft Future Living Code Amendment would apply to well-established neighbourhoods in six council areas within the Greater Adelaide region, and would create a model that could be applied to other areas of the state in the future.

- The co-located housing model incorporates communal, open gardens and shared facilities, which could include laundries, rubbish bins, carparking or activity rooms, to help build a sense of community.
- Each home that is part of the co-located housing development could be bought and sold separately, while the shared garden would be managed through community title.
- While this new form of housing was conceived for older people wishing to downsize in their own community, co-located housing is expected to appeal to a range of South Australians looking for affordable housing options.
- For more information and to share your feedback, visit the YourSAy website at www.yoursay.sa.gov.au/future-living

#### Supporting messages - background

- Momentum for this Code Amendment stems from the 'Planning for a New Retirement Future' Symposium held in 2018 and the 'Cohousing for Ageing Well Project', which concluded in August 2020.
- A key recommendation of the 'Cohousing for Aging Well Project' was to amend the planning rules to recognise cohousing as a distinct type of development.
- The draft Future Living Code Amendment achieves this by proposing to introduce a new 'Co-located Housing Overlay' into the Planning and Design Code.

# **Supporting messages – about the draft Code Amendment**

- Retaining existing buildings and established landscapes is a key feature of this amendment, preserving heritage, character and streetscape in established neighbourhoods.
- The new co-located housing model would help preserve mature trees and established gardens, as well as build a greater sense of community, by providing shared open space rather than small private gardens.
- Potential concerns such as on-street car parking and privacy for neighbours have been carefully considered in developing the new housing model and addressed through a range of designs that demonstrate how the model would work.
- This new form of housing is unique in that all houses within the co-located housing development are of similar stature, without the hierarchy of, for example, a house and a granny flat.
- The proposed planning rules for co-located housing complement and add to existing
  rules, such as building height limits and tree protections, to ensure streetscape, character
  and heritage are maintained through this new form of housing.
- This is a rare opportunity to introduce a new form of housing and South Australia is leading the way in developing this community focused model.
- Other states are interested in how the model works in South Australia and potentially adopting a similar model in the future.

#### **OFFICIAL**

- Creating greater diversity in the housing market and providing more affordable options for the community is one way the South Australian Government is taking action to tackle the housing crisis.
- The South Australian Government has worked in partnership with the University of South Australia, City of Unley, Town of Walkerville, City of Campbelltown, City of Burnside and City of Prospect to develop the draft Code Amendment.
- Alexandrina Council has also shown great interest in the draft Code Amendment's development and intend to apply the proposed new housing model in their council area.
- To read more about this proposed new housing model, <u>Bluefield Housing as Alternative</u> <u>Infill for the Suburbs</u>, a book published by Dr Damian Madigan from the University of South Australia, is available to view and download for free.

# Localised key messages

Councils partnering with PLUS in delivering engagement for the draft Future Living Code Amendment have developed localised key messages, tailored to the specific interests and needs of their local communities.

These key messages are outlined in the localised engagement plans included in Appendix 1.

# Stakeholder and community mapping

The following section identifies the stakeholders and communities that will be interested in and actively engaged in this consultation process.

It outlines anticipated interests, which assists in planning information and engagement activities that meet stakeholder needs and expectations.

It attributes three levels of engagement, which references the International Association for Public Participation (IAP2) public participation spectrum<sup>1</sup>, and is outlined below.

- An INFORM level of engagement commits to providing information that helps stakeholders to understand the problem/issue, alternatives, opportunities or solutions. It commits to keeping stakeholders informed.
- A CONSULT level of engagement builds on the inform level to also seek feedback on the
  problem/issue and may include looking at options, alternatives, etc. It commits to keeping
  stakeholders informed and letting them know how their feedback was used.
- An INVOLVE level of engagement builds further to work directly with stakeholders to
  ensure that their views are consistently understood and considered. It commits to ensure
  stakeholder views are reflected in project outcomes and letting them know how this
  impacted on decision making.
- A COLLABORATE level of engagement commits to partnering with stakeholders at each step in the decision-making process including the development of alternatives and the identification of the preferred solution. It involves working together with stakeholders to formulate solutions and incorporate their advice and recommendations into decisions to the maximum extent possible.

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<sup>&</sup>lt;sup>1</sup> Adapted from International Association Spectrum of Pubic Participation (IAP2) <a href="https://iap2.org.au/wp-content/uploads/2020/01/2018">https://iap2.org.au/wp-content/uploads/2020/01/2018</a> IAP2 Spectrum.pdf

# Key Stakeholder and community mapping \*subject to change as consultation progresses

Stakeholder	Level of interest in the project	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement			
Partner organisations in delivering	artner organisations in delivering community engagement						
City of Unley	HIGH	Contributing partner to the 'Cohousing for Ageing Well Project' and in developing the Future Living Code Amendment.	That they will be involved in the Code Amendment development, including the identification of preferred solutions.				
		The Code Amendment would directly affect their council area.	That their views and recommendations are incorporated to the maximum extent in the draft Code Amendment.				
		Lead planning and delivering localised communication and engagement activities tailored to the interests and needs of their communities to ensure appropriate, accessible and equitable opportunities for their local communities to share	That they have opportunities to provide input into high-level, overarching communication materials to inform community of the draft Code Amendment and support their engagement activities.				
		feedback on the draft Code Amendment.  Contribute to evaluating the engagement process against the Community Engagement Charter principles.	That PLUS delivers overarching/broad communications and engagement activities to engage key stakeholders and the broader community in the consultation that align with and support their localised engagement activities.				
			That PLUS leads engagement evaluation, incorporating their input to the maximum extent.				
Alexandrina Council	HIGH	AS ABOVE	AS ABOVE	INVOLVE/COLLABORATE			
City of Burnside	HIGH	AS ABOVE	AS ABOVE	INVOLVE/COLLABORATE			
City of Prospect	HIGH	AS ABOVE	AS ABOVE	INVOLVE/COLLABORATE			
Campbelltown City Council	HIGH	AS ABOVE	AS ABOVE	INVOLVE/COLLABORATE			
Town of Walkerville	HIGH	AS ABOVE	AS ABOVE	INVOLVE/COLLABORATE			
University of South Australia	HIGH	Contributing partner to the 'Cohousing for Ageing Well Project' and in the development of the Future Living Code Amendment.	AS ABOVE	INVOLVE/COLLABORATE			
		Contribute towards developing communication materials to support engagement.					
		Provide support for engagement activities coordinated by PLUS and council, if required.					
Other local government	, 						
Local Government Association (LGA)	HIGH/MEDIUM	The LGA is a membership organisation that provides service and leadership relevant to the needs of member Councils in South Australia. It is for this reason that the LGA will have an interest in a policy issue such as cohousing which is important to the Council areas affected by the Code Amendment.	That they will be made aware of the Code Amendment, have an opportunity to participate in consultation, influence the outcome and be kept informed.	CONSULT/INVOLVE			

Stakeholder	Level of interest in the project	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement
Elected Body/Members for the partnering council areas	HIGH	Elected Members will be interested in representing the views of their constituents who will have varied interests and concerns (positive and negative) about this Code Amendment and the future of the affected area.	That they will be made aware of the Code Amendment, have an opportunity to contribute to the consultation, and be kept informed.	CONSULT
All other councils aside from the partner organisation councils	HIGH	Interested in how the Code Amendment may apply to their council areas in future.	That they will be made aware of the Code Amendment, have an opportunity to contribute to the consultation, and be kept informed.	CONSULT
Minister/MPs				
Minister for Planning	HIGH	Responsible for approving proposed Code Amendments	To be kept informed of engagement activities and presented with the final engagement report for his consideration in making his decision regarding adopting the Code Amendment.	DECISION MAKER
State Member (Adelaide) – Lucy Hood MP	HIGH	The State Member will have an interest in representing the views of her constituents who will have varied interests and concerns (positive and negative) about this Code Amendment and future development of the affected area.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
State Member (Hartley) – Hon Vincent Tarzia MP	HIGH	The State Member will have an interest in representing the views of his constituents who will have varied interests and concerns (positive and negative) about this Code Amendment and future development of the affected area.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
State Member (Morialta) – Hon John Gardner MP	HIGH	The State Member will have an interest in representing the views of his constituents who will have varied interests and concerns (positive and negative) about this Code Amendment and future development of the affected area.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
State Member (Enfield) – Andrea Michaels MP	HIGH	The State Member will have an interest in representing the views of her constituents who will have varied interests and concerns (positive and negative) about this Code Amendment and future development of the affected area.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
State Member (Bragg) – Jack Batty MP	HIGH	The State Member will have an interest in representing the views of her constituents who will have varied interests and concerns (positive and negative) about this Code Amendment and future development of the affected area.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
State Member (Unley) – Hon David Pisoni MP	HIGH	The State Member will have an interest in representing the views of his constituents who will have varied interests and concerns (positive and negative) about this Code Amendment and future development of the affected area.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
State Member (Badcoe) – Jayne Stinson MP	HIGH	The State Member will have an interest in representing the views of her constituents who will have varied interests and concerns (positive and negative) about this Code Amendment and future development of the affected area.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT

