

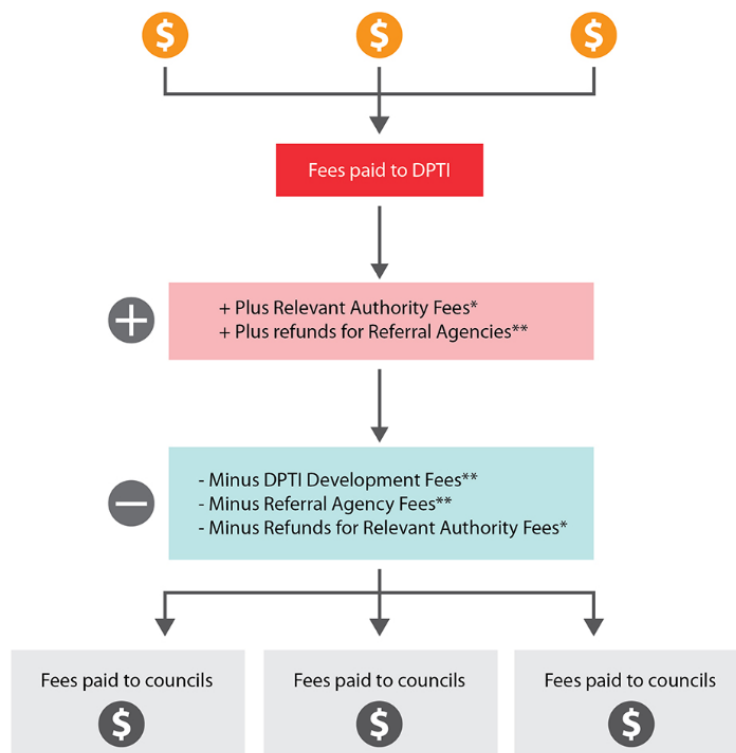
Financial Management – Net Disbursements

Fees and charges to be paid for a development application may be for either DPTI, a Relevant Authority or a Referral Agency. All scheduled fees and charges are assigned a single recipient per fee type charged, with the majority of fees payable to the Relevant Authority.

DPTI will disburse fees collected to the correct recipient as part of a Net Disbursement process. The Net Disbursement Calculator in the Development Application Processing (DAP) System is an automated process that will run on a daily basis at 12am. The calculator will determine to whom a fee is to be paid based on pre-determined rules and information stored within the DAP. The calculation of fees owed to each recipient, corrected for adjustments (negative disbursements), is made regardless of where or how the fees were paid.

On completion of the calculation process, information is processed through the DPTI Financial System for payments by EFT into the nominated bank account of each organisation including Relevant Authorities and Referral Agencies.

Calculation



*Collected by DPTI online

**Collected over the counter by councils

Payment Cycles

- While the process for the daily disbursement will be run each day, the Accounts Payable process to complete the outgoing payments to stakeholders will only occur on Mondays, Wednesdays and Fridays. Therefore, stakeholders can expect an EFT payment into their account up to three times per week.

Negative Disbursements

- Where Development Application (DPTI fees) fees and/or Referral Agency fees are paid directly over the counter at the council, those fees are receipted into the council's own system and 'recovered' by DPTI by way of a negative disbursement process. That is, the EFT payment mentioned in the Net Disbursements process above will be reduced by the amount of Development Application fees and/or Referral Agency fees already receipted by the council. This process removes the need to regularly create and send invoices between organisations.

Net Negative Disbursements

- There may be occasions where the monies owed by a council to DPTI (negative disbursement) is greater than the monies owed by DPTI to a council (positive disbursement) for a period. In this case no payment will be made and the balance for that entity will be carried over to the DPTI Balance Sheet for the following period. If the reverse occurs in subsequent periods and returns the balance to a positive state, payments will resume. If the net balance remains negative, payment will again be held over until the following period, and so on.
- Should a disbursement balance remain negative for an extended period (3 months or prior depending on the value) without organically returning to positive, DPTI will create and send an invoice to the council for the balance outstanding, returning the balance to zero.

Information provided – when and where

- Each disbursement payment made by the Accounts Payable system will be accompanied by a **Remittance Advice (see below)**. The remittance advice displays the transactions included in that payment at a summary level for each of the days in mention.
- Additional information will also be made available to council finance staff that will detail each of the disbursement payments that are made.
- For tax purposes a Recipient Created Tax Invoice (RCTI) will also be provided and made available to each of the stakeholders that receive disbursement payments via the Portal. Refer to the GST Factsheet for more details.
- In addition, the Portal will also include the details of the RCTI in a file format (.csv), produced on a daily basis, enabling finance officers in councils to access the details of transactions for inclusion in their financial system.

