

## Document types and applicant visibility

The following outlines the document types 'not visible' and 'visible' to an applicant within the PlanSA Development Application Application Processing (DAP) system.

**Upload Documents**

Upload Documents

Document	Document Category	Document Type	Type Description	Visible to Applicant
 <b>Delivery Priorities - Timeline</b> XLSX - 18.98 KB	General Correspondence	Internal Correspondence	timeline	✖
<input type="button" value="UPLOAD"/> <span style="border: 1px dashed #ccc; padding: 2px; display: inline-block;">Drop files here</span>	--- Select One ---	--- Select One ---		

Note: You may select multiple documents to upload simultaneously.

### Document types 'not' visible to an applicant

Document Category(s)	Document Type
Assessment Documents	<ul style="list-style-type: none"> <li>Assessment Checklist</li> <li>Assessment Report</li> <li>DTS Determination</li> </ul>
<ul style="list-style-type: none"> <li>Assessment Documents</li> <li>Appeal Document</li> </ul>	<ul style="list-style-type: none"> <li>Minutes from the assessment panel</li> <li>Panel Agenda Item</li> <li>Panel Assessment Report</li> </ul>
Appeal Document	Legal Correspondence <small>*includes ability to enter a description</small>
Building Documents	Inspection Outcome Report
General Correspondence	<ul style="list-style-type: none"> <li>Crown Branch Report</li> <li>Crown Branch Report – Significant Tree</li> <li>Letter to Council</li> </ul>
<ul style="list-style-type: none"> <li>Appeal Document</li> <li>General Correspondence</li> <li>Variation Outcome</li> </ul>	Internal Correspondence <small>*includes ability to enter a description</small>
Inspections	Enforcement Notice

Document Category(s)	Document Type
Other	<ul style="list-style-type: none"> <li>• Minute to Minister</li> <li>• Minute / Memo To Delegate</li> </ul>
Public Notification Document	<ul style="list-style-type: none"> <li>• Public Notification Image</li> <li>• Public Notification Letters</li> <li>• Public Notification Map</li> <li>• Public Notification Stakeholders</li> <li>• Representation(s)</li> <li>• Representor Details</li> </ul>
Referral Response	Council Referral Response
Reports	Development Report

### System generated document types 'not' visible to an applicant

Document Category(s)	Document Type
General Correspondence	<ul style="list-style-type: none"> <li>• Application Snapshot</li> <li>• Assessment Snapshot</li> <li>• Development Approval Snapshot</li> <li>• Email</li> <li>• Verification Snapshot</li> </ul>
Other	File Note
Public Notification Document	Public Notification Combined Letters

## Document types 'visible' to an applicant

**Upload Documents**

Upload Documents

Document	Document Category	Document Type	Visible to Applicant	
Application_to_Assessment_Panel_-_Version_2 <small>DOCX - 160.34 KB</small>	Appeal Document	Application to Assessment Panel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="UPLOAD"/> Drop files here	--- Select One ---	--- Select One ---		

Note: You may select multiple documents to upload simultaneously.

Document Category(s)	Document Type
<ul style="list-style-type: none"> <li>Appeal Document</li> <li>Decision</li> </ul>	Court Decision
Appeal Document	<ul style="list-style-type: none"> <li>Application to Assessment Panel</li> <li>Application to State Planning Commission</li> <li>S126 Notice to ERDC</li> </ul>
Applicant Document	<ul style="list-style-type: none"> <li>Applicant Response</li> <li>Application Cancellation Request</li> <li>Application Withdrawal Request</li> <li>Extension Of Time Applicant Request</li> <li>Response Document</li> <li>Response To Additional Information Request</li> <li>RFI Extension of time Applicant Request</li> </ul>
Assessment Documents	<ul style="list-style-type: none"> <li>P &amp; D Code Rules - Manual Upload</li> <li>Request for Documentation</li> <li>Request for Information</li> </ul>
<ul style="list-style-type: none"> <li>Building Consent Document</li> <li>Support Document</li> </ul>	Energy Efficiency Documents
Building Consent Documents	<ul style="list-style-type: none"> <li>BAL Assessment Report</li> <li>Building Indemnity Insurance</li> <li>Building Services Consultants Documents</li> <li>Construction Details</li> <li>Engineering Civil</li> <li>Environmental Consultants Report</li> <li>Fire Services Consultants Documents</li> <li>Other Building Documents</li> </ul>

