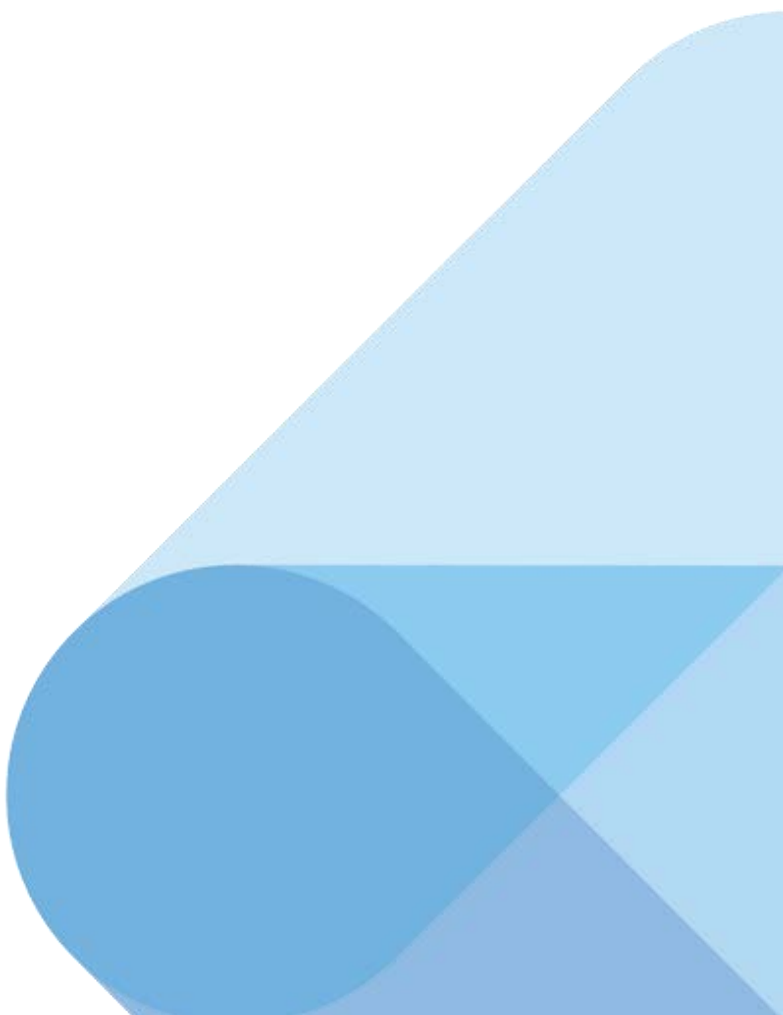




# **Goolwa Wharf Code Amendment: Engagement Plan**

**By Alexandrina Council**

**12 June 2025**



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# 1. Introduction

Alexandrina Council (the 'Designated Entity') is seeking to apply a new subzone across the *Infrastructure (Ferry and Marina Facilities) Zone* at Goolwa. To achieve this, Alexandrina Council, with the approval of the Minister for Planning, is initiating a Code Amendment in accordance with the *Planning, Development and Infrastructure Act 2016* (the Act).

A fundamental requirement of the Code Amendment process is that the designated entity prepare an Engagement Plan which outlines their commitment and actions to a meaningful engagement process with the community and relevant stakeholders. This document must comply with the Community Engagement Charter and is a requirement under the Act.

This Engagement Plan will outline how and when we will engage with the community and interested and/or affected parties at the preparation stage, to ensure that they are well informed on the proposed Code Amendment and can provide comments that will be taken into consideration.

