

MINUTES OF MEETING

2.00pm Tuesday 5 April 2022

Microsoft Teams

1. WELCOME AND APOLOGIES

MEMBERS

Brett Steiner (Chair)	A/Director, Growth Management
Margaret Smith	Director, State Assessment
Nardia Symonds (proxy)	Service Support Manager
Hannah Bateman	Metropolitan Council
Andy Humphries	Metropolitan Council
Madeleine Frew (proxy)	Metropolitan Council
Gary Mavrinc	Regional Council
Deryn Atkinson	Regional Council
Louise Frazer-Walmesley	Regional Council
David Barone	Private Sector
Elinor Walker	State Planning Commission Representative
Gavin Leydon	Planning Institute of Australia Representative
Kayla Gaskin-Harvey	Urban Development Institute of Australia Representative
Andrew Cronin	Master Builders Australia Representative
Chris Wiltshire	Housing Industry Association Representative

EXECUTIVE OFFICER

Jaelyn Symons	Governance Officer
---------------	--------------------

INVITED ATTENDEES

Jason Bailey	Manager, Planning and Design Code
Daniel Clapp	Principal Planner
Tom Victory	Principal Planning Officer
Sally Jenkin	Principal Planner
Chelsea Lucas	Manager, Governance and Legislation
Jane Trotter	Director, Business Services
Clint Watchman	Project Lead

The Chair welcomed all in attendance.

Apologies: Ameya Sawant, Director PlanSA (Nardia Symonds as proxy)
Rick Hutchins, Metropolitan Council (Madeleine Frew as proxy)
Troy Fountain, Manager, Commission Assessment
Julie Vanco, Metropolitan Council
Zoë Garnaut, Private Sector
Stephen Smith, Local Government Association Representative
Daniel Gannon, Property Council of Australia Representative

2. DECLARATION OF CONFLICTS

Nil.

3. MINUTES OF PREVIOUS MEETING

The Heads of Planning Reference Group noted the minutes of the 28 February 2022 meeting.

4. ACTIONS

The Heads of Planning Reference Group noted the Action list.

5. CURRENT BUSINESS

5.1 Miscellaneous Technical Enhancements Code Amendment

Jason Bailey and Daniel Clapp addressed the group and spoke of the detail of the sorts of amendments that may be made through a Miscellaneous Technical Code Amendment.

The Chair invited members to ask any questions. Questions focused on the:

- public notification process;
- minor variations;
- the review of technical amendments moving forward; and
- internal site boundaries.

The Heads of Planning Reference Group resolved to:

1. Note the purpose and scope of the Miscellaneous Technical Enhancements Code Amendment.
2. Note that Council Working Group workshop outcomes will be provided to the Heads of Planning Reference Group.

5.2 Accredited Professionals Scheme Review Project

Jane Trotter and Chelsea Lucas provided an update on the Accredited Professionals Scheme Review Project.

The objectives of the project were discussed, as well as the key areas of focus which include:

- qualifications and skills;
- continuing professional development arrangements;
- automatic deemed registration;
- internal governance arrangements; and

- accredited professionals IT solution.

Chelsea informed the group that the next steps for the project were to compile and assess the survey responses and subsequently, define the detailed project scope. It is hoped the project will be completed by 30 September 2022.

The group was asked if they had any questions or feedback/comments. Questions included:

- continuing professional development and approval of courses;
- level 1 accredited professionals and the intention of this level; and
- automatic deemed registration and whether it extends internationally.

The Heads of Planning Reference Group resolved to:

1. Note the high-level issues to be considered as part of the AP Scheme Review Project; and
2. Provide any initial verbal feedback to the Project Manager to assist with finalising the detailed project scope.

5.3 Regional Plans Program

The Chair provided an update in relation to the Regional Plans Program. The Chair asked for any questions on the program. No questions were raised.

The Heads of Planning Reference Group noted the supporting Regional Plans Program report.

5.4 PlanSA update

Nardia Symonds addressed the group and provided an update on the status of the upcoming workshops and the review of the roadmaps (published quarterly on the Portal) currently being undertaken.

The Heads of Planning Reference Group noted the supporting PlanSA update report.

5.5 Terms of Reference

The Heads of Planning Reference Group noted the Terms of Reference.

5.6 Commission Code Amendment and Growth Management Program forward plan

Jason Bailey addressed the group and provided a verbal update on Commission Code Amendments, both CE and SPC led.

Jason referred to the Master Schedule, that has been created to map out the timeframes for pre-consultation, consultation and post-consultation, and informed the group of the current stage of each Code Amendment.

Jason asked if there were any questions. Questions included:

- differences in consultation periods, in particular between the Bushfire and Design Standards Code Amendments;
- local government elections and caretaker period, including whether councils can respond to consultations within this period;
- sub-regional plans and what occurs if a joint planning board is established during the review led by the Commission; and
- consideration of outline consents.

The Heads of Planning Reference Group noted the verbal update.

6. OTHER BUSINESS

6.1 Agenda items and associated reports for next meeting

The Chair asked the group for any agenda items (and associated reports) for discussion at the next meeting. Suggested topics included site contamination and minor variations.

7. NEXT MEETING:

Date to be confirmed.

8. MEETING CLOSED:

The Chair thanked all in attendance and declared the meeting closed at 3.29pm.