Stakeholder	Level of interest in the project	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement
Federal Member (Adelaide) – Steve Georganas MP	HIGH	The Federal Member will have an interest in representing the views of his constituents who will have varied interests and concerns (positive and negative) about this Code Amendment and future development of the affected area.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
Federal Member (Boothby) – Louise Miller-Frost MP	HIGH	The Federal Member will have an interest in representing the views of his constituents who will have varied interests and concerns (positive and negative) about this Code Amendment and future development of the affected area.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
Federal Member (Sturt) – James Stevens MP	HIGH	The Federal Member will have an interest in representing the views of his constituents who will have varied interests and concerns (positive and negative) about this Code Amendment and future development of the affected area.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
Local community groups/organisa	tions			
Burnside Residents Action Group (BRAG)	HIGH/MEDIUM	BRAG is a local residents association in Burnside which seeks to monitor the performance of their local Council and its decision making and has a key interest in the heritage and character of the Burnside Council area.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
		BRAG will therefore have an interest in representing the views of local residents in Burnside who will have varied interests and concerns (positive and negative) about this Code Amendment and future development of the affected area.		
Friends of the City of Unley Society (FOCUS)	HIGH/MEDIUM	FOCUS is a community group that has been established to protect the character of the City of Unley.  FOCUS will therefore have an interest in representing the	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
		views of local residents in Unley who will have varied interests and concerns (positive and negative) about this Code Amendment and future development of the affected area.		
Prospect Residents Association (PRA)	HIGH/MEDIUM	The PRA is the peak community residents' group in the City of Prospect and aims to maintain the character of Prospect, inform residents on issues and make representations on matters that affect the Prospect local government area and environs.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
		The PRA will therefore have an interest in representing the views of local residents in Prospect who will have varied interests and concerns (positive and negative) about this Code Amendment and future development of the affected area.		

Stakeholder	Level of interest in the project	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement
Campbelltown Residents and Ratepayers Association Inc (CRRA)	HIGH/MEDIUM	The CRRA promotes the interests of the residents and ratepayers of Campbelltown.	That they are fully informed with all available information and are given an opportunity to provide feedback should	CONSULT
		The CRRA will therefore have an interest in representing the views of local residents in Campbelltown who will have varied interests and concerns (positive and negative) about this Code Amendment and future development of the affected area.	they wish to.	
Walkerville Residents Association (WRA)	HIGH/MEDIUM	The WRA aims to raise residents' awareness of preserving the village scale and ambience of Walkerville.	That they are fully informed with all available information and are given an opportunity to provide feedback should	CONSULT
		The WRA will therefore have an interest in representing the views of local residents in Walkerville who will have varied interests and concerns (positive and negative) about this Code Amendment and future development of the affected area.	they wish to.	
Other resident and community groups in the affected areas, identified by councils in localised engagement plans (Appendix 1)	HIGH	Resident and community groups in the affected areas are expected to have a high degree of interest in this amendment and what development will be enabled by it in their area.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
Organisations representing comm	unity interest grou	ıps		
Community Alliance SA	HIGH/MEDIUM	Community Alliance SA is an umbrella organisation representing a range of resident and community groups; and is dedicated to making the planning and development process accountable, transparent and sustainable, and that guarantees genuine community engagement.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
		Community Alliance SA will therefore have an interest in representing the views of resident and community groups who will have varied interests and concerns (positive and negative) about this Code Amendment and future development of the affected area.		
SA Acting Living Coalition	HIGH/MEDIUM	SA Acting Living Coalition is a collaboration between key government and non-government organisations and its key purpose to advocate for and support the integration of active living principles into the built environment. They are likely to have a strong interest in the provision of cohousing within the affected areas.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
Council on the Ageing SA	HIGH/MEDIUM	Council on the Ageing SA is the peak body promoting the rights, needs and interests of older South Australians and will have an interest in the provision of cohousing within the affected areas (particularly for older demographic groups).	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT

Stakeholder	Level of interest in the project	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement
Cohousing Australia	HIGH/MEDIUM	Cohousing Australia is a national community run organisation containing members who play an active role in supporting individuals, forming groups, established communities, partner organisations, and the sector to diversity the housing market and support the development of more collaborative cohousing projects.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
Aged Care Providers – Including ACH Group, ECH, Uniting, Estia Health, BUPA Care, Anglicare SA, Helping Hand, Uniting SA, Eldercare Inc and RSL Care Inc)	HIGH/MEDIUM	The range of Aged Care Providers listed here may have an interest in the provision of cohousing within the affected areas (particularly for older demographic groups).	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
Established Cohousing developments and/or organisations in South Australia:  Christies Walk  Aldinga Eco Village  Miller's Corner  The Verge Cohousing Community	HIGH/MEDIUM	The four cohousing developments / organisations listed here are examples of existing / proposed cohousing projects in South Australia and will therefore likely have an interest in the provision of cohousing within the affected areas.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
South Australian Retirement Villages Association Inc (SARVA)	HIGH/MEDIUM	SARVA is the peak community body representing the interests of all South Australians living in a retirement village and therefore may have an interest in the provision of cohousing within the affected areas (particularly for older demographic groups).	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
Tiny Homes Association	MEDIUM	Interested in opportunities for housing diversity and potential opportunities for tiny homes.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
Housing and construction industry	y peak bodies			
<ul> <li>Relevant peak industry bodies:</li> <li>Australian Institute of Architects</li> <li>Australian Institute of Landscaped Architects</li> <li>Housing Industry Association (SA Division)</li> <li>Planning Institute of Australia (SA Division)</li> <li>Property Council of Australia (SA Division)</li> <li>Master Builders South Australia</li> <li>South Australian Council of Social Service</li> </ul>	HIGH/MEDIUM	The various peak industry bodies listed here have an interest in the administration of the Planning and Design Code as well as promoting the future economic growth of South Australia and good sustainable development. They will therefore have an interest in the provision of cohousing within the affected areas.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT

Stakeholder	Level of interest in the project	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement
Urban Development Institute of Australia (SA Division)				
South Australian Government age	ncies			
Office for Design and Architecture SA (ODASA)	HIGH	ODASA promotes the value of good design and advocates for high quality design across South Australia's built environments and will therefore have an interest in the provision of cohousing within the affected areas.	That they will be made aware of the Code Amendment, have an opportunity to participate in consultation, influence the outcome and be kept informed.	CONSULT/INVOLVE
Office for Ageing Well (SA Health)	HIGH	Area within SA Health that is responsible for the <i>Retirement Village Act 2016</i> as well as the State Plan for Ageing Well 2020-2025. Will be interested in the provision of cohousing within the affected areas for these reasons and due to its previous involvement in the 'Cohousing for Ageing Well Project'.	That they will be made aware of the Code Amendment, have an opportunity to contribute to the consultation, and be kept informed.	CONSULT
SA Heritage Council	HIGH/MEDIUM	The SA Heritage Council provides strategic advice on heritage related matters in the administration of the Planning and Design Code.  The council is likely to have an interest in the provision of cohousing within the affected areas from the perspective of how this may impact on any heritage in these areas.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
Green Adelaide	HIGH/MEDIUM	Green Adelaide is a strong advocate for retaining trees and increasing tree canopy across Greater Adelaide and will therefore have an interest in the impacts of the Code Amendment on these objectives in the areas affected.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
Renewal SA	HIGH/MEDIUM	Renewal SA as an agency responsible for the strategic planning and development of several new housing/mixed use precincts across metropolitan Adelaide will have an interest in the provision of cohousing within the affected areas.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
Housing SA	HIGH/MEDIUM	Housing SA is the key government agency responsible for the delivery of aged care/retirement and social housing and will therefore have an interest in the provision of cohousing within the affected areas.	That they are fully informed with all available information and are given an opportunity to provide feedback, should they wish to.	CONSULT
Department for Environment and Water (DEW)	HIGH/MEDIUM	DEW has an interest in removal of significant and regulated trees, and any impacts on state heritage items. They will therefore have an interest in the impacts of the Code Amendment on these objectives.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
SA Housing Authority	MEDIUM	The SA Housing Authority works with housing and homelessness sector and the broader community to provide better housing choices for South Australians. They will therefore have an interest in the provision of cohousing within the affected areas.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT

Stakeholder	Level of interest in the project	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement
Department for Health and Wellbeing (DHW)	MEDIUM	DHW are responsible for health in the community and may be interested in the impact of cohousing on public health.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
Traditional Owners				
Kaurna Yerta Aboriginal Corporation	MEDIUM	Kaurna are the Traditional Owners in the majority of the areas affected by the Code Amendment. Therefore they may be interested in the change of use and amenity proposed by the Code Amendment.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
Ngarrindjeri	MEDIUM	Ngarrindjeri are the Traditional Owners of the lands and waters affected by the Code Amendment in the Alexandrina Council area. Therefore they may be interested in the change of use and amenity proposed by the Code Amendment.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
Community				
Landowners and residents in affected areas	HIGH	Landowners and residents in the affected areas are expected to have a high degree of interest in this amendment regarding what development will be enabled by it in the affected area and how it could affect their property, streetscape, neighbourhood, and local community.	That they are fully informed with all available information and are given an opportunity to provide feedback should they wish to.	CONSULT
Attendees of Cohousing for Ageing Well project workshop held in December 2019	HIGH/MEDIUM?	Up to 50 people attended a workshop facilitated by the City of Unley in December 2019 to gain community input into the development of four potential cohousing designs as part of the 'Cohousing for Ageing Well Project'. It is for this reason that this group of people will likely have a strong interest in the provision of cohousing within the affected areas.	That they are fully informed with all available information and are given an opportunity to provide feedback, should they wish to.	CONSULT
Broader Adelaide community	MEDIUM	The broader Adelaide community may have a range of varied interests in this Code Amendment and potential future cohousing development. These include:  delivering more diverse and affordable housing options impacts on heritage impacts on streetscape and landscape impacts on parking/travel times how this is different to other housing options	That information is made easily available and that they and are given an opportunity to provide feedback should they wish to.	CONSULT
Media				
State-wide media	HIGH/MEDIUM	The media may have an interest in covering issues surrounding potential future cohousing development, including the views of stakeholder and the community.	That information is made easily available and a PlanSA spokesperson is available for comment.	INFORM

# Applying the Charter principles \*subject to change as consultation progresses

Stakeholder	Engagement technique
Partner organisations in delivering community engagement	<ul> <li>Regular Project Working Group meetings</li> <li>Community engagement meetings with PLUS engagement team and all partner council engagement representatives</li> <li>Direct communication with key planning and engagement contacts including via email and phone</li> <li>Communications materials to be provided to partner organisations, including:         <ul> <li>over-arching key messages</li> <li>fact sheets, FAQs and guides</li> <li>social media assets</li> </ul> </li> <li>content for draft letter to affected landholders if identified as effective tactic in council's localised engagement plan and requested by councils</li> <li>images</li> <li>links to PlanSA news story and YourSAy consultation webpages</li> </ul> <li>Letter/email from SPC Chair notifying outcome of consultation and final decision</li>
Elected members of partner organisation councils	<ul> <li>Letter/email to Mayors from SPC Chair providing information and inviting participation in engagement</li> <li>Briefings from partner organisation council staff (support from PLUS &amp; Uni SA if required)</li> <li>All relevant information on the PlanSA portal, including PlanSA contact details for enquiries</li> <li>YourSAy consultation webpage</li> <li>Letter/email from SPC Chair notifying outcome of consultation and final decision</li> <li>Engagement activities as per council's localised engagement plan (Appendix 1)</li> </ul>
Local Government Association (LGA)	<ul> <li>Briefing ahead of public consultation launch</li> <li>Letter/email to Chief Executive from SPC Chair providing information and inviting participation in engagement</li> <li>All relevant information on the PlanSA portal, including PlanSA contact details for enquiries</li> <li>Presentation at regular Policy Forum/Planning User Forum</li> <li>Planning Ahead article</li> <li>Letter/email from SPC Chair notifying outcome of consultation and final decision</li> </ul>
All other councils aside from the partner organisation councils	<ul> <li>Letter/email to Chief Executive from SPC Chair providing information and inviting participation in engagement</li> <li>All relevant information on the PlanSA portal, including PlanSA contact details for enquiries</li> <li>Presentation at regular Policy Forum/Planning User Forum</li> <li>Online information session</li> <li>Planning Ahead article</li> <li>Letter/email from SPC Chair notifying outcome of consultation and final decision</li> </ul>
Minister for Planning	<ul> <li>Letter from SPC Chair notifying of start of consultation</li> <li>Briefings as required</li> <li>Direct communications with Ministerial advisors</li> </ul>
MPs	<ul> <li>Letter/email from SPC Chair providing information and inviting participation in engagement</li> <li>All relevant information on the PlanSA portal, including PlanSA contact details for enquiries</li> <li>YourSAy consultation webpage</li> <li>Briefings if requested</li> <li>Letter/email from SPC Chair notifying outcome of consultation and final decision</li> </ul>

Stakeholder	Engagement technique
Housing and construction industry peak bodies	<ul> <li>Briefing prior to public consultation</li> <li>Letter/email to Chief Executive from SPC Chair providing information and inviting participation in engagement</li> <li>All relevant information on the PlanSA portal, including PlanSA contact details for enquiries</li> <li>Presentation at Policy Forum/Planning User Forum</li> <li>Planning Ahead article</li> <li>Letter/email from SPC Chair notifying outcome of consultation and final decision</li> </ul>
South Australian Government agencies	<ul> <li>Letter/email to key contact from SPC Chair providing information and inviting participation in engagement</li> <li>All relevant information on the PlanSA portal, including PlanSA contact details for enquiries</li> <li>Presentation at Policy Forum/Planning User Forum</li> <li>Online information session</li> <li>Letter/email from SPC Chair notifying outcome of consultation and final decision</li> </ul>
Organisations representing community interest groups	<ul> <li>Letter/email from SPC Chair providing information and inviting participation in engagement</li> <li>All relevant information on the PlanSA portal, including PlanSA contact details for enquiries</li> <li>YourSAy consultation webpage and online survey</li> <li>Online information session</li> <li>Letter/email from SPC Chair notifying outcome of consultation and final decision</li> </ul>
Local community groups/organisations identified in key stakeholder and community mapping	<ul> <li>Letter/email from SPC Chair providing information and inviting participation in engagement</li> <li>All relevant information on the PlanSA portal, including PlanSA contact details for enquiries</li> <li>YourSAy consultation webpage and online survey</li> <li>Online information session</li> <li>Engagement activities as per council's localised engagement plan (Appendix 1)</li> <li>Letter/email SPC Chair notifying outcome of consultation and final decision</li> </ul>
Additional local community groups/organisations listed in councils' localised engagement plans	<ul> <li>Engagement activities as per council's localised engagement plan (Appendix 1)</li> <li>All relevant information on the PlanSA portal, including PlanSA contact details for enquiries</li> <li>YourSAy consultation webpage and online survey</li> <li>Online information session</li> <li>Social media posts on PlanSA, SPC, YourSAy and council platforms</li> <li>Articles in PLUS, YourSAy and council managed publications, including e-newsletters</li> <li>Media coverage</li> </ul>
Traditional Owners - Kaurna - Ngarrindjeri	<ul> <li>Letter/email from PLUS Executive Director providing information and inviting participation in engagement</li> <li>Briefings as requested</li> <li>All relevant information on the PlanSA portal, including PlanSA contact details for enquiries</li> <li>YourSAy consultation webpage and online survey</li> <li>Letter/email from PLUS Executive Director notifying outcome of consultation and final decision</li> <li>Ngarridindjeri engagement activities as per Alexandrina Council's localised engagement plan (Appendix 1)</li> </ul>
Landowners and residents in affected areas	<ul> <li>Media coverage</li> <li>All relevant information on the PlanSA portal, including PlanSA contact details for enquiries</li> <li>YourSAy consultation webpage and online survey</li> <li>Articles in PLUS, YourSAy and council managed publications, including e-newsletters</li> <li>Social media posts on PlanSA, SPC, YourSAy and council platforms</li> <li>Display at council offices</li> <li>Online information session</li> </ul>