## 2. Background

### 2.1 What is the Code Amendment Process?

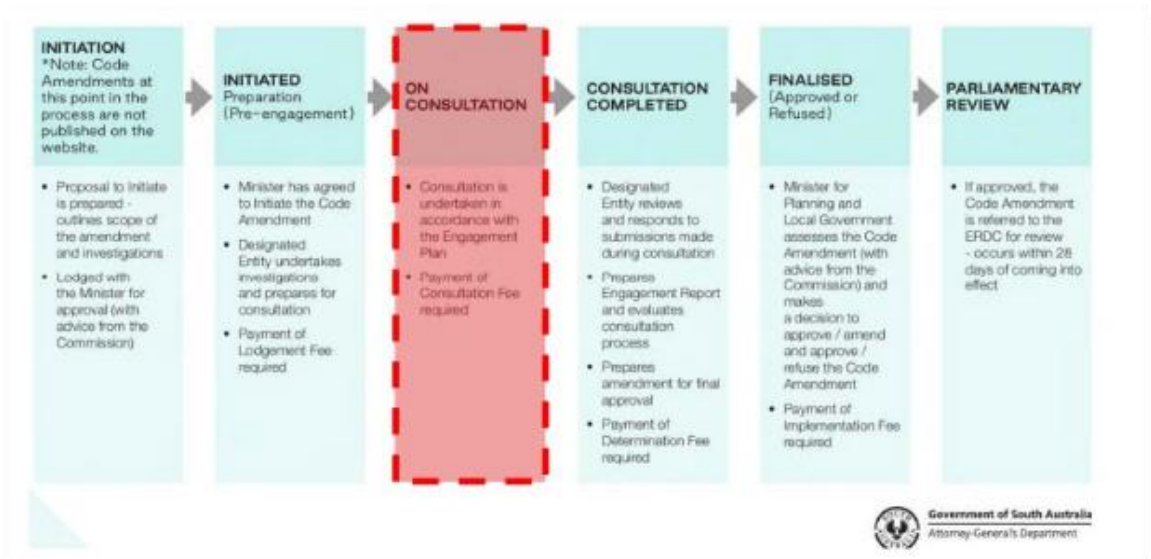
The Planning and Design Code (the Code) is a statutory instrument under the Act, for the purposes of development assessment and related matters within South Australia.

The Code contains the planning rules and policies that guide what can be developed in South Australia. To change the policies, rules, or mapping within the Code, an interested party (such as the Council) must make an application for a Code Amendment.

The Code Amendment process involves a number of steps which must be undertaken before any changes can take place, to make sure the process is transparent and accountable. An overview of this process can be viewed on the SA Planning Portal website at: [https://plan.sa.gov.au/have\\_your\\_say/code\\_amendments](https://plan.sa.gov.au/have_your_say/code_amendments)

The proposal to initiate this Code Amendment was approved by the Minister for Planning on the 14 July 2022. The Code Amendment has now been prepared for consultation. The key stages of a Code Amendment process is illustrated by the Figure below:

Figure 1 Stages of a Code Amendment Process



## 2.2 Why is this Code Amendment being initiated?

On 19 March 2021, the new planning system established under the Act became operational for all Councils across the State. All existing Development Plans were revoked and replaced with the Planning and Design Code.

As part of the transition of the Alexandrina Council Development Plan to the Planning and Design Code, the Goolwa Wharf area transitioned from the 'Open Space Zone, Policy Area 6 Goolwa Wharf and Surrounds' under the Alexandrina Council Development Plan, to the 'Infrastructure (Ferry and Marina Facilities) Zone' under the Planning and Design Code.

The former 'Policy Area 6 Goolwa Wharf and Surrounds' of the 'Open Space Zone' sought the revitalisation of the Goolwa Wharf historic precinct as a focus for tourism and visitors, cultural, entertainment and recreational facilities, and showcasing indigenous and colonial heritage, particularly associated with the riverboat trade and early railways.

Council has invested a significant amount of time and money in the last five (5) years in conjunction with securing millions of dollars of Federal funding to plan for and deliver a revitalised precinct.

In contrast, the current application of the Infrastructure (Ferry and Marina Facilities) Zone policies focus on accommodating marina and passenger ferry services, and associated infrastructure. The Infrastructure (Ferry and Marina Facilities) Zone, however, does not seek to foster the tourist, cultural and recreational aspirations of the Goolwa Wharf.

Accordingly, the draft Code Amendment proposes to establish policy which reflects the intent of the previous Development Plan 'Policy Area 6 Goolwa Wharf and Surrounds' by way of the introduction and application of the Goolwa Wharf Subzone. This will avoid the need to amend existing zone policies which have wider application in several parts of the State and thereby avoid introducing policies which may have limited relevance to other locations with the same Infrastructure (Ferry and Marina Facilities) Zone.

