



# **76 Kessell Road**

## **Goolwa Code Amendment**

Beston Parks Land  
Company Pty Ltd

Engagement Plan

August 2024



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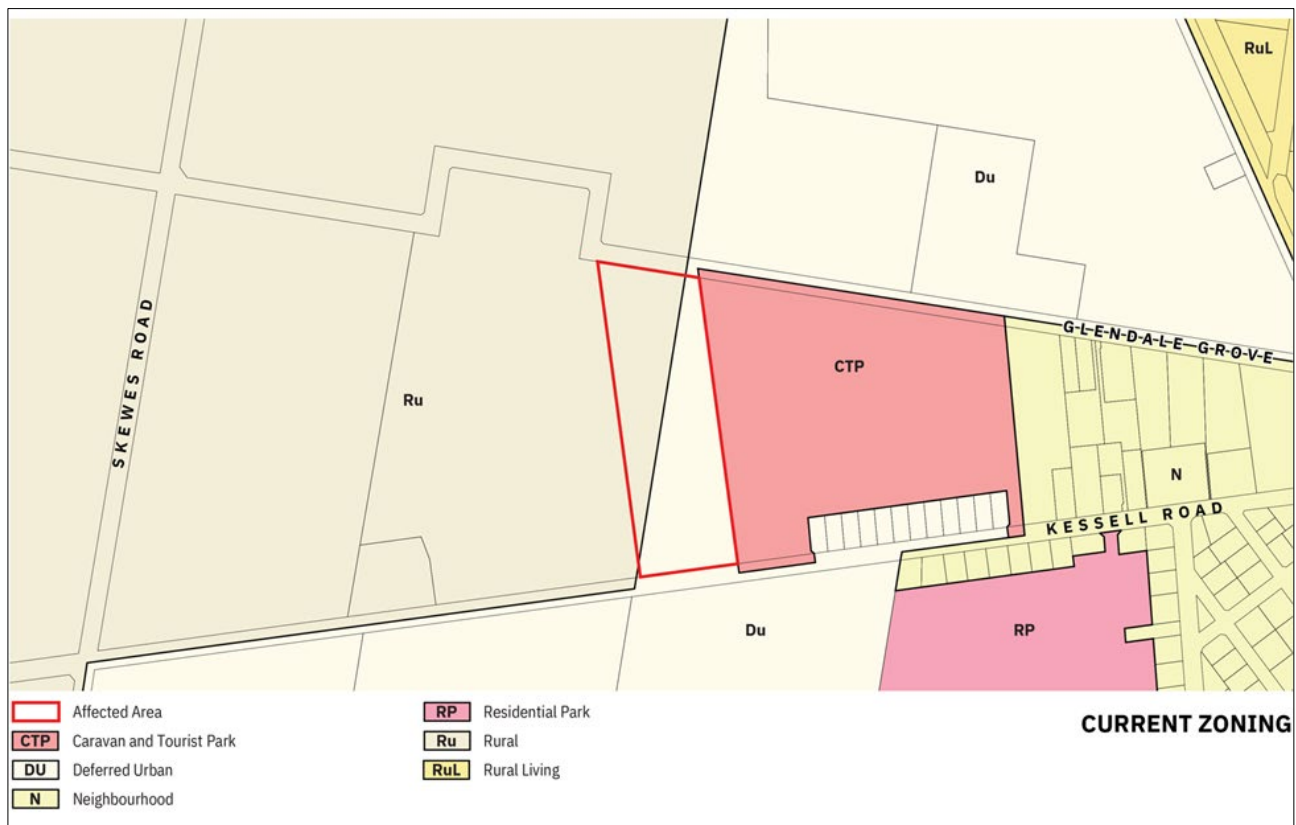
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## 1 Background Information

Beston Parks Land Company Pty Ltd is proposing to initiate an amendment to the Planning and Design Code (“the Code Amendment”) as it relates to land located at 76 Kessell Road, Goolwa (hereafter referred to as the Affected Area). The land is situated in the Rural Zone and Deferred Urban Zone at Goolwa and is illustrated on the Affected Area Plan in **Figure 1**.



