# Accredited Professionals Scheme Application

## Experience and Technical Skills for Building Accreditation

Accredited Professionals are required to have the appropriate experience and technical skills detailed by the Accreditation Authority under Regulation 5 of the *Planning, Development and Infrastructure (Accredited Professionals) Regulations 2019*. Please refer to the [Accreditation Authority’s Qualifications, Skills and Experience Requirements for Accredited Professionals document](https://plan.sa.gov.au/resource/documents/linked/pdi_-_accredited_professionals_scheme/Accreditation_Authoritys_Qualifications%2C_Skills_and_Experience_Requirements_for_Accredited_Professionals.pdf) to ensure you demonstrate the appropriate experience and technical skills.

**For Building Level 1, 2, 3 an applicant is required to demonstrate experience in the following areas:**

* The practice of researching, analysing, advising, lecturing, assessing, and interpreting laws, regulations, codes and standards relating to building construction and occupant safety of classes and sizes of buildings relevant of accreditation sought, including:
* providing advice on building control legislation and/or building policy matters; and training or instructing other persons in matters of building policy, building compliance, and building control legislation at a tertiary level.
* Assessing building plans for proposed building work of classes and sizes of buildings relevant of accreditation sought, for the purpose of:
* certifying and advising on compliance with relevant building control legislation; and
* issuing and/or assiting in the issuing of building consents for proposed building work that will comply with relevant building control legislation.
* Undertaking inspections of building work to check compliance with relevant legislation and/or documentation.
* Issuing and/or assisting in the issuing of certificates to occupy buildings or parts of buildings.
* Initiating and/or assiting in undertaking enforcement action where building work does not comply with a building consent; where illegal building work has been carried out; or where unhealthy or unsafe conditions require urgent or staged remedial action.
* Assessing the health and safety status of existing buildings and providing advice on priorities for upgrading and/or appropriate upgrading rquirements.
* Undertaking and documenting comprehensive building audits that cover multiple aspects of a building or buildings.

**For Building Level 4 an applicant is required to demonstrate experience in the following areas:**

* Undertaking inspections of building work to check compliance with relevant legislation and/or documentation.
* Assisting in issuing certificates to occupy buildings or parts of buildings.
* Assisting in undertaking enforcement action where building work does not comply with a building consent; where illegal building work has been carried out; or where unhealthy or unsafe conditions require urgent remedial action.
* Assessing the health and safety status of existing buildings and providing advice on appropriate upgrading requirements.
* Undertaking and documenting building audits that cover multiple aspects of a building or buildings.

**Depending on the level of accreditation you are applying for, the number of years of experience you need to provide will differ.**

**Building Level 1 - a minimum 3 years’ directly relevant full time or equivalent experience in the corresponding areas mentioned above**

**Building Level 2 - a minimum 2 years’ directly relevant full time or equivalent experience in the corresponding areas mentioned above**

**Building Level 3 & 4 - a minimum 6 months’ directly relevant full time or equivalent experience in corresponding the areas mentioned above**

**Please refer to the** [**Accreditation Authority’s Qualifications, Skills and Experience Requirements for Accredited Professionals document**](https://plan.sa.gov.au/resource/documents/linked/pdi_-_accredited_professionals_scheme/Accreditation_Authoritys_Qualifications%2C_Skills_and_Experience_Requirements_for_Accredited_Professionals.pdf) **for further information on the number of years’ experience you will need to evidence in your application.**

You will need to provide appropriately detailed information which demonstrates that you meet the experience required for the accreditation level you are applying for. This may include, but is not limited to, a comprehensive and chronological description of your skills and experience, evidence of projects worked on and role within them, evidence of issued consents and examples/case studies of work completed.

[**A Practical Experience Report template is provided for you to include this information**](https://plan.sa.gov.au/__data/assets/word_doc/0009/959337/Accreditation_Authority_-_Practical_Experience_Report_template.docx)**.**

This is only a template to show your experience and technical skills. This does not limit your ability to attach and provide further documentation as part of your application to further demonstrate the required experience and technical skills have been met.

### Experience

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| Area of experience  | Choose an item. |
| *(Description of how this area of experience is met. This may necessitate a requirement to link back to specific roles held and responsibilities. Also identify the duration of this role and how it meets the experience requirement. Should this space not be sufficient, or you would like to add additional information/documentation to show how you met this technical skill, please attach and upload as part of your application.* |
| Area of experience  | Choose an item. |
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| Area of experience  | Choose an item. |
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| Area of experience  | Choose an item. |
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| Area of experience  | Choose an item. |
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| Area of experience  | Choose an item. |
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**Note: Add additional areas of experience as required.**