The Goolwa Wharf Subzone seeks to reflect the uniqueness of the Goolwa Wharf shaped by its indigenous heritage and early steam railway and riverboat trade and associated colonial administration. The focus will be on providing for appropriate community, tourism and visitor-related activities showcasing this heritage and revitalising the precinct.

## 2.3 What does this Code Amendment seek to change?

Alexandrina Council seeks to introduce a Goolwa Wharf Subzone within the *Infrastructure (Ferry and Marina Facilities)* zone to better achieve the intent of the previous (pre-Planning and Design Code) policies to reinvigorate the wharf area as a focus for visitor, educational, cultural and community activities, celebrating its indigenous and colonial significance.

Please refer to a copy of the Code Amendment document for a comprehensive and detailed understanding of the proposed changes.

## 3. Engagement purpose

This Engagement Plan outlines the steps Alexandrina Council will take to ensure that all residents, individuals, businesses, and organisations who are interested in or affected by the proposed Code Amendment have the opportunity to meaningfully engage during consultation.

The purpose of the engagement is to:

- Satisfy statutory requirements for community engagement pursuant to the *Planning, Development and Infrastructure Act 2016* and the *Community Engagement Charter*

- Actively engage with and seek feedback from the Goolwa and broader Alexandrina community regarding the proposed Goolwa Wharf Code Amendment
- Educate the community about a Code Amendment and the changes/outcomes of this Code Amendment
- Ensure that owners of places proposed to be affected by the Code Amendment are aware of potential changes to requirements for development at their property
- Ensure that the community have the opportunity to review the details of the proposed Code Amendment, ask any necessary questions and provide feedback
- 'Close the loop' with the community and stakeholders to inform them of the final version of the Code Amendment.

### 3.1 Engagement objectives

The engagement objectives are that:

- The statutory requirements for community engagement pursuant to the *Planning, Development and Infrastructure Act 2016* and the Community Engagement Charter are satisfied.
- The community are aware of and understand what the Goolwa Wharf Code Amendment will mean for them and this iconic location
- That all relevant stakeholders are given the opportunity to seek clarity and provide feedback on the proposed Code Amendment
- That meaningful input is received from the community that can inform any necessary changes to the proposed Code Amendment and evaluate the success of engagement techniques.

### 3.2 Scope of influence

For the engagement process to be transparent, it is important to be clear about what the community and stakeholders can and cannot influence.

The Planning and Design Code uses standardised policies for zones, to ensure consistency across the state in how they are applied and interpreted. This means that once a zone is proposed through a Code Amendment, there is limited scope to tailor individual land use policies to suit a site. The use of Concept Plans is one way that site-specific requirements can be articulated, but it is acknowledged that the Planning and Design Code currently uses these sparingly, and usually only for very large sites with complex future development outcomes. Subzones and Technical and Numerical Variations (TNVs) are another way that some zones can be tailored to shape area or site-specific outcomes.

Aspects of the project which stakeholders and the community *can* influence are:

- Wording of the proposed subzone policies
- The spatial extent of proposed subzone
- Whether or not a subzone is merited.

Aspects of the project which stakeholders and the community *cannot* influence are:

- The policy content that applies to the *Infrastructure (Marina and Ferry Facilities)* zone as contained within the Planning and Design Code
- The spatial extent of the *Infrastructure (Marina and Ferry Facilities)* zone as contained within the Planning and Design Code
- The policy content within the other Overlays, Zones, Subzones or General Policies contained within the Planning and Design Code.

### 3.3 Applying the Charter Principles in practice

The Community Engagement Charter (The Charter) sits under the *Planning, Development and Infrastructure Act 2016*, and contains guidelines that any Code Amendment must comply with. The Charter also sets out principles for any community engagement in relation to the preparation and amendment of planning policies.

**Appendix 2** contains a table that outlines what engagement need or technique is required to be considered for the design of community engagement. The **Appendix 5** table outlines how this engagement plan supports the five principles of the Charter. Our plan for reviewing and measuring the success of the engagement of this project against the Charter principles is set out in further detail in **Appendix 6**.