**Figure 1 Area Affected Plan – Affected Area illustrated by red line.**

### 1.1 Why is this Code Amendment Being Initiated?

The objective of the Code Amendment is to facilitate the future development of 76 Kessell Road, Goolwa as an expansion of the Discovery Parks caravan park that exists on the adjoining property at 40 Kessell Road. The existing caravan park is zoned Caravan and Tourist Park.

The Affected Area is located on the western fringe of Goolwa and comprises one allotment that is 3.579 hectares in area and has been used for a number of years by David Jolly Racing as a horse stabling and training facility.

The Affected Area was purchased in 2022 by Beston Parks Land Company Pty Ltd to facilitate an expansion of the existing caravan park.

The Affected Area is currently contained in two zones – the Deferred Urban Zone and the Rural Zone. The zone boundary between these two zones diagonally transects the Affected Area from the south-west to the north-east.

Notwithstanding that the Rural Zone applies to part of the Affected Area, the Affected Area is not suitable in the longer term for farming purposes. This is due to its location, relatively small size, split zoning, and history of use for horse keeping and training. In particular it is anticipated that the Affected Area will become isolated from other land used for farming in the longer term given the designation of the land to the north and south for the future growth of Goolwa.

The Deferred Urban and Rural Zones that currently apply to the Affected Area have limited policy that would be applicable to the assessment of any development application for a caravan and tourist park. The split zoning also complicates and constrains the development of the land for other purposes.

## **1.2 What Does This Code Amendment Hope to Achieve?**

The Code Amendment seeks to apply the Caravan and Tourist Park Zone to the Affected Area, which will provide a more relevant policy framework for the assessment of subsequent applications for the proposed caravan park expansion, which is likely to include camping sites, cabins, recreation facilities and amenities.

## **1.3 Investigations**

The extent of investigations that have been undertaken as part of the Code Amendment process, have been agreed by the Minister in the Proposal to Initiate. The following investigations have been undertaken:

- Preparation of a Preliminary Site Investigation (“PSI”) to determine if there are any site contamination issues that may affect future development of the Affected Area as an expansion of the caravan park.
- Assessment of the vegetation on the Affected Area and identification of any threatened or endangered species.
- A traffic impact assessment to assess the impact of the proposed Code Amendment on the local road and pedestrian network, including the scope and timing of road or footpath upgrades required to support future development (if any).
- Assessment of potential odour impact (if any) on the Affected Area from Alexandrina Council’s adjacent wastewater treatment plant and lagoons.
- Assessment of potential noise impact (if any) on the Affected Area from Council’s adjacent wastewater treatment plant and pumping station.
- Assessment of the management of stormwater to cater for the future development of the Affected Area as an expansion of the caravan park.

- Assessment of the capacity of local infrastructure and services, including wastewater management, to cater for the future development of the Affected Area as an expansion of the caravan park.
- Consideration of bushfire risk and whether to change the Hazards (Bushfire – Medium Risk) Overlay which currently applies to the Affected Area.

In addition to this, the Commission has also specified certain investigations or information requirements to be undertaken in support of the Code Amendment:

- Conduct a search of the Register of Aboriginal Sites and Objects (Taa Wika) to identify any relevant Aboriginal heritage considerations, including any identified cultural sites and objects.

## 1.4 Past Engagement

Alexandrina Council has been consulted on this proposal. Council has advised in writing that:

*“Council administration does not have any in principle objection to the initiation of the Code Amendment, however Council’s ultimate position will be informed by the final proposed Code Amendment following further investigations and the feedback received during consultation.”*

Council acknowledged the important role that tourism and accommodation of this type plays in the region’s economy and noted the high occupancy rates recorded by the existing Caravan Park at Goolwa.

Council provided a list of investigations/considerations they would like included in the Code Amendment, relating to:

- Potential Site Contamination.
- Vegetation.
- Wastewater.
- Noise.
- Stormwater.
- Buffer to Council’s CWMS.
- Traffic/Road Infrastructure.
- Integrated Water Management Plan.

The investigations identified by Council have been addressed during preparation of the Code Amendment.