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Stakeholder	Engagement technique
	<ul> <li>Via local community groups/organisations</li> <li>Additional tactics tailored to meet the interests and needs of local communities developed by councils (see localised engagement plans, Appendix 1)</li> </ul>
Attendees of Cohousing for Ageing Well project workshop held in December 2019	<ul> <li>All relevant information on the PlanSA portal, including PlanSA contact details for enquiries</li> <li>YourSAy consultation webpage and online survey</li> <li>Online information session</li> <li>Engagement activities as per council's localised engagement plan (Appendix 1)</li> <li>TBC, letter/email from Unley Council notifying them of the consultation and final decision, including consultation outcomes</li> </ul>
Media	<ul> <li>Media release at launch of consultation</li> <li>Media release when decision is made regarding adopting the Code Amendment</li> <li>Media interviews Minister for Planning/PLUS spokesperson as requested</li> </ul>
Wider SA public	<ul> <li>Media coverage</li> <li>All relevant information on the PlanSA portal, including PlanSA contact details for enquiries</li> <li>YourSAy consultation website and online survey</li> <li>Social media posts on PlanSA, SPC, YourSAy and council platforms</li> <li>Articles in PLUS and YourSAy e-newsletters</li> <li>Online information session</li> <li>Hard copy of draft Code Amendment available to view at PlanSA office</li> </ul>

# Staging your engagement \*subject to change as consultation progresses

Stage	Objective	Stakeholders	Level of engagement	By when
1.Pre-engagement	Liaise with Project Working Group members to confirm project approach	'Cohousing for Ageing Well Project' Project Working Group	COLLABORATE	Completed
1.Pre-engagement	Establish engagement working group with partnering councils to confirm engagement approach and execution	Engagement representatives from City of Unley, City of Burnside, City of Prospect, Town of Walkerville, Alexandrina Council and City of Campbelltown	COLLABORATE	Mid-June
1.Pre-engagement	Undertake pre-consultation briefings with key stakeholders	LGA Housing and construction industry peak bodies	INFORM/CONSULT	July
1. Pre-engagement	Pre-engagement briefing to key decision makers	Minister and/or Executives requiring a pre- engagement briefing	INFORM	Prior to public consultation
2. Public Consultation	The public consultation period for this Code Amendment will run for a total of 12 weeks.	All stakeholders, Traditional Owners and interested community	INFORM/CONSULT	Mid-August to mid-November
	Consultation on the Code Amendment will provide an opportunity for affected or interested people/organisations to be made aware of the Code Amendment, have an opportunity to participate and influence the outcome.			
3: Review feedback	Review and summarise consultation feedback and prepare an engagement report and instructions for Ministerial decision.	All stakeholders, Traditional Owners and interested community	N/A	Early-December
4: Engagement evaluation	Gain feedback on the engagement process and how it met engagement charter principles, and identify opportunities to improve future engagement	Engagement participants	INFORM/CONSULT	Early-December (2 weeks)
5: Inform of outcome	Inform stakeholders of the outcome of the Code Amendment.	All stakeholders, Traditional Owners and interested community	INFORM	When outcome of Code Amendment is known

# Planning your engagement approach \*subject to change as consultation progresses

Stage	Engagement activity	Engagement level and objective of activity	Stakeholders/ target audience	Timing
1.Pre-engagement	Meetings	COLLABORATE  • confirm engagement approach including collateral and activities	'Cohousing for Ageing Well Design Research Project' Project Working Group	Completed
1.Pre-engagement	Meetings	COLLABORATE	Engagement representatives from Alexandrina Council, City of Unley, City of Burnside, City of Prospect, Town of Walkerville and City of Campbelltown	Mid-June
1.Pre-engagement	Briefing	INFORM/CONSULT  • brief LGA and gain feedback ahead of public consultation	LGA	3 July
1.Pre-engagement	Briefing	INFORM/CONSULT     brief key industry bodies and gain feedback ahead of public consultation	Housing and construction industry peak bodies	29 July
1.Pre-engagement	Briefing	INFORM	Council officers and/or executives requiring a pre-engagement briefing	July/early August
1.Pre-engagement	Briefing	INFORM	Minister and/or Executives requiring a pre-engagement briefing	July/early August
2: Public consultation	Media release	INFORM	Media (and by extension all stakeholders and the wider SA public)	15 August: launch of consultation
2: Public consultation	Send letters/emails	<ul> <li>INFORM/CONSULT</li> <li>advise of project and consultation and invite feedback/participation</li> </ul>	Key stakeholders, including Traditional Owners	15 August: launch of consultation
2: Public consultation	PlanSA content:     news story     carousel     consultation     page  Council website	<ul> <li>INFORM/CONSULT</li> <li>provide information on the project and invite feedback/participation in consultation</li> </ul>	Key stakeholders Traditional Owners Interested community within affected council areas Wider SA public	15 August: launch of consultation
	content YourSAy consultation webpage and survey			
2: Public consultation	Social media posts Articles in PlanSA and council newsletters	<ul> <li>INFORM/CONSULT</li> <li>provide information on the project and invite feedback/participation in consultation</li> </ul>	Key stakeholders Interested community within affected council areas Wider SA public	15 August: launch of consultation and during consultation period
2: Public consultation	Hardcopy displays at PlanSA and council offices	<ul> <li>INFORM</li> <li>Provide information on the project and how to provide feedback</li> </ul>	Interested community	15August: launch of consultation

Stage	Engagement activity	Engagement level and objective of activity	Stakeholders/ target audience	Timing
2: Public consultation	Presentation/display  – TBC	INFORM/CONSULT     Potentional for a presentation/display at relevant industry conference	TBC	During consultation period – TBC (LGA Conference maybe Oct/Nov)
2: Public consultation	Policy Forum/Planning User Forum	INFORM     Presentation outlining proposed Code Amendment and how to provide feedback	Planning staff from all councils Industry stakeholders State agency stakeholders	During consultation period
2: Public consultation	Virtual community information sessions via Zoom	INFORM/CONSULT     provide information on the project and invite feedback/participation in consultation	All stakeholders and interested community	19 September and 1 October (additional sessions may be delivered if required)
2: Public consultation	Meetings Phone calls Emails	<ul> <li>INFORM/CONSULT</li> <li>respond to stakeholder questions and issues as they arise</li> </ul>	Stakeholders as required	Throughout consultation period
2: Public consultation  Localised engagement activities delivered by councils, tailore to their local communities (see Appendix 1)		INFORM/CONSULT     provide information on the project and invite feedback/participation in consultation	Local communities within affected council areas	Throughout consultation period
	Councils to consider letter to landowners/residents in affected area within their council at launch			
2: Public consultation	PlanSA email and phone number for community enquiries	<ul> <li>INFORM/CONSULT</li> <li>provide information on the project and invite feedback/participation in consultation</li> <li>record feedback provided via these chanels</li> </ul>	Interested community	Throughout consultation
3. Review feedback	Review feedback feedback Prepare initial 'what we heard' summary  Review feedback INFORM  • provide initial feedback on key engagement activities, topics of feedback and next steps		All stakeholders and interested community Those who submitted feedback	ASAP following consultation period (By early December)
3. Review feedback	Detailed analysis of feedback and responses	INFORM     share details of all feedback received and how it was responded to in finalising the Code Amendment	The Minister for Planning All stakeholders and interested community	Following consultation period
	Prepare engagement report and submit to Minister			