Document Category(s)	Document Type
<ul style="list-style-type: none"> <li>• Building Consent Documents</li> <li>• Engineering Document</li> </ul>	<ul style="list-style-type: none"> <li>• Engineering Footing Design</li> <li>• Engineering Structural</li> <li>• Specifications</li> </ul>
<ul style="list-style-type: none"> <li>• Building Consent Documents</li> <li>• Supporting Documents</li> </ul>	<ul style="list-style-type: none"> <li>• CITB Payment Reference</li> </ul>
<ul style="list-style-type: none"> <li>• Building Consent Documents</li> <li>• Truss Details</li> </ul>	<ul style="list-style-type: none"> <li>• Roof Trusses</li> <li>• Floor Trusses</li> </ul>
Building Documents	<ul style="list-style-type: none"> <li>• Performance Solution Assessment</li> <li>• Variance Assessment</li> <li>• Building Notification – Other <small>*includes ability to enter a description</small></li> </ul>
<ul style="list-style-type: none"> <li>• Building Documents</li> <li>• Occupancy Document</li> </ul>	Certificate of Occupancy
Decision	<ul style="list-style-type: none"> <li>• Decline to Proceed</li> <li>• DNF - Updated Decision</li> </ul>
Transitional Applications	Decision Notification Form
Engineering Document	<ul style="list-style-type: none"> <li>• Electrical Services</li> <li>• Engineering Certification</li> <li>• Fire Services</li> <li>• Hydraulic Services</li> <li>• Mechanical Services</li> </ul>
<ul style="list-style-type: none"> <li>• Engineering Document</li> <li>• Building Consent Documents</li> </ul>	Timber Framing
General Correspondence	<ul style="list-style-type: none"> <li>• Invoice Receipt</li> <li>• Lapse Application Letter</li> <li>• Letter to Applicant</li> <li>• Letter to Land Owner</li> <li>• Letter to Main Contact</li> <li>• Letter to Representor</li> </ul>
Inspection	<ul style="list-style-type: none"> <li>• Inspection Letter</li> <li>• Inspection Correspondence</li> </ul>
Land Division Certificate	CoA Final Plan

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Document Category(s)	Document Type
Occupancy Documents	<ul style="list-style-type: none"> <li>• Fire Report</li> <li>• Form 2</li> <li>• Limitations or Conditions</li> <li>• Supporting Documentation *includes ability to enter a description</li> </ul>
<ul style="list-style-type: none"> <li>• Occupancy Documents</li> <li>• Building Documents</li> </ul>	Statement of Compliance
Other	<ul style="list-style-type: none"> <li>• Further Information *includes ability to enter a description</li> <li>• Land Management Agreement (LMA)</li> <li>• Other Documents *includes ability to enter a description</li> <li>• Planning Documents *includes ability to enter a description</li> <li>• Correspondence - General</li> <li>• Notice of Deemed Consent</li> </ul>
Plans	<ul style="list-style-type: none"> <li>• Building Envelope Plan</li> <li>• Certificate of Lease</li> <li>• Detailed Elevations</li> <li>• Elevations</li> <li>• Floor Plans</li> <li>• Lease Plan</li> <li>• Location Plan</li> <li>• Proposed Plan of Division</li> <li>• Scheme Description</li> <li>• Sectional Drawings</li> <li>• Site Plans</li> <li>• Stamped Plans - Dev Approval</li> <li>• Survey Plan</li> </ul>
<ul style="list-style-type: none"> <li>• Plans</li> <li>• Transitional Applications</li> </ul>	Stamped Plans

Document Category(s)	Document Type
Public Notification Document	<ul style="list-style-type: none"> <li>• Combined Representations</li> <li>• Evidence of Notice on Land</li> <li>• Public Notification Document</li> <li>• Public Notification Sign Placement</li> <li>• Response to Representation</li> </ul>
Referral Response	Referral Response
Reports	<ul style="list-style-type: none"> <li>• Acoustic</li> <li>• Building Calculations</li> <li>• Crime Prevention</li> <li>• Design Statement</li> <li>• Energy Efficiency</li> <li>• Environmental Impact Statement</li> <li>• Heritage</li> <li>• Landscaping</li> <li>• Native Vegetation</li> <li>• Other</li> <li>• Planning Report</li> <li>• Public Environmental Report</li> <li>• Regulated Trees</li> <li>• Shade Diagrams</li> <li>• Site Contamination</li> <li>• Stormwater</li> <li>• Traffic &amp; Parking</li> <li>• Waste Management</li> <li>• Wind Study</li> </ul>
Supporting Documents	<ul style="list-style-type: none"> <li>• Bushfire Requirements</li> <li>• Certificate of Title</li> <li>• Design Review Advice</li> <li>• Preliminary Advice</li> <li>• Pre-Lodgement Agreement</li> </ul>
Transitional Applications	Application
Variation Outcome	Stamped Plans - Minor Variation
	Cert. Occupancy Request for Documentation

Document Category(s)	Document Type
	Declaration request
	Land Division Consultation Report

### System generated document types 'visible' to an applicant

Document Category(s)	Document Type
Decision	<ul style="list-style-type: none"> <li>• Development Approval</li> <li>• Decision Notification Form</li> <li>• Form 1</li> <li>• Form 2</li> <li>• Form 3</li> <li>• Land Division Certificate</li> </ul>
General Correspondence	<ul style="list-style-type: none"> <li>• Fee Advice</li> <li>• Refund Advice</li> <li>• Tax Invoice</li> <li>• Verification Outcome</li> </ul>
Public Notification Document	<ul style="list-style-type: none"> <li>• Combined Representation</li> <li>• Final Sign On Land</li> </ul>