In addition, Council made several recommendations regarding engagement on the draft Code Amendment, including ongoing engagement with Council’s wastewater management team, a presentation to Council Members and a public ‘drop in’ or similar face to face information opportunity.



## 2 Engagement Purpose

The purpose of the engagement is to:

- Inform the community about the Code Amendment.
- Provide information to the community about the proposal to change the zoning of the Affected Area from the Deferred Urban Zone and Rural Zone to the Caravan and Tourist Park Zone.
- Provide opportunities for the community to review the proposal, seek clarification and offer feedback on the proposal to rezone the Affected Area.
- To ensure compliance with the statutory obligations pursuant to the *Planning, Development and Infrastructure Act 2016* and the Community Engagement Charter.
- Review and provide feedback to the community and key stakeholders, to ensure they understand the decisions made following consultation, including any resultant changes.

### **3 Engagement Objectives**

The engagement objectives are to:

- Ensure the community and stakeholders are aware of the proposal to change the zoning of the Affected Area from the Deferred Urban Zone and Rural Zone to the Caravan and Tourist Park Zone.
- Ensure all affected and interested stakeholders have the ability to provide input and feedback to inform the Code Amendment.
- To provide easy to understand written and graphic materials that explain the proposed rezoning.
- Demonstrate to the community and stakeholders that relevant investigations have been undertaken to ensure the proposed rezoning will not impact negatively on the locality.
- Close the loop by informing members of the community who participate in the engagement process of the outcomes of the consultation and the final decision.



## 4 Scope of Influence

It is important that the community understands the policy framework in which the Code Amendment is being undertaken and what aspects of the proposal they can influence and those they cannot.

Aspects of the project which stakeholders and the community can influence are:

- Whether the Code Amendment ultimately proceeds, i.e., whether the Affected Area is rezoned to the Caravan and Tourist Park Zone
- The application of policies that address specific issues (for example bushfire risk).
- The need for any Technical and Numeric Variations (for example building height).
- The application of any Overlays to the Affected Area.

Aspects of the project which stakeholders and the community cannot influence are:

- Zone boundary – the proponent is only able to propose a Code Amendment for a property that they have a legal interest in.
- The standard wording of the policy established by the Planning and Design Code for the Caravan and Tourist Park Zone.
- The standard wording of the policy established by the Planning and Design Code for relevant Overlays and General Development Modules.

## 5 Key Messages

The following key messages will underpin the engagement regarding the Code Amendment:

- The objective of the Code Amendment is to facilitate the future development of 76 Kessell Road Goolwa as an expansion of the Discovery Parks caravan park that exists on the adjoining property at 40 Kessell Road. The existing caravan park is zoned Caravan and Tourist Park.
- Tourism is a significant contributor to the Fleurieu Peninsula economy. The Discovery Parks caravan park is the sole caravan park in Goolwa and provides an important accommodation option that supports visitors staying longer and in turn generating expenditure for the town and the broader region.
- The Affected Area is currently contained in two zones – the Deferred Urban Zone and the Rural Zone. The Deferred Urban and Rural Zones have limited policy that would be applicable to the assessment of any development application for a caravan and tourist park. The split zoning also constrains the reasonable development of the land for other purposes.
- The property is within the Township Boundary for Goolwa, as identified in the 30 Year Plan for Greater Adelaide and the Land Supply Report for Greater Adelaide. Along with extensive areas of land immediately to the north and south, the property is located as part of an area designated for future growth of the town.
- The property is not suitable in the longer term for farming purposes, due to its location, relatively small size, split zoning, and history of use for horse keeping and training. In addition, it is anticipated that the property will become isolated from other land used for farming in the longer term given the designation of the land to the north and south for the future growth of Goolwa.
- The Code Amendment seeks to apply the Caravan and Tourist Park Zone to the property, which will provide a more relevant policy framework for the assessment of subsequent applications for the proposed Caravan Park expansion, which will likely include camping sites, cabins, recreation facilities and amenities.
- Relevant investigations have been undertaken to ensure the proposed rezoning will not impact negatively on the locality.
- Once the land is rezoned, development of the allotments will require future development applications and approvals.
- Consultation on the Code Amendment will occur over a period of six calendar weeks.