Stage	Engagement activity	Engagement level and objective of activity	Stakeholders/ target audience	Timing
4: Evaluate engagement	Engagement evaluation form at community events/information sessions	<ul> <li>CONSULT</li> <li>gain feedback on the engagement process and how it met engagement charter principles</li> <li>identify opportunities to improve future engagement</li> </ul>	Attendees at localised community events	During consultation period
4: Evaluate engagement	Engagement evaluation survey	CONSULT     gain feedback on the engagement process and how it met engagement charter principles     identify opportunities to improve future engagement	Those who participated in the consultation process	ASAP following consultation period (Distribute by early December, open for 2 weeks)
5: Inform of outcome	PlanSA website updated with Minister's decision and supporting information as well as the engagement report and all submissions	Provide information on Minister's decision and report back on 'what was heard' during the consultation period	All stakeholders	TBC
5: Inform of outcome	Council websites updated with links to PlanSA portal	INFORM     provide information on Minister's decision and report back on 'what was heard' during the consultation period	All stakeholders	TBC
5: Inform of outcome	Email/letter to consultation participants and key stakeholders	INFORM     provide information on Minister's decision and report back on 'what was heard' during the consultation period	All consultation participants and key stakeholders	TBC
5: Inform of outcome			All stakeholders	TBC
5: Inform of outcome	Localised communication of outcomes via: Social media posts Newsletter articles Additional activities as per localised engagement plans (Appendix 1)	Provide information on Minister's decision and report back on what was heard during the consultation period	All stakeholders	TBC

# Applying the Charter principles in practice

Charter principle	How does your engagement approach/activities reflect this principle in action?
Engagement is genuine	<ul> <li>Engagement seeks input early to help shape the proposal</li> <li>Targeted at a wide range of stakeholders using a range of methods that are best targeted to making participation convenient</li> <li>Timelines sufficient for people to hear/see the opportunity to have a say and participate in the engagement</li> <li>Easy-to-understand information to help audiences understand why it is relevant to them, what it means for land use and built form outcomes 'on the ground' and how they can have their say</li> <li>An engagement report will be prepared in accordance with section 73(7) of the PDI Act, outlining what was heard and how it was responded to and the evaluation of engagement. This will be published on the PlanSA portal</li> </ul>
Engagement is inclusive and respectful	<ul> <li>Engagement seeks input early to help shape the proposal</li> <li>Targeted at a wide range of stakeholders using a range of methods that are best targeted to making participation convenient</li> <li>Efforts to be made to ensure that those most affected or interested are aware of the proposed amendment and engaged through the most direct means possible e.g. direct letters and meetings</li> <li>Timelines sufficient for people to hear/see the opportunity to have a say and participate in the engagement</li> <li>Easy-to-understand information to help audiences understand why it is relevant to them, what it means for land sue and built form outcomes 'on the ground' and how they can have their say</li> <li>All comments and views are captured and considered</li> </ul>
Engagement is fit for purpose	<ul> <li>A broad range of activities offered in a mix of ways, to reach a wide range of stakeholders</li> <li>Stakeholders directly impacted will be targeted directly by the engagement (i.e. letters, meetings)</li> <li>Stakeholders with specific interests will be directly communicated with</li> <li>The general public will be informed through several mechanisms to maximise reach</li> </ul>
Engagement is informed and transparent	<ul> <li>Information clearly articulates key areas of interest, what we are gathering feedback on, how participants can get involved and how feedback will be used</li> <li>What the community can influence and not influence is clearly outlined</li> <li>Information materials will be presented in easy-to-understand language and format, use visual tools and/or scenarios where possible to explain information and will not assume prior knowledge</li> <li>Submissions will be acknowledged and advised of next steps in the process</li> <li>An engagement report will be provided to participants and made publicly available</li> </ul>
Engagement is reviewed and improved	<ul> <li>Measures of success are identified and will be evaluated at the conclusion of the engagement, and at each stage of engagement if required</li> <li>Any issues raised about the engagement during the process will be considered and action will be taken if appropriate</li> <li>As the engagement plan is implemented, debriefs will occur after key engagement activities to determine if any changes are required</li> </ul>

# **Measuring success**

At the completion of the engagement, all participants will be invited to assess the success of the engagement against performance criteria one to four, below. The project manager, with assistance from communications and engagement specialists, will assess the success of the engagement against criteria five to nine. This evaluation will be included in the statutory report (section 73(7) of PDI Act) that is sent to the State Planning Commission and the Minister for Planning and which details all engagement activities undertaken. It will also be referenced in the Commission Report (section 74 (3)(b) that is issued to the Governor of South Australia and the Environment Resources and Development Committee of Parliament. Any issues raised about the engagement during the engagement process will be considered and action will be taken if considered appropriate.

#	Charter criteria	Charter performance outcomes	Respondent	Indicator <sup>2</sup>	Evaluation tool <sup>3</sup> Exit survey / follow-up survey	Measuring success of project engagement
1	Principle 1: Engagement is genuine	People had faith and confidence in the engagement process.	Community	I feel the engagement <b>genuinely sought</b> my input to help shape the proposal	Likert scale - strongly disagree to strongly agree	Per cent from each response.
2	Principle 2: Engagement is	Affected and interested people had the opportunity to participate and be heard.	Community	I am <b>confident my views were heard</b> during the engagement	Likert scale - strongly disagree to strongly agree	Per cent from each response.
	inclusive and respectful		Project Lead	The <b>engagement reached</b> those identified as community of interest.	<ul> <li>Representatives from most community groups participated in the engagement</li> <li>Representatives from some community groups participated in the engagement</li> <li>There was little representation of the community groups in engagement.</li> </ul>	Identified by Project Lead
3	Principle 3: Engagement is fit	People were effectively engaged and satisfied with the process.	Community	I was given sufficient <b>information</b> so that I could take an informed view.	Likert scale - strongly disagree to strongly agree	Per cent from each response.
	for purpose	<ul> <li>People were clear about the proposed change and how it would affect them.</li> </ul>		I was given an adequate opportunity to be heard	Likert scale - strongly disagree to strongly agree	Per cent from each response.
4	Principle 4: Engagement is informed and transparent	<ul> <li>All relevant information was made available and people could access it.</li> <li>People understood how their views were considered, the reasons for the outcomes and the final decision that was made.</li> </ul>	Community	I felt <b>informed</b> about why I was being asked for my view, and the way it would be considered.	Likert scale - strongly disagree to strongly agree	Per cent from each response.
5	Principle 5: Engagement processes are reviewed and improved	The engagement was reviewed and improvements recommended.	Project Lead	Engagement was reviewed throughout the process and improvements put in place, or recommended for future engagement	<ul> <li>Reviewed and recommendations made</li> <li>Reviewed but no system for making recommendations</li> <li>Not reviewed</li> </ul>	Identified by Project Lead
6	Engagement occurs early	Engagement occurred before or during the drafting of the planning policy, strategy or scheme when there was an opportunity for influence.	Project Lead	Engagement occurred early enough for feedback to genuinely influence the planning policy, strategy or scheme	<ul> <li>Engaged when there was opportunity for input into scoping</li> <li>Engaged when there was opportunity for input into first draft</li> <li>Engaged when there was opportunity for minor edits to final draft</li> <li>Engaged when there was no real opportunity for input to be considered</li> </ul>	Identified by Project Lead

#	Charter criteria	Charter performance outcomes	Respondent	Indicator <sup>2</sup>	Evaluation tool <sup>3</sup> Exit survey / follow-up survey	Measuring success of project engagement
7	Engagement feedback was considered in the development of planning policy, strategy or scheme	of a plan or resulted in changes to a draft.	Project Lead	Engagement contributed to the substance of the final plan	<ul> <li>In a significant way</li> <li>In a moderate way</li> <li>In a minor way</li> <li>Not at all</li> </ul>	Identified by Project Lead
8	Engagement includes 'closing the loop'	Engagement included activities that 'closed the loop' by providing feedback to participants/ community about outcomes of engagement	Project Lead	Engagement provided feedback to community about outcomes of engagement	<ul> <li>Formally (report or public forum)</li> <li>Informally (closing summaries)</li> <li>No feedback provided</li> </ul>	Identified by Project Lead
9	Charter is valued and useful	Engagement is facilitated and valued by planners	Project Lead	Identify <b>key strength</b> of the Charter and Guide Identify <b>key challenge</b> of the charter and Guide		Identified by Project Lead