## 4. Key messages

The following key messages will underpin the engagement regarding the Goolwa Wharf Code Amendment:

- The Code is a State Government document that sets out the rules that determine how land can be used and what can be built on it. Changing the rules in the Code is called a 'Code Amendment'.
- A Code Amendment has been prepared that will propose new rules for properties within the Goolwa Wharf precinct.
- Specifically, the Code Amendment seeks to apply the Goolwa Wharf Subzone to the area subject to the *Infrastructure (Ferry and Marina Facilities) Zone*.
- The existing underlying zone and overlays that are attached to any affected property will not be amended.
- A strategic review and relevant investigations have been undertaken and these findings form part of the publicly available suite of engagement resources.
- Alexandrina Council will engage meaningfully with all relevant stakeholders and the community, in line with the Community Engagement Charter. We will use a range of ways to communicate information and collect feedback on the proposed changes to the Code amendment.
- That consultation will occur for a period of four (4) calendar weeks.
- The Minister for Planning is the final decision maker who can approve or refuse or request changes to the proposed Code Amendment. The Minister will take into account the feedback received during the consultation period and whether the consultation was carried out in accordance with the Community Engagement Charter. The Minister may also seek the advice of the State Planning Commission prior to making a decision.

Ultimately, we will be aiming to ensure that the community is aware of and understands what the Goolwa Wharf Code Amendment will mean for them, their town and the future development of these places.

## 5. Identifying Stakeholders

The aim of the engagement process is to ensure that all feedback through submissions received are understood, considered and reflected in the Code Amendment process.

Stakeholders integral to this process are the affected residents, landowners and business, the broader Goolwa community, State and Federal Members of Parliament, and other interested parties. Each stakeholder's level of interest in the project varies and may depend on the extent to which they are impacted and the level of influence they could have on the successful delivery of the project.

Stakeholder identification has been prepared and is detailed in **Appendix 1**. **Appendices 3 and 4** outline the staging and approach to community engagement.

## 6. Closing the Loop

A letter or email (depending on the stakeholder's representation format) will be sent to participants who were involved in the engagement process and/or lodged a submission at the conclusion of the consultation period. This will include a link to an evaluation survey and provide the opportunity for feedback on the Code Amendment engagement process.

A further letter or email will be provided once the Minister for Planning has made a decision on the Code Amendment.

The SA Planning Portal will also be updated to reflect the completion of the Code Amendment engagement process, and will contain an Engagement Summary Report that summarises the issues raised, provides an evaluation of the engagement process and outlines how feedback influenced the final Code Amendment.

**Appendix 7** summarises the steps to 'closing the loop' in detail.



## 7. Appendices

### Appendix 1: Stakeholder and community mapping

Stakeholder	Level of interest in the project (i.e. high, medium or low)	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement (i.e. inform, consult, involve, collaborate)
Affected land owners, businesses and residents	High	The landowners/businesses of properties proposed to have the sub-zone applied to their property will be interested in any changes to policies affecting potential future development of their site	That they are aware of and understand what the Goolwa Wharf Code Amendment will mean for them and their locality and are given the opportunity to seek clarification and provide feedback	Consult/Involve
Planning and Land Use Services, Department of Housing and Urban Development	High	Ensure that details of the proposed Code Amendment are consistent with the intent of the Planning & Design Code	That consultation is undertaken in accordance with the Community Engagement Charter	Involve, Consult and Collaborate
Alexandrina Council Members	High	Council Members are aware of the impacts that the Code Amendment may have on development and other matters	Ensure that Council members are suitably informed and understand the details of the proposed Code Amendment	Consult – acknowledge any feedback provided
Cittaslow	Medium	Ensure that Cittaslow are aware of the proposed policy and any impacts to the principles of the Cittaslow	That they are aware of and understand what the Goolwa Wharf Code Amendment will mean for them and whether it impacts on the principles of Cittaslow	Consult/Involve
Heritage Advisory Committee	Medium	Ensure that the Committee are across the proposed policy and where it sits within the heritage policy regime	Ensure that Committee members are suitably informed and understand the details of the proposed Code Amendment	Consult – receive and acknowledge any feedback provided
Wider community, both in Goolwa and Alexandrina more broadly	Medium	Interest in protection of heritage character and revitalisation at Goolwa Wharf and Alexandrina as a whole	Be provided information about the Goolwa Wharf Code Amendment to review and understand at their leisure	Consult – receive and acknowledge any feedback provided
Ngarrindjeri Aboriginal Corporation	Medium	Review the proposed policy and any impacts in a First Nations context	Be provided information about the Goolwa Wharf Code Amendment to review and understand at their leisure	Consult – receive and acknowledge any feedback provided
Department for Infrastructure and Transport	Medium	Review the proposed policy and understand whether there are any impacts that the Code Amendment may have from an infrastructure perspective	Ensure that the Department is suitably informed and understands the details of the proposed Code Amendment	Consult – receive and acknowledge any feedback provided
Department for Environment and Water	Medium	Review the proposed policy and understand whether there are any impacts that the Code Amendment	Ensure that the Department is suitably informed and understands the details of the proposed Code Amendment	Consult – receive and acknowledge any feedback provided