## 6 Stakeholder and Community Mapping

Stakeholder	Level of Interest in the Project (i.e. High, Medium or Low)	Nature of Interest in The Project and/or the Potential Impact of the Project	Stakeholder Needs/Expectations for Engagement in the Project	Level of Engagement (i.e. Inform, Consult, Involve, Collaborate)
Planning and Land Use Services, Department for Trade and Investment	High.	Ensure that the intent of the Planning and Design Code is maintained.	That the consultation is undertaken in accordance with the Engagement Plan and the Community Engagement Charter.	Involve.
Alexandrina Council	High.	Governance, planning policy and service provision. Ensure application of policy only relates to the Affected Area and does not impact upon other areas.	Direct consultation on infrastructure and service provision, and to provide suitable consultation information that can be made available to the community. Ensure Council is kept informed of the Code Amendment process.	Involve.
Local Government Association	Low.	To review the proposed policy framework within the broader context.	Information on the Code Amendment and provide an opportunity for feedback.	Inform/consult.
Department for Infrastructure and Transport	Medium.	Commissioner of Highways: Ensure change in zoning does not impact on vehicle movements and access on Goolwa Road.	Direct consultation on any impact of vehicle movements on Goolwa Road.	Inform/consult.
Environment Protection Authority	Medium.	Assess the appropriateness of the rezoning in terms of air quality and noise given the proximity of Council's waste water treatment plant and lagoons, and potential site contamination taking into account the history of use of the property.	Direct consultation on air quality, noise impacts and site contamination.	Inform/consult.
Country Fire Service	Medium.	Assess the appropriateness of the rezoning, given the Hazards (Bushfire – Medium Risk) Overlay applies to the property.	Direct consultation on bushfire impacts.	Inform/consult.
Native Vegetation Council	Medium.	Assess the appropriateness of the rezoning depending on whether any threatened or endangered native species are identified.	Direct consultation on native vegetation impacts.	Inform/consult.

Stakeholder	Level of Interest in the Project (i.e. High, Medium or Low)	Nature of Interest in The Project and/or the Potential Impact of the Project	Stakeholder Needs/Expectations for Engagement in the Project	Level of Engagement (i.e. Inform, Consult, Involve, Collaborate)
Department for Environment and Water	Medium.	Assess the appropriateness of the rezoning in terms of any environmental impacts.	Direct consultation on environmental impacts.	Inform/consult.
Department of Primary Industries and Regions	Low.	Assess the appropriateness of the rezoning given the small loss of land zoned Rural.	Direct consultation on the impact of the loss of land zoned Rural.	Inform/consult.
South Australian Tourism Commission	High.	Assess the appropriateness of the rezoning given the proposed expansion of the existing caravan park.	Direct consultation on tourism impacts.	Inform/consult.
Owner/Operator of the Goolwa Airport	Medium	Assess the appropriateness of the rezoning given the proximity to Goolwa Airport and that the Airport Building Heights (Aircraft Landing Area) applies to the property.	Direct consultation on impacts on Goolwa Airport, if any.	Inform/consult.
State Member of Parliament Mr David Basham, Member for Finniss	Medium.	Development within the Finniss electorate.	Direct consultation to ensure the Hon member is aware of the Code Amendment.	Inform/consult – listen to and acknowledge concerns and aspirations and provide feedback.
Owners and Occupiers of Adjoining Land	High.	Interest in the future development of the area and any potential impacts upon their properties.	Information on the implications of the proposed Code Amendment and provide opportunity for feedback.	Inform/consult – listen to and acknowledge concerns and aspirations and provide feedback.
Wider Community within Goolwa	High.	Interest in the future development of the area.	Information on the implications of the proposed Code Amendment and provide opportunity for feedback.	Inform/consult – listen to and acknowledge concerns and aspirations and provide feedback.
Wider Community within the Alexandrina Council	Low.	Interest in the future development of the area.	Information on the implications of the proposed Code Amendment and provide opportunity for feedback.	Inform/consult – listen to and acknowledge concerns and aspirations and provide feedback.
Infrastructure/Utility Providers	Low.	Interest in the ongoing provision of infrastructure to the area.	Information on the implications of the proposed Code Amendment.	Inform/consult – provide information with balanced and objective information to assist in understanding the proposed Code Amendment.