# Closing the loop and reporting back

How will you respond to participants?	Who's responsible?	When will you report back?	
Summarise feedback received in a 'what we heard' summary, outlining the engagement process, key topics of feedback received and next steps in finalising the Code Amendment, to be provided to participants along with the evaluation survey	Representative of the Designated Entity	As soon as practicable post-consultation	
(NB: A register will be kept of all participants, ranging from those who lodge formal submissions to those who make telephone enquiries during the engagement period so they can be kept informed of the project and engagement outcomes)			
Provide a cross-section of participants with an opportunity to participate in an engagement evaluation survey to inform the Engagement Report	Representative of the Designated Entity	As soon as practicable post-consultation	
Prepare an Engagement Report and make it available to stakeholders and the community	Representative of the Designated Entity	Post decision by the Minister	
Publish the Engagement Report on the PlanSA website (mandatory)	Planning and Land Use Services	Post decision by the Minister	
Broad communications to inform interested community of outcomes	Planning and Land Use Services	Post decision by the Minister	
Localised communications to notify interested community in affected area of outcomes, as outlined in localised engagement plans (see Appendix 1)	Councils	Post decision by the Minister	

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# Appendix 1: Councils' localised engagement plans

- 1. Alexandrina Council
- City of Burnside
   City of Campbelltown
   City of Prospect
   City of Unley
   Town of Walkerville



# Community Engagement Plan

**Future Living Code Amendment** 

**Alexandrina Council** 



# **Engagement Plan**

#### 1 What?

The State Government together with local government has a role in ensuring the provision of a diverse range of housing types within residential areas to provide choice for different household types, life stages and lifestyle choices. This objective is embedded in State Planning Policies and Regional Plans, including *The 30-Year Plan for Greater Adelaide (2017 Update)*.

As a way to enhance housing diversity for South Australia's ageing population and other demographic groups, the State Planning Commission (the Commission) has initiated the Future Living Code Amendment in accordance with Section 73(2)(a) of the *Planning*, *Development and Infrastructure Act 2016 (the Act)*.

The proposed Future Living Code Amendment seeks to enable new forms of co-located housing development within the Established Neighbourhood Zones but without impacting on the existing character and streetscape of suburbs within this Zone.

**Attachment A** illustrates the locations of the Established Neighbourhood zoned areas within Alexandrina Council.

The Future Living Code Amendment will encompass the following documents:

- Future Living Code Amendment
- Future Living Code Amendment Engagement Plan
- Explanatory Information Guide on Co-located Housing
- Community Information Fact Sheet
- FAQs
- Changes to Schedule 8 of the Planning, Development and Infrastructure (General) Regulations 2017
- Changes to Practice Direction 12 (Conditions)
- Community Scheme Description model
- Community Scheme By-laws model.

#### 2 When?

Milestones	Dates	
Decision to proceed to community engagement	4 July 2024 by State Planning Commission	
Community engagement dates	15 August 2024 until 7 November 2024	
Community Drop-in session	<ul> <li>Two (2) Drop in sessions to be held late September 2024 at:         <ul> <li>Meeting Room, Council Library, Strathalbyn</li> <li>RSL Institute at Port Elliot</li> </ul> </li> </ul>	

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Consultation analysis	Consultation reports will be provided Monday following the consultation closing date
Council Member Notification once released for consultation	Via Portal Update
Council Meeting with feedback	16 December 2024 Council Meeting



#### 3 Who?

The following is a list of key stakeholders for Alexandrina Council (in addition to those identified by Councils in other affected LGAs and the key stakeholders identified by the Minister for Planning):

# Residents & Ratepayers (tick those that apply) ☑ General Residents & Ratepayers ☑ Directly Affected Property Owners / Business Owners ☑ Other: Any interested party via written/email submission Community groups, networks & organisations (tick those that apply) ☑ State and Federal Members (as relevant to Alexandrina Council area) ☑ Ngarrindjeri Regional Authority ☑ Ngarrindjeri Aboriginal Corporation ☑ Community Residents Groups (see below for list) Business / other Committee (tick those that apply) ☑ Heritage Advisory Committee

# Progress, Resident & Ratepayer Associations

- □ Port Elliot Town and Foreshore Association
- □ Ratalang Basham Beach and Horseshoe Bay Advisory Committee
- ☐ Middleton Town and Foreshore Association
- ☐ Clayton Bay Community Association
- ☐ Mount Compass Community Association
- ☐ Milang and District Community Association Incorporated
- ☐ Goolwa District Ratepayers and Residents Association Inc

#### 4 How?

#### 4.4 Listening Tools

In addition to the YourSAy survey questions available via the PlanSA website, the following additional localised listening tools will be available:

Listening Tools	Description	Examples of what we'll be asking
Written submissions	To provide opportunity for people who prefer a more traditional method of	We will encourage written submissions for people who prefer this method.



	communicating with Council, we will welcome written submissions.	
	These can be submitted by post, email or handed in to the Council Office and then forwarded to PLUS.	
	Hard copy surveys will be available at the Goolwa and Strathalbyn Office.	
Community Drop in Session	To provide opportunity for people to meet with Council staff and discuss and ask questions regarding the proposed policy amendments	We will encourage community members to attend a forum to gain more information about the proposal.

# 4.5 Communication Tools

In addition to information posted on the Plan SA Portal, the following communications tools will be used for the Alexandrina Community:

Audience	Method	Responsibility	Action	Timeframe
Residents & Ratepayers  State and Federal Members  Traditional Owner	Website	Communications Advisor	Latest news article on home page of corporate website, referring further information to Plan SA website	From 15 August 2024 until 7 November 2024
Groups Community Residents Groups	Social media	Communications Advisor	Advising start of consultation and reminder before closing. 'Prompt' article	From 15 August 2024 with 'prompt' prior to 7



		midway through consultation.	November 2024
Local Displays – Council Office, library, community noticeboards	Communications Advisor	Notice to be placed on Council display boards including promotion of ways to get involved. Hard copies of Code Amendment package and survey questions to be made available at Council offices/libraries	From 15 August 2024 until 7 November 2024
Direct mail out	Council Strategic Development Unit	Affected Property Owners directly notified of the policy change	From 15 August 2024 (with residents provided until 7 November 2024 for feedback)
The Fleurieu Sun and The Southern Argus	Communications Advisor	Public Notice in The Fleurieu Sun and the Southern Argus	TBC
My Say Subscribers	Communications Advisor	Email information and a link to submission page on PlanSA website	5 August 2024
Community Drop in sessions	Team Leader Planning Policy PLUS representative	To enable a community member to have a face-to-face discussion and	To be held late September 2024



			ask any questions regarding the proposed amendments	
Internal Staff	Email	Team Leader, Planning Policy	Provide information to relevant staff with key information on consultation	From 15 August 2024 until 7 November 2024
Council Members	Briefings / Meetings	Manager, Strategic Development / Team Leader Planning Policy	Provide Portal Update prior to consultation; follow up with a formal Council Report for Council Meeting after consultation ends	Prior to 15 August 2024 for Portal Update  Council Meeting 16 December 2024 for consideration of feedback from community
Heritage Advisory Committee	Meeting (TBC)	Team Leader, Planning Policy	Heritage Advisory Committee Report	As soon as possible

# 5 YourSAy Page

The YourSAy website and survey will be set up by PLUS. Information on the Future Living Code Amendment will be posted on Alexandrina Council's website, with residents redirected to YourSAy to complete the survey.



# 6 Reporting

All written/email submissions received by Council will be recorded and allocated to the Planning Policy team to collate and include within the submissions attachment to the Council Report following consultation. Any submissions will also be forwarded to PLUS.

A record of attendees at the community drop-in sessions will also be provided to PLUS, together with any survey that is completed on the day of the drop-in session.

Key themes that emerge from the submissions received (all methods of engagement) are identified and included in the Council Report, a copy of which is forwarded to PLUS.

The Reports to Council will be public documents, available on Council's website after release.