		may have from an environmental perspective		
Department for Environment and Water – State Heritage	Medium	Review the proposed policy and understand whether there are any impacts that the Code Amendment may have on the State Heritage Area and State Heritage Places policy intent	Ensure that the Department is suitably informed and understands the details of the proposed Code Amendment	Consult – receive and acknowledge any feedback provided
Coast Protection Board	Medium	Review the proposed policy and understand whether there are any impacts that the Code Amendment may have from a coastal perspective	Ensure that the Board is suitably informed and understands the details of the proposed Code Amendment	Consult – receive and acknowledge any feedback provided
Country Fire Service	Medium	Review the proposed policy and understand whether there are any impacts that the Code Amendment may have from a bushfire risk perspective	Ensure that the Country Fire Service is suitably informed and understands the details of the proposed Code Amendment	Consult – receive and acknowledge any feedback provided
SA Tourism Commission	Medium	Review the proposed policy from a tourism perspective	Ensure that SA Tourism Commission is suitably informed and understands the details of the proposed Code Amendment	Consult – receive and acknowledge any feedback provided
Utility Providers (including SA Power Networks, ElectraNet, APA Group, SA Water, Epic Energy, NBN and other telecommunication providers)	Medium	Identify whether there are any utility impacts	Ensure that the Utility providers are suitably informed and understands the details of the proposed Code Amendment	Consult – receive and acknowledge any feedback provided
State Member of Parliament David Basham, Member for Finniss	Medium	Changes to development policy within the Finniss electorate and potential impacts on the community	Direct consultation to ensure Hon David Basham is aware of the Code Amendment and has information available for members of the community and his electorate.	Consult – acknowledge any feedback provided
Federal Member of Parliament Rebecca Sharkie, Member for Mayo	Low	Changes to development policy within the Mayo electorate and potential impacts on the community	Direct contact to ensure Hon Rebecca Sharkie is aware of the Code Amendment and has information available for members of the community and her electorate.	Consult – acknowledge any feedback provided
Local Government Association	Low	To review the proposed policy framework within the broader context of regional local government.	To be appropriately informed and given the opportunity to provide feedback during the consultation period	Consult
Adjoining Councils	Low	Region wide protection and management of heritage	Be provided information about the Goolwa Wharf Code Amendment to review and understand at their leisure	Inform