## 7 Applying the Charter Principles

Stakeholder	Engagement Need or Technique	
Planning and Land Use Services, Department for Trade and Investment	Direct consultation to provide relevant information associated with Community Engagement (i.e. information for publication on PlanSA Portal), mapping and statutory obligations of the Code Amendment process.	
Alexandrina Council	Direct consultation. Provision of consultation information that will be available to the public so that information can be shared via Council's website or other techniques as deemed appropriate by Council.	
Local Government Association	LGA would require information and consultation, would include direct liaison with LGA Officer and provision of consultation information.	
Department for Infrastructure and Transport, Environment Protection Authority, Country Fire Service, Native Vegetation Council, Department for Environment and Water, Department of Primary Industries and Regions, South Australian Tourism Commission.	Direct consultation, including direct liaison with relevant Officers, to provide mapping and consultation material, as well as any specialised reports/investigations relevant to their portfolio.	
Owner/Operator of the Goolwa Airport	Direct consultation, to provide mapping and consultation material.	
State Member of Parliament, Mr David Basham, Member for Finnis	Direct consultation. Provision of mapping and consultation material that will be available to the public (in soft and hard formats) so that information can be shared via Electorate website or other techniques as deemed appropriate by the Member.	
Owners and Occupiers of Adjoining Land	Engagement Need: <ul style="list-style-type: none"> <li>• Easy to interpret information with focus on maps to illustrate change of zone boundary proposed.</li> <li>• People being able to access information in hard copy and online.</li> <li>• People have the opportunity to be informed and discuss the rezoning face to face.</li> </ul>	Engagement Techniques: <ul style="list-style-type: none"> <li>• Preparation of maps as part of information leaflets.</li> <li>• Information available on PlanSA Portal.</li> <li>• Information available on Council's website (if Council agrees to host information).</li> <li>• Public 'drop in' session so community members can be informed and discuss the Code Amendment face to face.</li> <li>• Direct invitation (letter) to provide feedback in hard copy, email and in person.</li> </ul>
Wider Community within Goolwa and the Alexandrina Council	As above	Engagement Techniques: <ul style="list-style-type: none"> <li>• Public advertisement.</li> <li>• Preparation of maps as part of information leaflets.</li> <li>• Information available on PlanSA Portal.</li> <li>• Information available on Council's website (if Council agrees to host information).</li> </ul>

Stakeholder	Engagement Need or Technique
	<ul style="list-style-type: none"> <li>Public 'drop in' session so community members can be informed and discuss the Code Amendment face to face.</li> <li>Invitation to provide feedback in hard copy, email and in person.</li> </ul>
Infrastructure/Utility Providers	Direct consultation, to provide mapping and consultation material.

## 8 Staging Your Engagement

Stage	Objective	Stakeholders	Level of Engagement	By When
1	Pre-engagement – to seek Council views regarding the proposed Code Amendment.	Alexandrina Council	Consult.	May – July 2023.
2	Ensure consultation material is provided to PLUS-DTI in a timely manner prior to consultation ‘going live’ on the PlanSA Portal.	PLUS - DTI	Involve.	3 weeks prior to the commencement of consultation.
2	Engage with Council early in the consultation process, to brief elected members and to provide consultation material.	Alexandrina Council	Involve.	2 to 4 weeks prior to the commencement of consultation.
3	To ensure interested stakeholders are informed of the Code Amendment and consultation program.	LGA, DIT, EPA, CFS, NVC, DEW, PIRSA, SATC, Member for Finnis, infrastructure and utility providers, owner/operator Goolwa Airport.	Inform/consult.	6 week consultation process.
4	To ensure that owners and occupiers of adjoining land and the wider community are informed of the Code Amendment and have the ability to provide input to inform the amendment.	Owners and Occupiers of Adjoining land and the wider community.	Inform/consult.	6 week consultation process.
5	To ensure members of the community have the opportunity to be informed and to discuss the Code Amendment face to face.	Owners and Occupiers of Adjoining land and the wider community.	Inform/consult.	Public ‘drop-in’ session part way through the 6 week consultation process.
6	Seek feedback from community and stakeholders on the engagement process.	Alexandrina Council, Community and Key Stakeholders.	Consult.	Incorporate with engagement activities and/or as soon as practical after consultation has been completed.
7	Close the Loop – inform community and stakeholders of the outcomes of the engagement process and any alterations proposed to the Code Amendment.	Stakeholders and members of the community that have made a submission or otherwise indicated during the process that they wish to be informed.	Inform.	As soon as possible following the completion of the consultation process.