# 7 Risk Mitigation

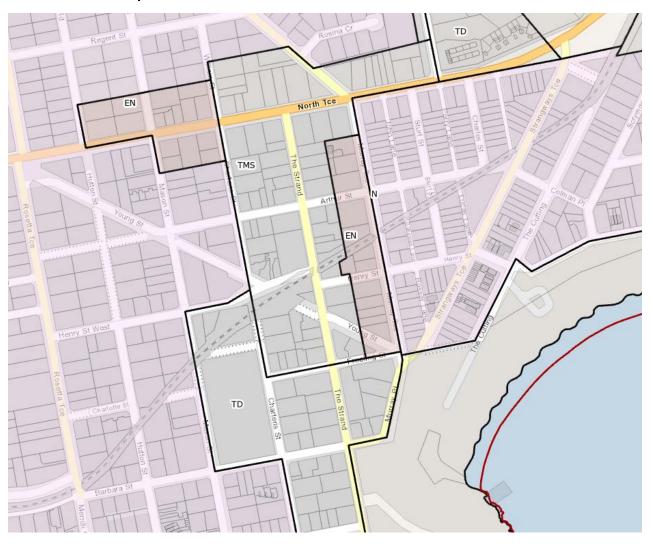
What could go wrong?	How can we reduce the likelihood of this happening?	
Reputation /community expectation	Clear communications of ways to be involved and provide feedback.	
Nobody gets involved	<ul> <li>Offer a variety of ways to join the conversation – quick responses versus opportunity for deeper conversation; offline and online.</li> <li>Engagement Plan will be followed.</li> </ul>	
The process gets hijacked by a single-issue campaign	Make a concerted effort to reach a broad representation of people who live, work and play in the district.	

# **OFFICIAL**



 $\begin{tabular}{ll} \textbf{Attachment A}- \textbf{Established Neighbourhood Zoned areas within Alexandrina}\\ \textbf{Council (identified as EN on the maps below)} \end{tabular}$ 

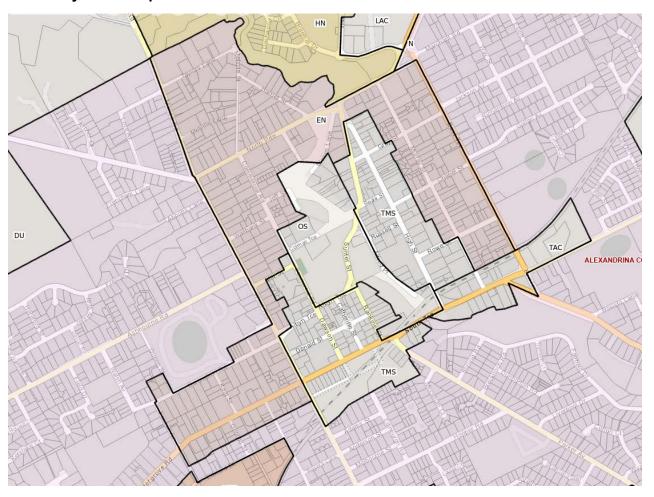
# Port Elliot township



# **OFFICIAL**



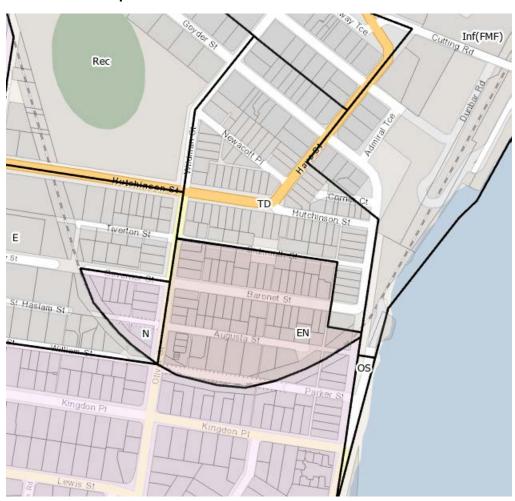
# Strathalbyn township



# **OFFICIAL**



# Goolwa township





# Community Engagement Plan

**Future Living Code Amendment** 

City of Burnside



# **Engagement Plan**

# 1 What?

The State Government together with Local Government has a role in ensuring the provision of a diverse range of housing types within residential areas to provide choice for different household types, life stages and lifestyle choices. This objective is embedded in State Planning Policies and Regional Plans, including *The 30-Year Plan for Greater Adelaide (2017 Update)*.

As a way to enhance housing diversity for South Australia's ageing population and other demographic groups, the State Planning Commission (the Commission) has initiated the Future Living Code Amendment in accordance with Section 73(2)(a) of the *Planning*, *Development and Infrastructure Act 2016 (the Act)*.

The proposed Future Living Code Amendment seeks to enable new forms of co-located housing development within the Established Neighbourhood Zones, but without impacting on the existing character and streetscape of suburbs within this Zone.

# 2 When?

Milestones	Dates
Council will encourage the community to engage with the Future Living Code Amendment engagement through: - social media; - eNews; - Focus magazine insert*; and - posters in Council centres.	9 am Thursday 15 August 2024 to 5 pm Thursday 7 November 2024
Community engagement drop-in information session	Thursday 19 September 2024, 5 pm – 6 pm Library in Civic Centre
Engagement reporting	Engagement data will be collated and provided to PlanSA within the month following the engagement close date

<sup>\*</sup>pending receipt of artwork of one-page flyer from PlanSA by Friday 9 August 2024

# 3 Who?



The following is a list of key stakeholders for City of Burnside:

Sta	akeholders
$\boxtimes$	Ratepayers, residents
$\boxtimes$	Council Members, Council Administration
$\boxtimes$	State and Federal Members (as relevant to City of Burnside area)
$\boxtimes$	East Residents' Association
$\boxtimes$	Aged Care/Disability Providers
$\boxtimes$	Not-for-profit social housing/residential developers

# **4 Communication Tools**

In addition to information posted on the PlanSA Portal, the following communications tools will be used for the City of Burnside community:

Method	Responsibility	Action	Timeframe
Social media and eNews	CoB Digital Marketing Officer CoB Communications Officer	Advising start of consultation and reminder before closing	Thursday 15 August 2024 to Thursday 7 November 2024
Insert in quarterly newsletter	PlanSA to provide 23,500 copies  CoB Communications Officer to manage insert logistics	Insert of 1 page A4 simple summary of the Future Living Code Amendment into Spring Focus; distributed to every property in the city on 1 September	PlanSA to provide artwork by Friday 9 August 2024
Posters in Civic and Community Centres	CoB Administration Officer	Posters to be placed within the Civic & Community Centre	Thursday 15 August 2024 to Thursday 7 November 2024
Drop-in Information session	Alison Cusack Plan SA representatives	City of Burnside will provide location, promote the event, have flyers and posters available.  PlanSA to provide team members to address questions	Thursday 19 September 2024, 5 pm – 6 pm Civic Centre



The South Australian Government, together with local government, has a role in ensuring a diverse range of housing types is provided within residential areas to provide choice for different household types, life stages and lifestyle choices. This objective is embedded in State Planning Policies and Regional Plans, including The 30-Year Plan for Greater Adelaide (2017 Update).

As a way to enhance housing diversity for South Australia's ageing population and other demographic groups, the State Planning Commission has initiated the Future Living Code Amendment in accordance with Section 73(2)(a) of the Planning, Development and Infrastructure Act 2016 (the Act).

The proposed Future Living Code Amendment seeks to enable new forms of co-located housing development that foster community within the Established neighbourhood zone without impacting on the existing character and streetscape of the zone.

# Who are we consulting?

The following stakeholders within the City of Campbelltown would be consulted:

- 1. Residents and Ratepayers
- 2. City of Campbelltown staff
- 3. City of Campbelltown Elected Members

### How will we communicate with them?

Further to the platforms used by PLUS, the City of Campbelltown will utilise the following communication tools:

Audience	Tool	Responsibility	Action
Residents and Ratepayers	Website Social Media Drop in Session	Manager Planning Services	Information provided to key stakeholders documents and information directing stakeholder to be involved
CoC staff	Working Group	Manager Planning Services	Working group coordinated to review information during consultation
CoC Elected Members	Briefings/Meetings	Manager Planning Services	Provide briefing or reports to Council as required



# How will we receive feedback?

Tool	Description	Feedback
Council Website	Website will provide	Feedback received will be
	information on process	forwarded to PLUS
Written Submissions	Written submissions can be submitted by post, email or over the counter at the Civic Centre.	Feedback received will be forwarded to PLUS
Drop in Session	An opportunity to meet with staff and discuss/ask questions regarding the proposed amendment	Feedback received will be summarised and provided to PLUS

# **Supporting Documents:**

- 1. PLUS Engagement Plan
- 2. Community Information Fact Sheet
- 3. FAQ's document
- 4. Housing Typology Fact Sheet
- 5. Explanatory Guide for Co-located Housing (full version)
- 6. A Short Guide to Co-located Housing
- 7. Templated Community Title scheme description
- 8. Templated Community Title by-laws.