## Appendix 2: Applying the Charter principles

Stakeholder	Engagement need or technique
Affected land owners, businesses and residents	<ul style="list-style-type: none"> <li>• Personalised letter informing of intent of Code Amendment</li> <li>• Information presented in a way that is easy to understand</li> <li>• Online accessibility (Council website and MySAy platform)</li> <li>• In person drop-in sessions at Goolwa Wharf</li> <li>• Hard copy resources available at Council offices (information leaflets)</li> <li>• Public notice in local newspapers</li> </ul>
Planning and Land Use Services, Department of Housing and Urban Development	Direct consultation to provide relevant information associated with Community Engagement (ie. information for publication on SA Planning Portal), mapping and statutory obligations of the Code Amendment process.
Alexandrina Council Members	Update and relevant links/documentation provided to Council Members through Council Member Portal
Cittaslow	<ul style="list-style-type: none"> <li>• Personalised letter informing of intent of Code Amendment</li> <li>• Information presented in a way that is easy to understand</li> <li>• Online accessibility (Council website and MySAy platform)</li> <li>• In person drop-in sessions at Goolwa Wharf</li> <li>• Hard copy resources available at Council offices (information leaflets)</li> <li>• Public Notice in local newspaper</li> </ul>
Heritage Advisory Committee	Update and relevant links/documentation provided to Committee Members through Committee Report
Wider community, both in Goolwa and Alexandrina more broadly	<ul style="list-style-type: none"> <li>• Information presented in a way that is easy to understand</li> <li>• Online accessibility (Council website and MySAy platform)</li> <li>• In person drop-in sessions at Goolwa Wharf</li> <li>• Hard copy resources available at Council offices (information leaflets)</li> <li>• Public notice in local newspapers</li> </ul>
Ngarrindjeri Aboriginal Corporation	Direct liaison and consultation with relevant information provided.
State Member of Parliament David Basham Member for Finniss Department for Infrastructure and Transport Department for Environment and Water Department for Environment and Water – State Heritage Coast Protection Board Country Fire Service SA Tourism Commission Utility Providers	<ul style="list-style-type: none"> <li>• Direct contact by letter</li> <li>• Provision of consultation material that will be available to the public so that information can be shared via Electorate website or other techniques as deemed appropriate by Member.</li> <li>• Invitation to community consultation event.</li> </ul>
Federal Member of Parliament Rebecca Sharkie, Member for Mayo	<ul style="list-style-type: none"> <li>• Direct contact by letter</li> <li>• Provision of consultation material that will be available to the public so that information can be shared via Electorate website or other techniques as deemed appropriate by Member.</li> </ul>
Local Government Association	LGA would require information and consultation would include direct liaison with LGA Officer and provision of consultation information.
Adjoining Councils	Relevant links/documentation provided to adjoining Councils, with opportunity to meet as required.

### Appendix 3: Staging of Engagement

Stage	Objective	Stakeholders	Level of engagement	By when
1.	Approval of all communications and engagement material	Executive	Inform	Prior to consultation
2.	Complete Alexandrina Council Community Engagement Plan and provide Council Member Portal update	Alexandrina Council Members	Consult	Prior to consultation
3.	Ensure all stakeholders have received targeted communication regarding details of the proposed Code Amendment	All	Consult	Upon first day of consultation
4.	Engage with and ensure that the community are aware of and understand what the Goolwa Wharf Code Amendment will mean for them and their town.	Affected land owners and wider community	Involve	Upon first day of consultation
5.	Ensure all relevant stakeholders have been given the opportunity to seek clarity and provide feedback on the proposed Code Amendment	All	Involve	Upon first day of consultation
6.	Review and summarise engagement feedback and prepare Engagement Report	All	Inform	As soon as practicable following community engagement after the 11 July 2025
7.	Make any necessary tweaks to Code Amendment following analysis and consideration of consultation feedback and present to Council Members	Alexandrina Council Members, community stakeholders	Inform	Next available Council meeting following review of engagement feedback
8.	'Closing the Loop'	Ensure that all community members and stakeholders that lodged a submission have been informed of the outcome	Inform	As soon as practicable before or after the Council Meeting

## Appendix 4: Planning your engagement approach

Stage	Engagement activity	Engagement level and objective of activity	Stakeholders/ target audience	Timing	Who's responsible? *	Resources required *	Budget *	Risks and mitigation *
1	Provide relevant information for Community Engagement to Planning and Land Use Services	Involve – meet statutory requirements	Planning and Land Use Services		Alexandrina Council	Strategic Planning Team	Ongoing operational	Nil
2	Complete Alexandrina Council Community Engagement Plan and provide Council Member Portal update	Inform	Alexandrina Council Members		Alexandrina Council	Strategic Planning Team	Ongoing operational	Nil
3	Ensure stakeholders have received targeted communication regarding details of the proposed Code Amendment: <ul style="list-style-type: none"> <li>- Personalised letter outlining intent of the Code Amendment</li> </ul>	Inform	Affected land owners		Alexandrina Council	Strategic Planning Team	Ongoing operational	Nil
4	Engage with and ensure that the community are aware of and understand what the Goolwa Wharf Code Amendment will mean for them and their town. Opportunity to attend one (1) drop-in sessions at Signal Point Experience Centre at Goolwa Wharf	Involve	Affected land owners and wider community		Alexandrina Council	Strategic Planning Team	Ongoing operational	Nil
5	Ensure all relevant stakeholders have been given the opportunity to seek clarity and provide feedback on the proposed Code Amendment <ul style="list-style-type: none"> <li>- Information presented in a way that is easy to understand</li> <li>- Online accessibility (Council website and MySay platform)</li> <li>- Hard copy resources available at Council offices (Fact Sheet)</li> <li>- Public notice in local newspapers</li> </ul>	Consult	All		Alexandrina Council	Strategic Planning Team	Ongoing operational	Nil
6	Summarise engagement feedback	Inform	All		Alexandrina Council	Strategic Planning Team	Ongoing operational	Nil
7	Make any necessary amendments to Code Amendment following analysis and consideration of consultation feedback and present to Council Members	Inform	All		Alexandrina Council	Strategic Planning Team	Ongoing operational	Nil
8	'Closing the Loop' Survey to consultation participants	Evaluation	All stakeholders that lodged a submission or participated in an engagement activity		Alexandrina Council	Strategic Planning Team	Ongoing operational	Nil