Stage	Objective	Stakeholders	Level of Engagement	By When
8	Close the Loop – inform community and stakeholders of the outcome of the Code Amendment.	Stakeholders and members of the community that have made a submission or otherwise indicated during the process that they wish to be informed.	Inform.	As soon as possible following the decision/outcome of the Code Amendment.
9	Adapt Engagement Plan if/as required.	All.	Inform/consult.	Should matters be identified during the engagement process that require additional consultation, incorporate into an updated Engagement Plan and undertake the necessary consultation.

## 9 Planning Your Engagement Approach

Stage	Engagement Activity	Engagement Level and Objective of Activity	Stakeholders/ Target Audience	Timing
1	Pre-engagement – letter seeking feedback.	Consult.	Alexandrina Council.	May – July 2023.
2	Provide information for publication on PlanSA Portal, including mapping, information brochure, Code Amendment document, Engagement Plan and where/how to make a submission.	Involve.	PLUS – DTI.	July 2024.
3	Provision of consultation information that will be available to the public so that information can be shared via Council's website or other techniques as deemed appropriate by Council.	Inform/involve.	Alexandrina Council.	July 2024.
4	Presentation to brief Elected Members at Alexandrina Council.	Inform/involve.	Alexandrina Council Elected Members	July 2024.
5	Letters to inform about the Code Amendment and consultation process, and to seek feedback. Include mapping and information brochure, link to Code Amendment document and where/how to make a submission.	Inform/consult.	LGA, DIT, EPA, CFS, NVC, DEW, PIRSA, SATC, Member for Finnis, infrastructure and utility providers, owner/operator Goolwa Airport.	August 2024.
6	Letters to inform about the Code Amendment and consultation process, and to seek feedback. Include mapping and information brochure, link to Code Amendment document and where/how to make a submission.	Inform/consult.	Owners and Occupiers of Adjoining Land.	August 2024.
7	Notice in local newspapers (TBC) informing about the Code Amendment and consultation process.	Inform/consult.	Wider community.	August 2024.
8	Public 'drop-in' session so community members can be informed and discuss the Code Amendment face to face.	Inform/consult.	Wider community.	August 2024.
9	Survey to all written submissions received after engagement process to seek feedback on the process.	Consult.	Stakeholders and members of the community that have made a submission.	Late September 2024
10	Letter to inform of the outcomes of the engagement process and any alterations proposed to the Code Amendment.	Inform.	Stakeholders and members of the community that have made a submission or otherwise indicated during the process that they wish to be informed.	Late 2024.
11	Following a decision on the Code Amendment by the Minister, communicate the decision through the PlanSA Portal and in writing to all persons who provided written submissions.	Inform.	Stakeholders and members of the community that have made a submission or otherwise indicated during the process that they wish to be informed.	Early 2025.