# **Future Living Code Amendment**

**COMMUNITY ENGAGEMENT PLAN** 

CITY OF PROSPECT

# Future Living Code Amendment Community Engagement Plan



# 1. PROJECT BACKGROUND

The State Government, together with local government, has a role in ensuring the provision of a diverse range of housing types within residential areas to provide choice for different household types, life stages and lifestyle choices. This objective is embedded in State Planning Policies and Regional Plans, including *The 30-Year Plan for Greater Adelaide (2017 Update)*.

To enhance housing diversity for South Australia's ageing population and other demographic groups, the State Planning Commission (the Commission) has initiated the <u>Future Living Code Amendment</u> in accordance with Section 73(2)(a) of the <u>Planning, Development, and Infrastructure Act 2016 (the Act).</u>

The proposed Future Living Code Amendment seeks to enable new forms of co-located housing development within the Established Neighbourhood Zones, but without impacting on the existing character and streetscape of suburbs within this Zone.

# 2. COMMUNITY ENGAGEMENT TIMELINE

Milestones	Dates
Council will encourage the community to engage with the PlanSA Government consultation through:  - Council's website  - Engagement Hub website with project information and linking to PlanSA portal/survey  - Our social media channels  - Your Prospect monthly e-newsletter  - Posters and digital signage at Payinthi (128 Prospect Road, Prospect) and Vine St Noticeboard	From 8.30am, Thursday 15 August 2024, and closing 5pm, Thursday 7 November 2024
Community engagement drop-in session in collaboration with Town of Walkerville	Monday 28 October 2024
Consultation analysis	Throughout the consultation period we will actively encourage community members to visit PlanSA's website to take the survey directly. Any feedback we receive will be collated and provided to PlanSA within the month following the consultation close date.

# **Future Living Code Amendment Community Engagement Plan**



# 3. STAKEHOLDERS

The following is a list of key stakeholders for City of Prospect:

- Residents and ratepayers
- Business owners
- State and Federal Members (as relevant to City of Prospect)
- Elected Members for City of Prospect
- Prospect Local History Group
- Prospect Residents Association

# 4. COMMUNICATION TACTICS

In addition to information posted on the PlanSA Portal, the following communications tactics will be used for the community of City of Prospect:

Method	Responsibility	Description	Timeframe
Council's website	Web & Digital Media Officer	Summary of public consultation page with link to Engagement Hub	Thursday 15 August to Thursday 7 November
Council's Engagement Hub	Community Engagement Officer		Thursday 15 August to Thursday 7 November
Social media	Communications Officer		Week commencing Monday 2 September
Your Prospect eNews	Communications Officer		Wednesday 24 August
Posters	Community Engagement Officer		Week commencing Monday 19 August
Drop-in session with Town of Walkerville	City of Prospect - Manager Development and Regulatory Services & Town of Walkerville -Manager Planning & Community Safety	Joint drop-in session with Town of Walkerville to provide information to stakeholders in regard to the Future Living Code Amendment	Monday, 28 October 2024



### What are we consulting on?

The South Australian Government, together with local government, has a role in ensuring a diverse range of housing types is provided within residential areas to provide choice for different household types, life stages and lifestyle choices. This objective is embedded in State Planning Policies and Regional Plans, including *The 30-Year Plan for Greater Adelaide (2017 Update)*.

As a way to enhance housing diversity for South Australia's ageing population and other demographic groups, the State Planning Commission has initiated the Future Living Code Amendment in accordance with Section 73(2)(a) of the *Planning, Development and Infrastructure Act 2016* (the Act).

The proposed Future Living Code Amendment seeks to enable new forms of co-located housing development that foster community without impacting on the existing character and streetscape of established suburbs.

# Who are we consulting?

The following stakeholders within the City of Unley would be consulted:

- 1. Residents and Ratepayers
- 2. Business and Economic Development Advisory Group
- 3. City of Unley staff
- 4. City of Unley Elected Members
- 5. Community Groups:
  - a. FOCUS
  - b. Tree Action Group

### How will we communicate with them?

Further to the platforms used by PLUS, the City of Unley will utilise the following communication tools:

Audience	Tool	Responsibility	Action
Residents and Ratepayers	Website – Your Say	Media and	Information provided to key documents and
	Social Media	Communications Officer	information directing
Community Groups	Local Displays		stakeholder to be involved
BEDAC	Report	Manager Development and Regulatory	Provide report to quarterly meeting
CoU staff	Working Group	Manager Development and Regulatory	Working group coordinated to review information during consultation
CoU Elected Members	Briefings/Meetings	Manager Development and Regulatory	Provide briefing or reports to Council as required

## How will we receive feedback?

Tool	Description	Feedback
Your Say Unley	Your Say Unley website will provide information on process	Feedback received will be forwarded to PLUS
Written Submissions	Written submissions can be submitted by post, email or over the counter at the Civic Centre.	Feedback received will be forwarded to PLUS
Community Focus Group	An opportunity to meet with staff and discuss/ask questions regarding the proposed amendment	Feedback received will be summarised and provided to PLUS

# **Supporting Documents:**

- 1. PLUS Engagement Plan
- 2. Community Information Fact Sheet
- 3. FAQ's document
- Housing Typology Fact Sheet
   Explanatory Guide for Co-located Housing (full version)
- 6. A Short Guide to Co-located Housing
- 7. Templated Community Title scheme description
- 8. Templated Community Title by-laws.



# Community Engagement Plan

**Future Living Code Amendment** 

Town of Walkerville



# **Engagement Plan**

# 1 What?

The State Government together with Local Government has a role in ensuring the provision of a diverse range of housing types within residential areas to provide choice for different household types, life stages and lifestyle choices. This objective is embedded in State Planning Policies and Regional Plans, including *The 30-Year Plan for Greater Adelaide (2017 Update)*.

As a way to enhance housing diversity for South Australia's ageing population and other demographic groups, the State Planning Commission (the Commission) has initiated the Future Living Code Amendment in accordance with Section 73(2)(a) of the *Planning*, *Development and Infrastructure Act 2016 (the Act)*.

The proposed Future Living Code Amendment seeks to enable new forms of co-located housing development within the Established Neighbourhood Zones, but without impacting on the existing character and streetscape of suburbs within this Zone.

# 2 When?

Milestones	Dates
Council will encourage the community to engage with the PlanSA Government consultation through: - social media; - Weekly Round Up; and - posters in the Civic & Community Centre	Between 9am on Thursday, 15 August 2024, and 5pm on Thursday, 7 November 2024
Community engagement drop-in session in collaboration with City of Prospect	Monday, 28 October 2024
Consultation analysis	Engagement data will be collated and provided to PlanSA within the month following the consultation close date



# 3 Who?

The following is a list of key stakeholders for Town of Walkerville:

# Residents & ratepayers (tick those that apply)

- ☑ General residents and ratepayers
- ☑ State and Federal Members (as relevant to Town of Walkerville area)
- ☑ Walkerville Residents' Association

# 4 Communication Tools

In addition to information posted on the PlanSA Portal, the following communications tools will be used for the Town of Walkerville community:

Method	Responsibility	Action	Timeframe
Social media	Communications & Engagement Officer	Advising start of consultation and reminder before closing	Between 9am on Thursday, 15 August 2024, and 5pm on Thursday, 7 November 2024
Weekly newsletter	Communications & Engagement Officer	To run information about the Future Living Code Amendment in Council's weekly newsletter – the Weekly Round Up – throughout the course of the PlanSA consultation	Between 9am on Thursday, 15 August 2024, and 5pm on Thursday, 7 November 2024
Posters in Civic & Community Centre	Communications & Engagement Officer	Posters to be placed within the Civic & Community Centre	Between 9am on Thursday, 15 August 2024, and 5pm on Thursday, 7 November 2024
Drop-in session with City of Prospect	Town of Walkerville -Manager Planning & Community Safety & City of Prospect - Manager Development and Regulatory Services	Work jointly with City of Prospect to provide information to stakeholders in regard to the Future Living Code Amendment	Monday, 28 October 2024