\*this information does not need to be provided to the Minister

## Appendix 5: Applying the Charter principles in practice

Charter principle	How does your engagement approach/activities reflect this principle in action?
Engagement is genuine	<ul style="list-style-type: none"> <li>• Opportunity is available for stakeholders to engage both face to face and electronically with strategic planning staff</li> <li>• Adequate time is and time is given for stakeholders to engage</li> </ul>
Engagement is inclusive and respectful	<ul style="list-style-type: none"> <li>• Targeted communication is prepared and distributed to affected landholders</li> <li>• Information about the code amendment is presented in an easy to understand format</li> <li>• Consultation feedback can be submitted via a number of methods to ensure inclusivity <ul style="list-style-type: none"> <li>◦ MySay online platform</li> <li>◦ Hard Copy forms</li> <li>◦ Email submissions</li> </ul> </li> <li>• All feedback is recorded and reviewed</li> </ul>
Engagement is fit for purpose	<ul style="list-style-type: none"> <li>• The engagement provides relevant information to stakeholders about the Code Amendment</li> <li>• The engagement captures relevant and meaningful feedback</li> </ul>
Engagement is informed and transparent	<ul style="list-style-type: none"> <li>• The information provided appropriately informs stakeholders about their level of influence</li> <li>• The information provided clearly articulates any potential impacts of the Code Amendment</li> <li>• Engagement information is available across a number of mediums to ensure reach to a diverse range of stakeholders</li> </ul>
Engagement is reviewed and improved	<ul style="list-style-type: none"> <li>• Feedback is monitored throughout the engagement process</li> <li>• Opportunity to provide feedback on the process of engagement is available</li> <li>• Any procedural feedback is appropriately considered</li> </ul>

## Appendix 6: Measuring success

At the completion of the engagement, all participants will be invited to assess the success of the engagement against performance criteria one to four, below. The project manager, with assistance from communications and engagement specialists, will assess the success of the engagement against criteria five to nine. This evaluation will be included in the statutory report (section 73(7) of PDI Act) that is sent to the State Planning Commission and the Minister for Planning and which details all engagement activities undertaken. It will also be referenced in the Commission Report (section 74 (3)(b) that is issued to the Governor of South Australia and the Environment Resources and Development Committee of Parliament. Any issues raised about the engagement during the engagement process will be considered and action will be taken if considered appropriate.