## 10 Applying the Charter Principles in Practice

Charter Principles	How Does Your Engagement Approach/Activities Reflect this Principle in Action?
Engagement is genuine	<p>The following techniques are incorporated in the Engagement Plan to provide suitable opportunity to participate in the engagement:</p> <ul style="list-style-type: none"> <li>• Clear and concise information on the draft Code Amendment is provided to ensure community understanding of the Code Amendment process and the planning policy proposed in the draft Code Amendment.</li> <li>• Suitable time is allocated to participate in consultation activities and provide feedback.</li> <li>• Representatives of the Designated Entity are available to discuss the Code Amendment.</li> <li>• Ability to provide feedback via: <ul style="list-style-type: none"> <li>– Face to face discussion at a public 'drop in' session.</li> <li>– Personal contact via phone or a meeting if requested.</li> <li>– Electronically via PlanSA Portal or direct email.</li> <li>– Via written correspondence or survey.</li> </ul> </li> </ul>
Engagement is inclusive and respectful	<p>The variety of engagement techniques are suitable for the identified stakeholder groups, with a number of opportunities to be informed and provide feedback. Comments and feedback are appropriately recorded and considered.</p>
Engagement is fit for purpose	<p>The engagement is of an appropriate scale and form to reflect the likely impact of the amendment.</p> <p>Engagement incorporates a variety of techniques to ensure the community of interest and the wider community are aware of the Code Amendment and ability to provide feedback.</p> <p>Information is available from a range of sources i.e. PlanSA Portal, Council websites, newspaper notices and direct correspondence.</p> <p>The engagement information is presented in a manner which allows for ease of interpretation:</p> <ul style="list-style-type: none"> <li>• Clearly presented information in a graphical form, in addition to written material.</li> <li>• Information available in hard copy and electronically.</li> <li>• Ability for people to speak to a representative of the Designated Entity in person at a public 'drop in' session, via phone or at a meeting if requested.</li> </ul>
Engagement is informed and transparent	<p>Clear and concise information on the draft Code Amendment is provided to ensure community understanding of the Code Amendment process and the planning policy proposed in the draft Code Amendment.</p> <p>Letters to inform of the outcomes of the engagement process and any alterations proposed to the Code Amendment will be sent to stakeholders and members of the community that have made a submission or otherwise indicated during the process that they wish to be informed. Similarly, letters will also be sent following a final decision by the Minister on the Code Amendment.</p> <p>An Engagement Report is prepared at the end of the engagement process to summarise the feedback received and how it has been used to inform any amendments to the draft Code Amendment for a decision by the Minister.</p>
Engagement is reviewed and improved	<p>The engagement process is evaluated and measured at the conclusion of the engagement process and reported on in the Engagement Report.</p>

## 11 Measuring Success

At the completion of the engagement, all participants will be invited to assess the success of the engagement against performance criteria 1 to 4, below. The Designated Entity will assess the success of the engagement against criteria 5 to 9. This evaluation will be included in the statutory report required to be prepared by the Designated Entity under section 73(7) of PDI Act (the Engagement Report). The Engagement Report provides details and analysis of engagement activities undertaken for the Code Amendment, and is provided to the Minister for Planning and Local Government. This Engagement Report will also be referenced in the State Planning Commission's Parliamentary Report under section 74(3)(b) of the Act, which is issued to the Environment Resources and Development Committee of Parliament following adoption of a Code Amendment.

#	Charter Criteria	Charter Performance Outcomes	Respondent	Indicator	Evaluation Tool Exit Survey / Follow-Up Survey	Measuring Success of Project Engagement
1	Principle 1: Engagement is genuine	<ul style="list-style-type: none"> <li>People had faith and confidence in the engagement process.</li> </ul>	Community	I feel the engagement genuinely sought my input to help shape the proposal	Likert scale - strongly disagree to strongly agree	Per cent from each response.
2	Principle 2: Engagement is inclusive and respectful	<ul style="list-style-type: none"> <li>Affected and interested people had the opportunity to participate and be heard.</li> </ul>	Community	I am confident my views were heard during the engagement	Likert scale - strongly disagree to strongly agree	Per cent from each response.
			Project Lead	The engagement reached those identified as community of interest.	<ul style="list-style-type: none"> <li>Representatives from most community groups participated in the engagement</li> <li>Representatives from some community groups participated in the engagement</li> <li>There was little representation of the community groups in engagement.</li> </ul>	Per cent from each response.
3	Principle 3: Engagement is fit for purpose	<ul style="list-style-type: none"> <li>People were effectively engaged and satisfied with the process.</li> <li>People were clear about the proposed change and how it would affect them.</li> </ul>	Community	I was given sufficient information so that I could take an informed view.	Likert scale - strongly disagree to strongly agree	Per cent from each response.
				I was given an adequate opportunity to be heard	Likert scale - strongly disagree to strongly agree	Per cent from each response.

