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Finding the Search Tool

Click on **Search** (circled in red below). You'll find it in the top left corner of the portal.



Using the Tool

If this is your first time using the Search tool, an introduction prompt will appear. Once you have read the instructions click on **Begin Searching** (circled in red below).





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The tool is divided into two main sections, the **Actions pane** and the **map viewer**.

Actions pane

The **Actions pane** (circled in red below) displays all the visible actions for the regional plans. You can filter various actions, navigate to a specific action in the map viewer, expand the actions information and lock the **Actions pane** to stop the auto filter feature.

Map viewer

The **map viewer** (circled in green below) is a spatial mapping tool. You can interact with the map, search property addresses and title references, apply mapping layers, and customise the base map.



Actions pane – navigation

You can move through the actions by hovering and scrolling over the list (circled in red below).



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There is an option to filter actions by region, theme, sub theme, responsible party or status. Based on your selection, the relevant actions will remain visible.

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Tool tips

To remove a single filter within a drop-down window, click **X** (circled in red above) beside the selection.

To remove all filters within an option, click **X** (circled in green above) within the filter option.







You have the option to keep or turn off the automatic map filtering tool by clicking on the **Lock** button (circled in red below). Turning the automatic map filter feature off will lock all the visible actions. To turn the automatic map filtering feature back on, simply click the lock button again.



Tool tips

You can expand any action in the actions pane by selecting the relevant action accordion (circled in red below).



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When navigating to an action layer through the \rightarrow button, (circled in blue below) the map viewer will automatically zoom into the selected action and select the relevant cadastre layer. A property details window (circled in pink below) will appear within the map viewer displaying all the relevant actions and layers that intersect the allotment cadastre.

The state-wide functions will zoom to the region extent and will not display property details.



Search function

The search bar displayed in the top left of the map viewer (circled in green above) can be used to search specific addresses or title references.

When entering an address or title reference, the search bar will provide suggested addresses to assist with the functionality. You can enter the full address or select from suggestions listed below.

Actions	0		Q s	earch a Region, Address, Zone, Cadastre
Filter Actions By Region			0	100 Percent Personal Fitness, 12 Orana Street, Brahma Lodge, Adelaide, South Australia, 5109, AUS
Theme Sub Themes	•	1	0	10 Soul Stars, 21 Elizabeth Way, Elizabeth, Adelaide, South Australia, 5112, AUS
Responsible Party	-	Ige	0	#10, 8-10 Jetty Road, Gleneig, Adelaide, South Australia, 5045, AUS
Showing 143 of 142 Actions	- : ••		0	106 River Boat Road Cadell -River Shack Rentals, 106 Riverboat Road, Cadell, South Australia, 5321, AUS
Infrastructure Emu Community Wastewater Bay Management System (CWMS) Bay	→ ~	E5,	0	100 Pirie Street, Adelaide CBD. Adelaide, South Australia, 5000, AUS
Infrastructure Funding Models Kangaroo Island Region	→ ~			

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Once an address or title reference is selected, the map viewer will zoom into and highlight the allotment in blue and display the property information, relevant layers and actions. The scroll bar within the **Property** information window (circled in red below) can be used to review the relevant layers and actions.



Downloading a PDF

To download a copy of the property information, select **Download PDF** (circled in red below).





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The PDF can be customised by using the tick boxes on the **Download Property Details as PDF** window (circled in red below). Select **Preview** to view the PDF (circled in blue below).

Property Details	
Themes	
Productive Economy	~
Employment Lands	
Primary Industry	
Natural Resources, Environment and Landscapes	
Biodiversity	2
Coastal Environment	2
Emissions and Hazardous Activities	2
Natural Hazards	2
Nater Security and Quality	•
People, Housing and Liveability	
Design Quality	

The preview screen offers users the ability to review the generated PDF before downloading the document. To proceed, click **Download PDF** (circled in red below) in the top right corner.

To cancel from downloading property details, click **X** (circled in blue below) which is located in the top left corner.







Map features and tools

You can customise the map viewer window to display mapping layers of interest, relevant zones and/or change the base map to include satellite imagery.

Accessing mapping layers

The **mapping layer drawer** is accessed via the layer icon (circled in red below) in the top right of the map viewer. Selecting the mapping layer drawer will provide users the ability to select and/or deselect mapping layers of interest.



Tool tips

The + and - symbols will increase and decrease the zoom of the map.



The **home** button will return the map viewer to the original zoom display of South Australia.



Customising the base map



The base map can be altered by clicking the **globe** icon (circled in red below) in the bottom left corner of the map viewer. You can choose from the terrain, satellite or street map views by clicking on the relevant icon to change the base map.

To expand the map viewer to a full screen view, click the opposing **arrow** icon (circled in green below). To revert to the original multipane view, simply click the opposing arrow icon again or press Esc on the keyboard.



	Cadastre
(Zones
(Subzones

Additional information can be added to the base map such as cadastres, zones and subzones by clicking the **pentagon** symbol (circled in red below) and selecting the relevant mapping feature. Once selected, the map will change colour. To turn a mapping feature off, click the relevant icon again.