#	Charter criteria	Charter performance outcomes	Respondent	Indicator <sup>2</sup>	Evaluation tool <sup>3</sup> Exit survey / follow-up survey	Measuring success of project engagement
1	Principle 1: Engagement is genuine	<ul style="list-style-type: none"> <li>People had faith and confidence in the engagement process.</li> </ul>	Community	I feel the engagement <b>genuinely sought</b> my input to help shape the proposal	Likert scale - strongly disagree to strongly agree	Per cent from each response.
2	Principle 2: Engagement is inclusive and respectful	<ul style="list-style-type: none"> <li>Affected and interested people had the opportunity to participate and be heard.</li> </ul>	Community	I am <b>confident my views were heard</b> during the engagement	Likert scale - strongly disagree to strongly agree	Per cent from each response.
			Project Lead	The <b>engagement reached</b> those identified as community of interest.	<ul style="list-style-type: none"> <li>Representatives from most community groups participated in the engagement</li> <li>Representatives from some community groups participated in the engagement</li> <li>There was little representation of the community groups in engagement.</li> </ul>	Per cent from each response.
3	Principle 3: Engagement is fit for purpose	<ul style="list-style-type: none"> <li>People were effectively engaged and satisfied with the process.</li> <li>People were clear about the proposed change and how it would affect them.</li> </ul>	Community	I was given sufficient <b>information</b> so that I could take an informed view.	Likert scale - strongly disagree to strongly agree	Per cent from each response.
				I was given an <b>adequate opportunity to be heard</b>	Likert scale - strongly disagree to strongly agree	Per cent from each response.
4	Principle 4: Engagement is informed and transparent	<ul style="list-style-type: none"> <li>All relevant information was made available and people could access it.</li> <li>People understood how their views were considered, the reasons for the outcomes and the final decision that was made.</li> </ul>	Community	I felt <b>informed</b> about why I was being asked for my view, and the way it would be considered.	Likert scale - strongly disagree to strongly agree	Per cent from each response.
5	Principle 5: Engagement processes are reviewed and improved	<ul style="list-style-type: none"> <li>The engagement was reviewed and improvements recommended.</li> </ul>	Project Lead	<b>Engagement was reviewed</b> throughout the process and improvements put in place, or recommended for future engagement	<ul style="list-style-type: none"> <li>Reviewed and recommendations made</li> <li>Reviewed but no system for making recommendations</li> <li>Not reviewed</li> </ul>	Per cent from each response.
6	Engagement occurs early	<ul style="list-style-type: none"> <li>Engagement occurred before or during the drafting of the planning policy, strategy or scheme when there was an opportunity for influence.</li> </ul>	Project Lead	Engagement <b>occurred early enough</b> for feedback to genuinely influence the planning policy, strategy or scheme	<ul style="list-style-type: none"> <li>Engaged when there was opportunity for input into scoping</li> <li>Engaged when there was opportunity for input into first draft</li> <li>Engaged when there was opportunity for minor edits to final draft</li> <li>Engaged when there was no real opportunity for input to be considered</li> </ul>	Per cent from each response.
7	Engagement feedback was considered in the development of planning policy, strategy or scheme	<ul style="list-style-type: none"> <li>Engagement contributed to the substance of a plan or resulted in changes to a draft.</li> </ul>	Project Lead	Engagement <b>contributed to the substance of the final plan</b>	<ul style="list-style-type: none"> <li>In a significant way</li> <li>In a moderate way</li> <li>In a minor way</li> <li>Not at all</li> </ul>	Per cent from each response.
8	Engagement includes 'closing the loop'	<ul style="list-style-type: none"> <li>Engagement included activities that 'closed the loop' by providing feedback to participants/ community about outcomes of engagement</li> </ul>	Project Lead	Engagement <b>provided feedback to community about outcomes</b> of engagement	<ul style="list-style-type: none"> <li>Formally (report or public forum)</li> <li>Informally (closing summaries)</li> <li>No feedback provided</li> </ul>	Per cent from each response.
9	Charter is valued and useful	<ul style="list-style-type: none"> <li>Engagement is facilitated and valued by planners</li> </ul>	Project Lead	Identify <b>key strength</b> of the Charter and Guide Identify <b>key challenge</b> of the charter and Guide	<ul style="list-style-type: none"> <li>In a significant way</li> <li>In a moderate way</li> <li>In a minor way</li> <li>Not at all</li> </ul>	Per cent from each response.

Appendix 7: Closing the loop and reporting back

How will you respond to participants?	Who's responsible?
A feedback register will be prepared which will contain all comments received via all the various engagement techniques.  A summary of issues/key themes will be prepared and provided to the community that have provided feedback.	Alexandrina Council (administration)
Endeavour to obtain feedback on the engagement process via an evaluation survey, which will inform the Engagement Summary Report	Alexandrina Council (administration)
Prepare the Engagement Summary Report, pursuant to the statutory requirements of section 73 of the Act. Ensure that the community and stakeholders are aware of the Engagement Summary Report and how to access a copy.	Alexandrina Council (administration)
Publish the Engagement Summary Report on the SA Planning Portal.	Planning and Land Use Services, Department of Housing & Urban Development