#	Charter Criteria	Charter Performance Outcomes	Respondent	Indicator	Evaluation Tool Exit Survey / Follow-Up Survey	Measuring Success of Project Engagement
4	Principle 4: Engagement is informed and transparent	<ul style="list-style-type: none"> <li>All relevant information was made available and people could access it.</li> <li>People understood how their views were considered, the reasons for the outcomes and the final decision that was made.</li> </ul>	Community	I felt informed about why I was being asked for my view, and the way it would be considered.	Likert scale - strongly disagree to strongly agree	Per cent from each response.
5	Principle 5: Engagement processes are reviewed and improved	<ul style="list-style-type: none"> <li>The engagement was reviewed and improvements recommended.</li> </ul>	Project Lead	Engagement was reviewed throughout the process and improvements put in place, or recommended for future engagement	<ul style="list-style-type: none"> <li>Reviewed and recommendations made</li> <li>Reviewed but no system for making recommendations</li> <li>Not reviewed</li> </ul>	Per cent from each response.
6	Engagement occurs early	<ul style="list-style-type: none"> <li>Engagement occurred before or during the drafting of the planning policy, strategy or scheme when there was an opportunity for influence.</li> </ul>	Project Lead	Engagement occurred early enough for feedback to genuinely influence the planning policy, strategy or scheme	<ul style="list-style-type: none"> <li>Engaged when there was opportunity for input into scoping</li> <li>Engaged when there was opportunity for input into first draft</li> <li>Engaged when there was opportunity for minor edits to final draft</li> <li>Engaged when there was no real opportunity for input to be considered</li> </ul>	Per cent from each response.
7	Engagement feedback was considered in the development of planning policy, strategy or scheme	<ul style="list-style-type: none"> <li>Engagement contributed to the substance of a plan or resulted in changes to a draft.</li> </ul>	Project Lead	Engagement contributed to the substance of the final plan	<ul style="list-style-type: none"> <li>In a significant way</li> <li>In a moderate way</li> <li>In a minor way</li> <li>Not at all</li> </ul>	Per cent from each response.

#	Charter Criteria	Charter Performance Outcomes	Respondent	Indicator	Evaluation Tool Exit Survey / Follow-Up Survey	Measuring Success of Project Engagement
8	Engagement includes 'closing the loop'	<ul style="list-style-type: none"> <li>Engagement included activities that 'closed the loop' by providing feedback to participants/ community about outcomes of engagement</li> </ul>	Project Lead	Engagement provided feedback to community about outcomes of engagement	<ul style="list-style-type: none"> <li>Formally (report or public forum)</li> <li>Informally (closing summaries)</li> <li>No feedback provided</li> </ul>	Per cent from each response.
9	Charter is valued and useful	<ul style="list-style-type: none"> <li>Engagement is facilitated and valued by planners</li> </ul>	Project Lead	Identify key strength of the Charter and Guide Identify key challenge of the charter and Guide		

## 12 Closing the Loop and Reporting Back

How Will You Respond to Participants?	Who's Responsible?	When Will You Report Back?
<p>A feedback register will be kept of comments received by (all) various techniques i.e., personal communication, email, PlanSA Portal, surveys etc.</p> <p>Every endeavour will be made to obtain contact details of those providing feedback so that they can be kept informed of the engagement outcomes and the Code Amendment progress should they indicate that they wish to be informed.</p> <p>A summary of issues/key theses will be prepared and provided to the community that have provided feedback, should they indicate that they wish to be informed.</p>	Designated Entity (or representative).	As soon as practical post consultation.
Endeavour to obtain feedback on the engagement process via an evaluation survey, which will inform the Engagement Report.	Designated Entity (or representative).	As soon as practical post consultation.
Prepare the Engagement Report, pursuant to the statutory requirements of Section 73 of the <i>Planning, Development and Infrastructure Act 2016</i> . Ensure the Engagement Report is available to the community and stakeholders.	Designated Entity (or representative).	As soon as practical post consultation.
Publish the Engagement Report on the PlanSA Portal.	Planning and Land Use Services, Department for Trade and Investment.	As soon as practical post consultation.