DPTI remittance advice



Government of South Australia

Department of Planning, Transport and Infrastructure

Department of Planning, Transport and Infrastructure
Accounts Payable, Shared Services SA
PO Box 11027, Adelaide SA 5001

EFT Remittance Advice

ADELAIDE CITY COUNCIL
GPO BOX 1732
ADELAIDE SA 5001

Check your invoice status at:
myinvoice.sharedservices.sa.gov.au

BANK ACCOUNT: 085-115664657814
FACSIMILE: 82037600
EMAIL: AR@ADELAIDECITYCOUNCIL.COM

VENDOR NUMBER: COR1118
PAYMENT DATE: 12/06/2020
EFT NUMBER: 400000788174

DATE	INVOICE/CREDIT NO.	BATCH	REFERENCE	AMOUNT
31/05/2020	11006 DPTI	DAP0000000	OTC Lodgement Fees	177.00-
01/06/2020	11008	DAP0000000	Online Application Fees	648.50
01/06/2020	11010	DAP0000000	Online Application Fees	5,509.50
01/06/2020	11011	DAP0000000	Online Application Fees	4,517.50
01/06/2020	11012	DAP0000000	Online Application Fees	450.00
01/06/2020	11013	DAP0000000	Online Application Fees	7,068.50
01/06/2020	11015	DAP0000000	Online Application Fees	3,560.00
01/06/2020	11016 DPTI	DAP0000000	OTC Lodgement Fees	177.00-
02/06/2020	11017	DAP0000000	Online Application Fees	4,016.00
02/06/2020	11019	DAP0000000	Online Application Fees	127.00
02/06/2020	11020	DAP0000000	Online Application Fees	4,249.50
02/06/2020	11021	DAP0000000	Online Application Fees	47,584.50
02/06/2020	11023	DAP0000000	Online Application Fees	7,950.00
03/06/2020	11024	DAP0000000	Online Application Fees	127.00
03/06/2020	11037	DAP0000000	Online Application Fees	64,622.00
03/06/2020	11040	DAP0000000	Online Application Fees	250.00
03/06/2020	11045	DAP0000000	Online Application Fees	1,640.00
03/06/2020	11048	DAP0000000	Online Application Fees	1,640.00
04/06/2020	11049	DAP0000000	Online Application Fees	4,585.00
04/06/2020	11050	DAP0000000	Online Application Fees	160.00
04/06/2020	11052	DAP0000000	Online Application Fees	1,640.00
04/06/2020	11053	DAP0000000	Online Application Fees	8,750.00
04/06/2020	11054	DAP0000000	Online Application Fees	145.00
04/06/2020	11055	DAP0000000	Online Application Fees	4,375.00
04/06/2020	11056	DAP0000000	Online Application Fees	4,665.00
04/06/2020	11058	DAP0000000	Online Application Fees	1,950.00
04/06/2020	11059	DAP0000000	Online Application Fees	460.00
04/06/2020	11062	DAP0000000	Online Application Fees	3,215.00
04/06/2020	11063	DAP0000000	Online Application Fees	175.00
04/06/2020	11069	DAP0000000	Online Application Fees	240.00
04/06/2020	11071	DAP0000000	Online Application Fees	127.00
04/06/2020	11076	DAP0000000	Online Application Fees	1,640.00
04/06/2020	11083	DAP0000000	Online Application Fees	250.00
04/06/2020	11084	DAP0000000	Online Application Fees	107.00
04/06/2020	11086	DAP0000000	Online Application Fees	1,640.00
04/06/2020	11089	DAP0000000	Online Application Fees	1,640.00
04/06/2020	11091	DAP0000000	Online Application Fees	1,640.00
04/06/2020	11095	DAP0000000	Online Application Fees	6,427.00
04/06/2020	11098	DAP0000000	Online Application Fees	1,640.00
04/06/2020	11101 DPTI	DAP0000000	OTC Lodgement Fees	177.00-

For general enquiries:
Shared Services SA - Ph 08 8462 1333 (Press 2)
Email: APenquiries@sharedservices.sa.gov.au

See next page for totals

For specific details about your payment, please refer to the batch prefix for each invoice to determine the appropriate contact:

